

**PROPOSED FY 2024-2025 BUDGET**

OPERATING REVENUES	TOTAL REVENUE FISCAL YEAR 2023	FISCAL YEAR 2024 BUDGET	REVENUES AS OF 4-30-2024	FISCAL YEAR 2025 PLAN	FISCAL YEAR 2024 PLAN INC. / DEC.
<i>GENERAL &amp; PROGRAM REVENUES</i>					
Anti-Liter Grant	\$1,000	\$1,000	\$0	\$1,000	\$0
Bank Stock Tax/Interest Income	\$50,000	\$50,000	\$43,541	\$50,000	\$0
Business License	\$33,436	\$29,000	\$29,542	\$30,000	\$1,000
Zoning applications	\$1,800	\$2,250	\$700	\$2,250	\$0
Bush Hog Service	\$0	\$0	\$0	\$0	\$0
Cemetery Income	\$54,400	\$35,000	\$58,030	\$40,000	\$5,000
Connection Fee Sewer	\$24,000	\$32,000	\$115,950	\$65,000	\$33,000
Connection Fee Water	\$24,500	\$36,000	\$150,080	\$40,000	\$4,000
DMV Select Revenue	\$392,140	\$336,000	\$414,487	\$500,000	\$164,000
Fines & Penalties	\$4,231	\$1,000	\$510	\$1,000	\$0
Fire Programs Income	\$15,000	\$15,000	\$15,000	\$15,000	\$0
Grant Income	\$0	\$0	\$0	\$0	\$0
Interest Income	\$7,000	\$36,000	\$39	\$36,000	\$0
Local Sales Tax	\$46,892	\$40,000	\$38,940	\$40,000	\$0
Meals Tax	\$78,176	\$90,000	\$87,865	\$90,000	\$0
Miscellaneous Income	\$0	\$1,000	\$655	\$1,000	\$0
Notary Services	\$415	\$300	\$275	\$300	\$0
Personal Property Tax	\$15,526	\$19,500	\$16,376	\$21,000	\$1,500
Postage Reimbursement	\$0	\$0	\$0	\$0	\$0
Public Service Corp. Tax	\$5,976	\$7,500	\$23,408	\$8,000	\$500
Real Estate Tax*	\$114,118	\$105,000	\$94,946	\$121,200	\$16,200
Rental Income	\$0	\$4,500	\$0	\$0	(\$4,500)
Rolling Stock Tax	\$22	\$1,200	\$0	\$1,200	\$0
Tax overpayment	\$0	\$500	\$0	\$500	\$0
Transient Occupancy Tax	\$2,557	\$2,000	\$1,943	\$2,000	\$0
Utility Construction Fee	\$0	\$0	\$25,000	\$0	\$0
Vehicle Tax	\$5,100	\$6,690	\$4,417	\$6,000	(\$690)
Water and Sewer Sales	\$221,352	\$250,000	\$255,221	\$439,632	\$189,632
Water Deposits	\$2,529	\$3,000	\$3,000	\$3,000	\$0
Surplus - Increase in unassigned fund balance	NA	\$0			\$0
Use of unassigned fund balance	NA	\$172,244			(\$172,244)
<b>TOTAL REVENUE</b>	<b>\$1,100,170</b>	<b>\$1,276,684</b>	<b>\$1,379,925</b>	<b>\$1,514,082</b>	<b>\$237,398</b>

