



## AGENDA STAFF MEMO

**TO:** Honorable Mayor and City Council Members  
**FROM:** Tom McKlveen, Parks and Recreation Director  
**DATE:** Submitted on May 1, 2025, for the May 19, 2025, Regular City Council Meeting

Signed by:

*Tom McKlveen*

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**AGENDA ITEM:** Approval of a Construction Services Agreement with Bridgeport Carpets Inc., to Replace Broken Tile at Milton City Park and Preserve's Community Center.

### SUMMARY:

At the Milton City Park and Preserve, the tile floors in both bathrooms are in poor condition, with loose cracking tiles and missing grout. In response, staff budgeted for this repair in FY2025 and received several quotes to repair the floors. Bridgeport Carpets was chosen as the lowest qualified bidder to remove the existing tile, replace any damaged plywood, install a waterproof membrane, and lay new tile throughout both restrooms.

During the early stages of this project, staff identified issues with the original flooring installation from the 2021–2022 renovations. Staff contacted the contractor responsible, who has agreed to reimburse the City for the repair costs outlined in this memo. As a result, the work will ultimately be completed at no cost to the City.

Staff recommends approval of the Construction Services Agreement with Bridgeport Carpets to complete the work.

### FUNDING AND FINANCIAL IMPACT:

**Purchasing method used:** 3 Written Quotes (\$5,000-\$49,999)  
**Account Number:** 100-6110-522220003  
**Requisition Total:** \$14,250.00  
**Vendor:** Bridgeport Carpets

### ALTERNATIVES:

If this work is not performed, future water intrusion into the sub-floor causing further damage to the facility is a realistic outcome.

### REVIEW & APPROVALS:

**Financial Review:** Bernadette Harvill, Deputy City Manager –  
**Legal Review:** Jennifer K. McCall, Jarrard & Davis, LLP – April 29, 2025  
**Concurrent Review:** Steven Krokoff, City Manager –

DocuSigned by:

*Bernadette Harvill*

ED09D88B47F7499...

DocuSigned by:

*Steven Krokoff*

9E6DD808EBB74CF...

**ATTACHMENT(S):** Construction Services Agreement – Short Form

**SERVICE • TEAMWORK • OWNERSHIP • LEADERSHIP • RURAL HERITAGE**

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## CONSTRUCTION SERVICES AGREEMENT – SHORT FORM

### Tile Replacement – Bathrooms at Milton City Pool

This Construction Services Agreement (the "Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_ (the "Effective Date"), by and between the **CITY OF MILTON, GEORGIA**, a municipal corporation of the State of Georgia, acting by and through its governing authority, the Mayor and Milton City Council, located at 2006 Heritage Walk, Milton, GA 30004 (hereinafter referred to as the "City"), and **BRIDGEPORT CARPETS, INC.**, a Georgia corporation, having its principal place of business at 857 McFarland Pkwy, Alpharetta, GA 30004 (hereinafter referred to as the "Contractor"), collectively referred to herein as the "Parties".

### WITNESSETH THAT:

WHEREAS, the City desires to retain a contractor to perform services for the construction of a Project (defined below); and

WHEREAS, Contractor has represented that it is qualified by training and experience to perform the Work (defined below) and desires to perform the Work under the terms and conditions provided in the Contract Documents (defined below).

NOW THEREFORE, for and in consideration of the mutual promises, the public purposes, and the acknowledgements and agreements contained herein and other good and adequate consideration, the sufficiency of which is hereby acknowledged, the Parties hereto do mutually agree as follows:

**Section 1. Contract Documents:** This Agreement along with the following documents, attached hereto (except as expressly noted otherwise below) and incorporated herein by reference, constitute the Contract Documents:

- A. Scope of Work, attached hereto as "**Exhibit A**";
- B. Insurance Certificate, attached hereto as "**Exhibit B**";
- C. Contractor Affidavit, attached hereto as "**Exhibit C**";
- D. Subcontractor Affidavit, attached hereto as "**Exhibit D**"; and
- E. City of Milton Code of Ethics (codified in the official Code of the City of Milton).

In the event of any discrepancy among the terms of the various Contract Documents, the provision most beneficial to the City, as determined by the City in its sole discretion, shall govern.

