

RESUME FOR TOWN OF MINERAL TOWN COUNCIL

Joanna Von Arb

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Professional Summary

Dedicated and results-driven professional with a diverse background in real estate, business management, military service, and local government involvement. Experienced in handling complex operations, financial management, and customer relations. Passionate about community development, infrastructure improvement, and responsible governance.

Professional Experience

United Real Estate Premier – Fredericksburg & Northern Virginia

Realtor, Military Relocation Specialist (2017 – Present)

- Specialize in assisting military families and veterans in buying and selling homes.
- Guide clients through complex real estate transactions, ensuring smooth closings.
- Published real estate guides, including “How to Sell Your Home for More Money” and “Buying Your First Home.”
- Certified with ABR, SRS, MRP, and SRES designations.

Sudley Manor Assisted Living – Manassas, VA

Business Office Manager (5 years)

- Managed accounts payable, payroll, HR, and compliance with state regulations.
- Coordinated with families to resolve financial and administrative concerns.
- Maintained accurate record-keeping for state inspections and audits.

Broward County Correctional Facilities – Broward County, FL

Commissary Director

- Managed commissary operations for five area jails, overseeing inventory, accounting, and theft control.
- Ensured compliance with safety and security regulations.
- Conducted inspections to prevent contraband.

Texas Department of Corrections – Galveston, TX

Correctional Officer

- Supervised inmates in kitchen operations, overseeing meal preparation and distribution.
- Maintained security procedures and ensured compliance with facility policies.

U.S. Army – Multiple Deployments

Staff Sergeant (E-6), Hospital Food Service & Combat Medic (10 Years)

- Served in Desert Shield/Desert Storm, Korea, Bahrain, Saudi Arabia, and Egypt.
- Led emergency field medicine operations and hospital food service teams.
- Received 32 culinary awards, including “Best in the Army” Culinary Competition at Fort Lee.
- Worked with diverse populations, including third-country nationals, in high-pressure environments.

Community Involvement & Leadership

- Candidate for Mineral Town Council (2024): Advocating for infrastructure improvements, local business growth, and responsible governance.
- Community Engagement: Successfully increased town meeting attendance by organizing signage and outreach.
- Infrastructure Advocacy: Supporting water independence and sidewalk expansion in Mineral for public safety.

Education & Certifications

- Real Estate Licensure (2017 – Present)
- Accredited Buyer's Representative (ABR)
- Seller Representative Specialist (SRS)
- Military Relocation Professional (MRP)
- Senior's Real Estate Specialist (SRES)

Skills & Competencies

- Real Estate Transactions & Negotiation
- Business & Financial Management
- Compliance & Regulatory Oversight
- Military & Veteran Advocacy
- Team Leadership & Training
- Community Development & Government Relations