**PROPOSED FY 2024-2025 BUDGET**

OPERATING EXPENSES		APPROPRIATED FISCAL YEAR 2023	CURRENT FISCAL YEAR 2024	EXPENDITURES AS OF APRIL 2024	FISCAL YEAR 2025 PLAN	FISCAL YEAR 2025 PLAN INC. / DEC.
<b>GENERAL &amp; OVERHEAD</b>						
<b>Personnel Services</b>						
	Salaries	\$417,860	\$454,580	\$346,124	\$532,485	\$114,625
	FICA	\$31,966	\$34,755	\$26,186	\$40,735	\$8,769
	VRS-Retirement, Disability and Group Life	\$9,904	\$10,800	\$14,050	\$16,806	\$6,902
	Health Plan	\$58,789	\$32,832	\$26,910	\$113,051	\$54,262
	<b>Total Personnel Services</b>	<b>\$518,519</b>	<b>\$532,967</b>	<b>\$413,270</b>	<b>\$703,076</b>	<b>\$184,558</b>
<b>Operating Budget</b>						
	Accounting Consultants/Audit	\$0	\$30,000	\$42,273	\$0	(\$30,000)
	Advertising	\$3,000	\$7,000	\$2,175	\$3,500	(\$3,500)
	Asset Management	\$15,000	\$15,000	\$0	\$15,000	\$0
	Audit	\$14,000	\$14,000	\$0	\$20,000	\$6,000
	Bank Charges	\$50	\$100	\$0	\$100	\$0
	Beautification	\$3,000	\$3,000	\$419	\$3,000	\$0
	Buyback (Cemetery Plots)	\$1,000	\$1,000	\$0	\$1,000	\$0
	Comprehensive Plan Update	\$0	\$16,550	\$3,356	\$0	(\$16,550)
	Conference Room Upgrades	\$9,200	\$0	\$0	\$0	\$0
	County Wastewater Treatment	\$125,000	\$90,000	\$100,172	\$125,000	\$35,000
	County Water Purchased	\$120,000	\$60,000	\$59,349	\$75,000	\$15,000
	COVID Utility - Return of Unspent Funds	\$5,105	\$0	\$0	\$0	\$0
	Debt Service	\$71,580	\$71,580	\$53,775	\$71,700	\$120
	Deposits to Perpetual Care Fund	\$3,500	\$3,500	\$0	\$0	(\$3,500)
	Dues/Permits/Licenses	\$3,500	\$3,500	\$3,020	\$3,500	\$0
	Electricity	\$25,000	\$25,000	\$21,486	\$25,000	\$0
	Fertilizer, Mulch, and Maintenance	\$1,730	\$1,730	\$0	\$1,500	(\$230)
	Fire Programs Expense	\$15,000	\$15,000	\$0	\$15,000	\$0
	Gas for Maintenance Vehicles & Equipment	\$2,500	\$2,500	\$2,054	\$3,000	\$500
	Hook up fee paid to LCWA	\$15,000	\$15,000	\$0	\$20,000	\$5,000
	Insurance - VRSA	\$14,200	\$14,600	\$10,441	\$15,000	\$400

	APPROPRIATED FISCAL YEAR 2023	CURRENT FISCAL YEAR 2024	EXPENDITURES AS OF APRIL 2024	FISCAL YEAR 2025 PLAN	FISCAL YEAR 2025 PLAN INC. / DEC.
Internet/Email/Cloud Storage	\$4,200	\$13,164	\$23,493	\$48,000	\$34,836
<b>IT Support</b>	<b>\$12,000</b>	<b>\$6,000</b>	<b>\$13,000</b>	\$18,000	\$12,000
<b>Computers / Server Room Upgrade</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	\$0	\$0
Legal Fees	\$15,000	\$15,000	\$12,000	\$24,000	\$9,000
Louisa Land Fill Charges	\$14,400	\$14,400	\$10,916	\$14,500	\$100
Mileage Reimbursement	\$2,000	\$2,000	\$767	\$1,000	(\$1,000)
<b>Miscellaneous</b>	<b>\$500</b>	<b>\$500</b>	<b>\$778</b>	\$500	\$0
Office Cleaning	\$9,000	\$3,600	\$2,100	\$3,600	\$0
Office Heat	\$1,500	\$1,500		\$1,500	\$0
<b>Office Supplies</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$32,799</b>	\$20,000	\$0
Police & Legal Matters	\$5,000	\$5,000	\$0	\$5,000	\$0
Postage	\$2,200	\$2,200	\$1,640	\$2,200	\$0
Refund for Tax overpayment	\$500	\$500	\$5,400	\$500	\$0
Repair & Maintenance- Town Facilities	\$40,000	\$40,000	\$12,610	\$20,000	(\$20,000)
<b>Repairs &amp; Maintenance - Water &amp; Sewer</b>	<b>\$425,000</b>	<b>\$125,000</b>	<b>\$143,966</b>	\$158,406	\$33,406
Security System Upgrade	\$0	\$0	\$0	\$0	\$0
Server Replacements	\$0	\$0	\$0	\$0	\$0
<b>Software</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$24,000</b>	\$40,000	\$32,000
Telephone	\$6,800	\$6,800	\$5,890	\$7,000	\$200
Training & Conferences	\$2,500	\$2,500	\$5,337	\$3,000	\$500
Trash Service	\$32,000	\$32,000	\$24,229	\$32,000	\$0
Uniforms	\$1,000	\$0	\$0	\$1,000	\$1,000
Upgrade firewall switch - untangle	\$1,300	\$0	\$0	\$0	\$0
Water Deposit Refunds	\$500	\$500	\$0	\$500	\$0
Water Testing/monitoring	\$13,000	\$13,000	\$5,895	\$13,000	\$0
Web Page & Agenda Management*	\$0	\$6,043	\$2,110	\$0	(\$6,043)
Contingency		\$50,000		\$0	(\$50,000)
<b>Webpage Maintenance</b>	<b>\$3,500</b>	<b>\$0</b>		\$0	\$0
<b>Total Operating Budget</b>	<b>\$518,519</b>	<b>\$756,767</b>	<b>\$625,451</b>	<b>\$811,006</b>	<b>\$54,239</b>
<b>TOTAL EXPENSES</b>	<b>\$1,037,037</b>	<b>\$1,275,286</b>	<b>\$1,038,721</b>	<b>\$1,514,082</b>	<b>\$238,797</b>