**Section 2. The Work:** A general description of the Project is as follows: provide services and materials to replace the floor tiles in the bathrooms at Milton City Pool, located at 1785 Dinsmore Rd in Milton, Georgia (the "Project"). The Work to be completed under this Agreement (the "Work") includes, but shall not be limited to, the work described in the Scope of Work provided in "**Exhibit A**", attached hereto and incorporated herein by reference. The Work includes all material, labor, insurance, tools, equipment, machinery, water, heat, utilities, transportation, facilities, services and any other miscellaneous items and work reasonably inferable from the Contract Documents. The term "reasonably inferable" takes into consideration the understanding of the Parties that some details necessary for proper execution and completion of the Work may not be shown on the drawings or included in the specifications or Scope of Work, but they are a requirement of the Work if they are a usual and customary component of the Work or are otherwise necessary for proper and complete installation and operation of the Work. Contractor shall complete the Work in strict accordance with the Contract Documents.

**Section 3. Contract Term; Termination:** Contractor understands that time is of the essence of this Agreement and warrants and represents that it will perform the Work in a prompt and timely manner, which shall not impose delays on the progress of the Work. Contractor shall commence Work pursuant to this Agreement on or before the start date to be specified on a written "Notice to Proceed" issued by the City and shall fully complete the Work by **May 23, 2025**. The City may terminate this Agreement for convenience at any time upon providing written notice thereof to Contractor. Provided

that no damages are due to the City for Contractor's breach of this Agreement, the City shall pay Contractor for Work performed to date in accordance with Section 5 herein.

**Section 4. Work Changes:** Any changes to the Work requiring an increase in the Contract Price (defined below) shall require a written change order executed by the City in accordance with its purchasing regulations.

**Section 5. Compensation and Method of Payment:** The total amount paid under this Agreement as compensation for Work performed and reimbursement for costs incurred shall not, in any case, exceed **FOURTEEN THOUSAND, TWO HUNDRED FIFTY AND 00/100 DOLLARS (\$14,250.00)** ("Contract Price"), except as outlined in Section 4 above. The compensation for Work performed shall be based upon a lump sum cost, and Contractor represents that the Contract Price is sufficient to perform all of the Work set forth in and contemplated by this Agreement. Contractor shall take no calculated risk in the performance of the Work. Specifically, Contractor agrees that in the event it cannot perform the Work within the budgetary limitations established without disregarding sound principles of Contractor's industry, Contractor will give written notice thereof immediately to the City.

City agrees to pay Contractor for the Work performed and costs incurred by Contractor upon the City's certification that the Work was actually performed and costs actually incurred in accordance with this Agreement. No payments will be made for unauthorized work. Compensation for Work performed and, if applicable, reimbursement for costs incurred shall be paid to Contractor upon the City's receipt and approval of invoices setting forth in detail the Work performed and costs incurred, along with all supporting documents required by the Contract Documents or requested by the City to process the invoice. Invoice shall be submitted upon completion of the Work, and such invoice shall reflect costs incurred versus costs budgeted. Invoice shall be accompanied by an Interim Waiver and Release upon Payment (or a Waiver and Release upon Final Payment, as appropriate) procured by the Contractor from all subcontractors in accordance with O.C.G.A. § 44-14-366.

**Section 6. Covenants of Contractor:**

A. **Ethics Code; Conflict of Interest.** Contractor agrees that it shall not engage in any activity or conduct that would result in a violation of the City of Milton Code of Ethics or any other similar law or regulation. Contractor certifies that to the best of its knowledge no circumstances exist which will cause a conflict of interest in performing the services required by this Agreement. Contractor and the City acknowledge that it is prohibited for any person to offer, give, or agree to give any City employee or official, or for any City employee or official to solicit, demand, accept, or agree to accept from another person, a gratuity of more than nominal value or rebate or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor. The Contractor and the City further acknowledge that it is prohibited for any payment, gratuity, or offer of employment to be made by or on behalf of a sub-consultant under a contract to the prime Contractor or higher tier sub-consultant, or any person associated therewith, as an inducement for the award of a subcontract or order.

