



# Town Council

## REPORT SUMMARY

Meeting Date: December 8, 2025

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**TO: Town of Mineral Council**

**FROM: Nicole Washington, Town Manager**

**SUBJECT: Manager Report**

### **Finance**

1. Audit for FY2023- In process

### **Park Update/Town Christmas (administrative)**

1. Luck Field bathrooms – No update
2. Lights for the park – Put on hold
3. The decorations are up we are looking to extend the snowflakes some more next year and have electric outlets on the opposite of Mineral Ave to start filling those poles with snowflakes as well.
4. The tree lighting of the Town tree is December 12 @6:30pm

### **Water/Sewer**

1. Well 6 – this is the next well that is on the grant proposal for evaluation. I am working to get the paperwork to Royall Pump & Well for review. We will schedule a time to have them at the well; from there they will give us a schedule of what they will do and a final statement about the well once they are finished. This is the same process we did for Well 4.
2. The next step is the engineering phase. During this process the proposed location (near well 6) is reviewed. An evaluation of test is done to see if there is an aquifer and then drilling. The engineer will design the well and at that phase the Town will have estimated costs.
3. The public works staff and I have discussed in length of over the past year, the Spring Rd issue for the citizens. They are at the end of the run and are having issues with the water. We are looking at an auto flushing valve. Right now, we are gathering pricing for this, but this needs to be addressed. Once we have all of the pricing together, we will send it to the water committee and all of council so we can move forward and help the residents this is affecting.

### **MuniCode**

1. The new link for MuniCode will be on the website, we are not using eCode, this subscription is going away. We have new code books as well. The new code books have all codes that were online and have been updated. The ordinances at tonight's meeting will be the first updated ordinance through municode.