**Salaries & Benefits Budget FY 2024-2025**  
**Proposed 25% Family Health Benefit**

Administration / Council									
Name	Salary	Fica	VRS	Health EE 85%	Health Fam 25%	Group Life	Disability	Total Cost to Town	
Town Manager	\$90,000	\$6,885	\$1,512	\$9,149	\$4,982	\$1,206	\$765	\$114,499	
Town Council	\$7,200	\$551	\$0	\$0	\$0	\$0	\$0	\$7,751	
Clerk	\$49,920	\$3,819	\$839	\$9,149	\$4,982	\$669	\$424	\$69,802	
Treasurer	\$55,120	\$4,217	\$926	\$9,149	\$4,982	\$739	\$469	\$75,601	
Special Projects/Interns	\$15,000	\$1,148	\$0	\$0	\$0	\$0	\$0	\$16,148	
<b>Total</b>	<b>\$217,240</b>	<b>\$16,619</b>	<b>\$3,277</b>	<b>\$27,448</b>	<b>\$14,946</b>	<b>\$2,614</b>	<b>\$1,658</b>	<b>\$283,801</b>	

**Public Works / Water & Sewer / Cemetery**

PT-Maintenance	\$41,470	\$3,172	\$0	\$0	\$0	\$0	\$0	\$44,642	
PT-Maintenance	\$10,000	\$765	\$0	\$0	\$0	\$0	\$0	\$10,765	
PT-Maintenance	\$15,000	\$1,148	\$0	\$0	\$0	\$0	\$0	\$16,148	
PT-Maintenance	\$12,698	\$971	\$0	\$0	\$0	\$0	\$0	\$13,669	
<b>Total</b>	<b>\$79,168</b>	<b>\$6,056</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,224</b>	

**DMV Select**

DMV Manager	\$51,002	\$3,902	\$857	\$9,149	\$4,982	\$683	\$434	\$71,008	
DVV Assistant Manager	\$39,520	\$3,023	\$664	\$9,149	\$4,982	\$530	\$336	\$58,204	
DVV Clerk	\$35,360	\$2,705	\$594	\$9,149	\$4,982	\$474	\$301	\$53,565	
DVV Clerk	\$35,360	\$2,705	\$594	\$9,149	\$4,982	\$474	\$301	\$53,565	
PT-DVV Dedicated Services Rep	\$27,250	\$2,085	\$458	\$0	\$0	\$365	\$232	\$30,389	
DVV Dedicated Services Rep	\$37,586	\$2,875	\$631	\$9,149	\$4,982	\$504	\$319	\$56,047	
Overtime/Salary Adjustments	\$10,000	\$765	\$221	\$0	\$0	\$176	\$112	\$11,273	
<b>Total</b>	<b>\$236,077</b>	<b>\$18,060</b>	<b>\$4,019</b>	<b>\$45,747</b>	<b>\$24,910</b>	<b>\$3,205</b>	<b>\$2,033</b>	<b>\$334,052</b>	

<b>Total</b>	<b>\$532,485</b>	<b>\$40,735</b>	<b>\$7,295</b>	<b>\$73,195</b>	<b>\$39,856</b>	<b>\$5,819</b>	<b>\$3,691</b>	<b>\$703,077</b>	
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