B. **Expertise of Contractor; City's Reliance on the Work.** The Contractor acknowledges and agrees that the City does not undertake to approve or pass upon matters of expertise of the Contractor and that, therefore, the City bears no responsibility for Contractor's Work performed under this Agreement. The City will not, and need not, inquire into adequacy, fitness, suitability or correctness of Contractor's performance. The Contractor acknowledges and agrees that the acceptance or approval of any Work by the City is limited to the function of determining whether there has been compliance with what is required to be produced under this Agreement and shall not relieve Contractor of the responsibility for adequacy, fitness, suitability, and correctness of Contractor's Work under professional and industry standards.

C. **Contractor's Reliance on Submissions by the City.** Contractor must have timely information and input from the City in order to perform the Work required under this Agreement. Contractor is entitled to rely upon information provided by the City, but Contractor shall be required to provide immediate written notice to the City if Contractor knows or reasonably should know that any information provided by the City is erroneous, inconsistent, or otherwise problematic.

D. **Contractor's Representative; Meetings.** Matthew Funnell and Lucio Morote [INSERT NAME] shall be authorized to act on Contractor's behalf with respect to the Work as Contractor's designated representative. Contractor shall meet with City's

personnel or designated representatives to resolve technical or contractual problems that may occur during the term of this Agreement at no additional cost to City.

E. Independent Contractor. Contractor hereby covenants and declares that it is engaged in an independent business and agrees to perform the Work as an independent contractor. The Contractor agrees to be solely responsible for its own matters relating to the time and place the Work is performed and the method used to perform such Work; the instrumentalities, tools, supplies, and/or materials necessary to complete the Work; hiring and payment of subcontractors, agents, or employees to complete the Work, including compliance with Social Security, withholding, and all other regulations governing such matters. Any provisions of this Agreement that may appear to give the City the right to exercise a measure of control over such services will be deemed to mean that Contractor shall follow the directions of the City with regard to the results of such services only. Inasmuch as the City and the Contractor are independent of each other, neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both Parties hereto. The Contractor agrees not to represent itself as the City's agent for any purpose to any party or to allow any employee of the Contractor to do so, unless specifically authorized, in advance and in writing, to do so, and then only for the limited purpose stated in such authorization. The Contractor shall assume full liability for any contracts or agreements the Contractor enters into on behalf of the City without the express knowledge and prior written consent of the City.

F. Responsibility of Contractor and Indemnification of City. Contractor covenants and agrees to take and assume all responsibility for the Work rendered in connection with this Agreement. Contractor shall bear all losses and damages directly or indirectly resulting to it and/or the City on account of the performance or character of the Work rendered pursuant to this Agreement. Contractor shall defend, indemnify, and hold harmless the City and the City's elected and appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys and volunteers (individually an "Indemnified Party" and collectively "Indemnified Parties") from and against any and all claims, suits, actions, judgments, injuries, damages, losses, costs, expenses and liability of any kind whatsoever, including, but not limited to, attorney's fees and costs of defense ("Liabilities"), which may arise from or be the result of a willful, negligent, or tortious act or omission arising out of the Work, performance of contracted services, or operations by the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor, or anyone for whose acts the Contractor or subcontractor may be liable, regardless of whether or not the negligent act or omission is caused in part by a party indemnified hereunder. This indemnity obligation does not include Liabilities caused by or resulting from the sole negligence of an Indemnified Party. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this provision. This obligation to indemnify, defend, and hold harmless the Indemnified Party(ies) shall survive expiration or termination of this Agreement, provided that the claims are based upon or arise out of actions or omissions that occurred during the performance of this Agreement.

G. Insurance. Contractor shall have and maintain in full force and effect for the duration of this Agreement, insurance of the types and amounts approved by the City, as shown on **Exhibit "B"**, attached hereto and incorporated herein by reference. Contractor shall also ensure that any subcontractors are covered by insurance policies meeting the requirements specified herein and provide proof of such coverage. As it relates to any general liability, automobile liability or umbrella policies, and except where such requirement is specifically waived in writing by the City, Contractor shall ensure that its insurer waives all rights of subrogation against the City for losses arising from Contractor's Work and that the City and its officials, employees or agents are named as additional insureds.

