



## STAFF MEMO

**TO:** Honorable Mayor and City Council Members  
**FROM:** Tammy Lowit, *City Clerk*  
**DATE:** Submitted on January 8, 2025, for the January 22, 2025, Regular City Council Meeting

DocuSigned by:  
  
 AEF253A7B593441...

**AGENDA ITEM:** Consideration of a Resolution of the City of Milton, Georgia Setting the Qualifying Fees for the 2025 General Municipal Election

### SUMMARY:

A non-partisan general election will be held on November 4, 2025, for Milton Mayor and the Council Seats for District 1/Post 1, District 2/Post 1, and District 3/Post 1. Pursuant to O.C.G.A. § 21-2-131(a)(1)(A), the City Council for the City of Milton is required to fix and publish the candidate qualifying fees by February 1, 2025 for each municipal office to be filled in that year’s general election. Additionally, O.C.G.A. § 21-2-131(a)(1)(A) provides that candidate qualifying fees shall be three percent (3%) of the total gross salary of the office paid in the preceding year of a salaried office.

The 2024 gross salaries, including supplements, for the Mayor was \$29,800. The annual compensation for the District 1/Post 1, District 2/Post 1, and District 3/Post 1 Council positions was \$19,800. The following qualifying fees shall apply to candidates seeking municipal office in the election to be held on November 4, 2025:

Mayor (At-Large)	\$894
District 1/Post 1	\$594
District 2/Post 1	\$594
District 3/Post 1	\$594

Candidate qualifying fees shall be published in the City’s legal organ no later than February 1, 2025.

### PROCUREMENT SUMMARY (if applicable)

### REVIEW & APPROVALS

**Financial Review:** Karen Ellis, Finance Director –  
**Legal Review:** Karen Pachuta, Jarrard & Davis, LLP – January 9, 2025  
**Concurrent Review:** Steven Krokoff, City Manager –

DocuSigned by:  
  
 45755D597160487

DocuSigned by:  
  
 9E6DD808EBB74CF...

**ATTACHMENT(S):**  
 Resolution & Public Notice

SERVICE • TEAMWORK • OWNERSHIP • LEADERSHIP • RURAL HERITAGE

2006 Heritage Walk, Milton, GA 30004 | 678.242.2500 | facebook.com/thecityofmiltonga | info@miltonga.gov | www.miltonga.gov



**RESOLUTION OF THE CITY OF MILTON, GEORGIA**  
**TO SET CANDIDATE QUALIFYING FEES**  
**FOR THE 2025 MUNICIPAL GENERAL ELECTION**

**WHEREAS**, in compliance with Section 2.11 the Charter for the City of Milton and Title 21 of the Official Code of Georgia (“O.C.G.A.”) which governs elections, a non-partisan general election will be held on November 4, 2025 for Mayor and the Council Seats for District 1/Post 1, District 2/Post 1, and District 3/Post 1; and

**WHEREAS**, pursuant to O.C.G.A. § 21-2-131(a)(1)(A), the City Council for the City of Milton is required to fix and publish the candidate qualifying fees by February 1, 2025 for each municipal office to be filled in that year’s general election; and

**WHEREAS**, O.C.G.A. § 21-2-131(a)(1)(A) provides that candidate qualifying fees shall be three percent (3%) of the total gross salary of the office paid in the preceding year of a salaried office, including all supplements authorized by law; and

**WHEREAS**, the 2024 gross salaries, including supplements, was \$29,800.00 for the Mayor and \$19,800.00 for the District 1/Post 1, District 2/Post 1, and District 3/Post 1 Council posts; and

**NOW, THEREFORE, BE IT RESOLVED** the Mayor and Council of the City of Milton, Georgia, pursuant to their authority do hereby adopt a Resolution as follows:

1.

The following qualifying fee shall apply to candidates seeking municipal office in the election to be held November 4, 2025:

Mayor (At-Large)	\$894.00
District 1/Post 2	\$594.00
District 2/Post 2	\$594.00
District 3/Post 2	\$594.00

2.

The above qualifying fees shall be published in the City’s legal organ no later than February 1, 2025.

The above Resolution was read and approved by the Mayor and Council of the City of Milton on the 22<sup>nd</sup> day of January 2025.

---

Peyton Jamison, Mayor

Attest:

---

Tammy L. Lowit, City Clerk

**PUBLIC NOTICE**  
**QUALIFYING FEES**  
**CITY OF MILTON**  
**MUNICIPAL ELECTION**

Notice is hereby given that on November 4, 2025, the City of Milton, GA will be holding a non-partisan general election to fill the following municipal offices:

Mayor (At-Large) – Currently held by Peyton Jamison  
Council Member District 1/Post 1 – Currently held by Andrea Verhoff  
Council Member District 2/Post 1 – Currently held by Juliette Johnson  
Council Member District 3/Post 1 – Currently held by Jan C. Jacobus

Any person desiring to qualify as a candidate for the election shall file with the office of the City Clerk, City Hall, 2006 Heritage Walk, Milton, Georgia 30004. The qualification dates and times are August 18 through August 22, 2025 (Monday through Friday) between 8:30 a.m. to 4:30 p.m.

Pursuant to Georgia Code Sec. 21-2-131(a)(1)(A), the qualifying fees are hereby set at \$894.00 for Mayor and \$594.00 for City Council, representing 3% of the total gross salary for each of those offices in the 2024 calendar year.

City Clerk  
Tammy L. Lowit