



Town Council

REPORT SUMMARY

Meeting Date: May 12, 2025

TO: Town of Mineral Council

FROM: Nicole Washington, Town Manager

SUBJECT: Manager Report

Finance

1. FY22 Audit – Received the final audit report
2. Moving forward with the FY23 Reconciliation with our accountant team.

Park Update (administrative)

1. Luck Field bathrooms – Nothing from the LL on bathrooms or the policy.
2. Lights for the park – working to another quote
3. New Park (Old School) – The land is being raked and cleaned. We will do multiple racks around the field to clean it. We were not able to move the large debris, as the Town truck is in the shop. Once the Town truck is out of the shop, the Public Works staff will move the large trash.

Water

1. Working through the RFP process for the grants that we were awarded
2. Preparing for the annual water reports that are sent to DEQ and VDH.

MuniCode

1. Started the process for our code conversion from eCode to Municode. This will take some time, but wanted to give an update