



Town of
MINERAL
VIRGINIA

Town Council Meeting
December 2025

Agenda Item: Monthly Report - Mineral DMV Select 361

Date: December 2025

Report Prepared By: Kendra Ellis

- November 2025 monthly revenue totals:
 - Total monthly revenue: \$385,036.01
 - Town *estimated* monthly revenue: \$18,981.19

Monthly Revenue		
Month	Monthly Total	Estimated Town Revenue
July 2025	\$713,041.90	\$35,150.95
August 2025	\$632,883.21	\$31,199.36
September 2025	\$560,652.03	\$27,638.56
October 2025	\$549,864.34	\$27,106.76

- The Mineral DMV Select office has continued to operate without interruption, in providing exceptional customer service and titling transactions, etc. to the customers of this community and surrounding communities. This also includes our title vendors that visit our office daily. Many thanks to the DMV Select Team for their hard work and dedication.
- The Select HQ Team conducted our 2nd Compliance Audit/Site Review for year 2025 on October 15, 2025. We received feedback from the Select HQ Team that we had a wonderful audit.

The employees of Mineral, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.



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- The Mineral DMV Select Team received revised policies and procedures from the DMV Select HQ Team regarding Report and Document Retention and Document Preparation Prior to Image Documents. We are reviewing revisions and applying updates accordingly.
- A new Agency initiative in regards to copy paper provided to DMV Select offices will be implemented on December 1, 2025. For DMV Selects, the Agency will provide an allotment of funds in January of each year to purchase copy paper needed specifically for DMV Select use. The contract addendum has been provided, signed and returned accordingly.