



Town Council

Summary Report

TO: Town of Mineral Council

FROM: Nicole Washington, Town Manager

SUBJECT: Town Manager Report

Date: December 9, 2024

Committees

- Policy
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FOIA

- Policy

Personnel

- Bonus, raise

Attorney

Water/Sewer

Water /Sewer–

Budget

IT – Avexon (new IT consulting firm) will started working with us today, Tuesday, November 12, 2024. We are setting a schedule for our conversion to Microsoft 365 and away from Google/gmail.

Audit – The auditors have notified us that there are documents they are going to need to finish the audit for FY2022. I am in the process of working on this request.

Fee Structure – As we move into thinking about our next fiscal year, I would like council to ponder the idea of increasing certain fees for development, review, etc. I will come up with a market value for certain fees for evaluation.



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Events/ Around Town

Christmas event

- Tree ordered – claybrookfarm@gmail.com
- Lights up
- Snowflakes on all posts
- Possible Garland
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Zoning