H. Assignment of Agreement. The Contractor covenants and agrees not to assign or transfer any interest in, nor delegate any duties of, this Agreement, without the prior express written consent of the City.

I. Employment of Unauthorized Aliens Prohibited – E-Verify Affidavit. Pursuant to O.C.G.A. § 13-10-91, the City shall not enter into a contract for the physical performance of services unless:

- (1) the Contractor shall provide evidence on City-provided forms, attached hereto as **"Exhibits "C" and "D"** (affidavits to be sworn under oath under criminal penalty of false swearing pursuant to O.C.G.A. § 16-10-71), that it and its subcontractors have registered with, are authorized to use and use the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91, and that they will continue to use the federal work authorization program throughout the contract period, or

(2) the Contractor provides evidence that it is not required to provide an affidavit because it is an *individual* licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing.

The Contractor hereby verifies that it has, prior to executing this Agreement, executed a notarized affidavit, the form of which is provided in "**Exhibit C**", and submitted such affidavit to City or provided the City with evidence that it is not required to provide such an affidavit because it is an *individual* licensed and in good standing as noted in subsection (2) above. Further, Contractor hereby agrees to comply with the requirements of the federal Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02.

In the event the Contractor contracts with any subcontractor(s) in connection with the covered contract, the Contractor agrees to secure from such subcontractor(s) attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit, the form of which is attached hereto as "**Exhibit D**", which subcontractor affidavit shall become part of the contractor/subcontractor agreement, or evidence that the subcontractor is not required to provide such an affidavit because it is licensed and in good standing as noted in subsection (2) above. If a subcontractor affidavit is obtained, Contractor agrees to provide a completed copy to the City within five (5) business days of receipt. The Contractor and Contractor's subcontractors shall retain all documents and records of their respective verification process for a period of five (5) years following completion of the contract.

Contractor agrees that the employee-number category designated below is applicable to the Contractor. [Information only required if a contractor affidavit is required pursuant to O.C.G.A. § 13-10-91.] [CHECK ONE]

- ☐ 500 or more employees.
- ☐ 100 or more employees.
- ☒ Fewer than 100 employees.

Contractor hereby agrees that, in the event Contractor employs or contracts with any subcontractor(s) in connection with this Agreement and where the subcontractor is required to provide an affidavit pursuant to O.C.G.A. § 13-10-91, the Contractor will secure from the subcontractor(s) such subcontractor(s') indication of the above employee-number category that is applicable to the subcontractor. The above requirements shall be in addition to the requirements of State and federal law, and shall be construed to be in conformity with those laws.

J. Confidentiality. Contractor acknowledges that it may receive confidential information of the City and that it will protect the confidentiality of any such confidential information and will require any of its subcontractors, contractors, and/or staff to likewise protect such confidential information.

K. Licenses, Certifications and Permits. Contractor covenants and declares that it has obtained and will maintain all diplomas, certificates, licenses, permits, or the like required of the Contractor by any and all national, state, regional, county or local boards, agencies, commissions, committees or other regulatory bodies in order to perform the Work. The Contractor shall secure and pay for the building permit and other permits and governmental fees, licenses and inspections necessary or customarily secured for proper execution and completion of the Work.

L. Authority to Contract. The individual executing this Agreement on behalf of Contractor covenants and declares that it has obtained all necessary approvals of its board of directors, stockholders, general partners, limited partners, or similar authorities to simultaneously execute and bind Contractor to the terms of this Agreement, if applicable.

M. Ownership of Work. All reports, designs, drawings, plans, specifications, schedules, work product, and other materials, including those in electronic form, prepared or in the process of being prepared for the Work ("Materials") shall be the property of the City, and the City shall be entitled to full access and copies of all such Materials in the form prescribed by the City. Any and all copyrightable subject matter in all Materials is hereby assigned to the City, and the Contractor agrees to execute any additional documents that may be necessary to evidence such assignment.

N. Nondiscrimination. In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and all other provisions of Federal law, the Contractor agrees that, during performance of this Agreement, Contractor, for itself, its assignees and successors in interest, will not discriminate against any employee or applicant for employment, any subcontractor, or any supplier because of race, color, creed or belief, political affiliation, national origin, gender, age or disability. In addition, Contractor agrees to comply with all applicable

implementing regulations and shall include the provisions of this paragraph in every subcontract for services contemplated under this Agreement.

