



**MEETING MINUTES
CITY OF MILTON PARKS AND RECREATION
ADVISORY BOARD
Thursday, December 19th, 2024
Council Chambers at City Hall**

CALL TO ORDER

The meeting was called to order by Mrs. Butler at 12:03 PM.

ROLL CALL

Roll call was taken by Mrs. Butler

MEMBERS PRESENT

Jason Alberici
Stephanie Butler
Morgan Van Gelder
Allison Katula
Scott Mynatt
Ralph Troupe
Scott Stachowski

OTHERS PRESENT

Tom McKlveen, Parks and Recreation Director
Thomas Rhodes, Parks & Recreation Program Supervisor
Emily Salerno, Parks & Recreation Community Outreach Manager
Jen Young, Parks & Recreation Outdoor Recreation Manager
Matthew Graney, Parks & Recreation Coordinator
Micaela Burke, Parks and Recreation Specialist

Quorum was announced by Mr. Stachowski

APPROVAL OF MEETING AGENDA

Changes: Move New Business 9.B after public comment.

A motion to approve moving City Staff Reports and Communications 9.B after public comment was made by Mrs. Van Gelder and seconded by Mr. Alberici. The vote passed unanimously.

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APPROVAL OF PAST MINUTES

A motion to approve the October 17, 2024, meeting minutes was made by Mr. Mynatt and seconded by Mr. Stachowski. The vote passed unanimously.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

None

COMMITTEE REPORTS

- Hopewell Baseball – Scott Stachowski
 - BUMC and Legacy Park are getting ready for the spring season
 - January 7th is the cut off date for spring registration
- Boys and Girls Lacrosse – Allison Katula/Jason Alberici
 - Programs are getting ready for the spring season
- NAFL Football – Stephanie Butler
 - NAFL had success, with three championship winning teams
 - The President of NAFL will likely sit on the board for a few more years
- Halftime Sports Basketball – Ralph Troupe
 - Winter season is underway
 - The program will be on a break for two weeks for the Holidays
 - Games are on Fridays, Saturdays, and Sundays this season
 - Planning to finish season in the beginning of February
- Milton Mustangs Swim Team – Scott Mynatt
 - Registration for swim team opens in February
- Milton Tennis – Thomas Rhodes
 - Tennis Courts are once again at capacity
 - Staff is working on scheduling a pressure wash of the tennis courts soon
- Youth Arts Programming – Matthew Graney
 - Halfway through our winter programming sessions
 - Kidcreate and Playwell Technologies have winter camps in December and January
 - Registration for spring programs is open
- Adult Programming – Thomas Rhodes/Matthew Graney
 - Rush Union winter season starts in January
 - The Pétanque spring league starts in January
- Camp Joyful Soles - Thomas Rhodes
 - Camp Manager position will start planning for summer 2025 in January
- Summer Day Camp – Matthew Graney
 - Getting ready to begin planning and hiring
- a) Outdoor Recreation Programming – Tom McKIveen

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- The first ever night hike was a success with much more participation than anticipated. Staff is planning to do another one in the future
- Additional Wildlife 101 events are upcoming, focusing on learning more about local wildlife
- Starting an “outdoor academy” in spring, more to come on this new program

NEW BUSINESS

- a) PRAB Adopt-a Trail Renewal of Wolff Lake Trail at Lakhapani Preserve.
 - After a quick discussion, the Park & Rec Advisory Board would like to commit to the trail again for the upcoming year

A motion was made by Mrs. Butler and seconded by Mr. Stachowski to renew the Adopt – a Trail for PRAB for the Wolff Lake Trail at Lakhapani Preserve. The vote passed unanimously.

- b) Discussion of 2025 Parks & Recreation Advisory Board Meeting Schedule.
 - PRAB would like to go with Option A Schedule, with quarterly meetings occurring at noon.
 - i. March 20th meeting moved to 6 PM, to account for public comment regarding the Deerfield Active Park

A motion was made by Mr. Stachowski and seconded by Mrs. Katula to approve the option A schedule for the 2025 PRAB meetings. The vote passed unanimously.

- c) Discussion on Recreation Program Late Pickup Fees
 - Camp staff experienced issues with campers getting picked up late, specifically at Camp Compass. Currently, Camp Policy and City Ordinance do not have a late pick up policy.

A motion was made by Mrs. Van Gelder and seconded by Mr. Troupe to move forward with the late pickup policy consisting of a late fee starting after 5 minutes and a \$10 fee assessed for every 15 minutes to follow. The vote passed unanimously.

- d) Discussion on After Care for Summer Camps
 - Would like to offer after camp care from 4:30 PM – 6 PM each day of camp to allow for families to leave their children at summer camp for additional time.

A motion was made by Mrs. Van Gelder and seconded by Mrs. Butler to move forward with the after-camp care fee to be \$15 per day and \$50 per week. The vote passed unanimously.

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CITY STAFF REPORTS AND COMMUNICATIONS

- a) Legacy Park/Milton City Park & Preserve Project Update
 - o Milton City Park & Preserve Active project is underway to construct 6 tennis courts, a playground and parking lot improvements
 - o The project is currently on schedule, and still in the design phase
 - o Looking at two scopes of work for Legacy Park, one to temporarily solve some of the issues in the short term and another for a more "permanent" fix
- b) Discussion of the Deerfield Implementation Plan Update.
 - o February 3rd is currently the date that the study should be finalized
 - o Fry's, Target, and other projects are being looked at all together
 - o Would like to create a livable community in the Deerfield area
- c) Deerfield Active Park Update
 - o Had a stakeholder meeting with program providers to provide feedback pertaining to the active fields
 - o The first public input meeting is scheduled for January 14th
- d) Community Outreach Report
 - o The City has hosted 7 major events since September
 - o Our new event, Tea Party with Mrs. Claus is coming up on the 23rd
 - o State of the City is on January 29th
 - o 8th year of Operation Milton Christmas just ended successfully once again
 - o Menorah Lighting on the 26th

OTHER BUSINESS

None

ADJOURNMENT

A motion was made to adjourn by Mr. Alberici and was seconded by Mr. Stachowski. The vote passed unanimously. The meeting was ended by Mrs. Butler at 1:26 PM.

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