O. **Consultants Assisting with Procurement.** As required by O.C.G.A. § 36-80-28, if the Agreement requires the Consultant to prepare, develop, or draft specifications or requirements for a solicitation (including bids, requests for proposals, procurement orders, or purchase orders) or to serve in a consultative role during a bid or proposal evaluation or negotiation process: (a) the Consultant shall avoid any appearance of impropriety and shall follow all ethics and conflict-of-interest policies and procedures of the City; (b) the Consultant shall immediately disclose to the City any material transaction or relationship, including, but not limited to, that of the Consultant, the Consultant's employees, or the Consultant's agents or subsidiaries, that reasonably could be expected to give rise to a conflict of interest, including, but not limited to, past, present, or known prospective engagements, involvement in litigation or other dispute, client relationships, or other business or financial interest, and shall immediately disclose any material transaction or relationship subsequently discovered during the pendency of the Agreement; and (c) the Consultant agrees and acknowledges that any violation or threatened violation of this paragraph may cause irreparable injury to the City, entitling the City to seek injunctive relief in addition to all other legal remedies.

**Section 7. Final Project Documents; Warranty:** Prior to final payment, Contractor shall deliver to City copies of any as-built drawings, operations, and maintenance manuals, and any other pertinent documents relating to the construction and operation of the Work that is not otherwise in the possession of the City. Contractor shall repair or replace all defects in materials, equipment, or workmanship appearing within one (1) year from the date of completion at no additional cost to the City.

**Section 8. Miscellaneous:**

A. **Complete Agreement; Counterparts; Third Party Rights.** This Agreement, including all of the Contract Documents, constitutes the complete agreement between the Parties and supersedes any and all other agreements, either oral or in writing, between the Parties with respect to the subject matter of this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. This Agreement shall be exclusively for the benefit of the Parties and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action or other right.

B. **Governing Law; Business License; Proper Execution.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia without regard to choice of law principles. Any action or suit related to this Agreement shall be brought in the Superior Court of Fulton County, Georgia or the U.S. District Court for the Northern District of Georgia – Atlanta Division, and Contractor submits to the jurisdiction and venue of such court. During the Term of this Agreement, Contractor shall maintain a business license with the City, unless Contractor provides evidence that no such license is required. Contractor agrees that it will perform its services in accordance with the usual and customary standards of the Contractor's profession or business and in compliance with all applicable federal, state, and local laws, regulations, codes, ordinances, or orders applicable to the Project, including, but not limited to, O.C.G.A. § 50-5-63, any applicable records retention requirements, and Georgia's Open Records Act (O.C.G.A. § 50-18-70, *et seq.*).

C. **Notices.** All notices, requests, demands, writings, or correspondence, as required by this Agreement, shall be in writing and shall be deemed received, and shall be effective, when (1) personally delivered, or (2) on the third calendar day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the Party at the addresses first given above or at a substitute address previously furnished to the other Party by written notice in accordance herewith.

D. **Waiver; Sovereign Immunity.** No express or implied waiver shall affect any term or condition other than the one specified in such waiver, and that one only to the extent specifically stated. Nothing contained in this Agreement shall be construed to be a waiver of the City's sovereign immunity or any individual's qualified good faith or official immunities.

E. **Agreement Construction and Interpretation; Invalidity of Provisions; Severability.** Contractor represents that it has reviewed and become familiar with the Contract Documents, the nature and extent of the Work, work site(s), locality, and all local conditions, laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the Work. Contractor represents that it has given the City written notice of all conflicts, errors, or discrepancies that the Contractor has discovered in the Contract Documents, and the written resolution thereof by the City is acceptable to the

Contractor. The Parties hereto agree that, if an ambiguity or question of intent or interpretation arises, this Agreement is to be construed as if the Parties had drafted it jointly, as opposed to being construed against a Party because it was responsible for drafting one or more provisions of the Agreement. In the interest of brevity, the Contract Documents may omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement. Should any article(s) or section(s) of this Agreement, or any part thereof, later be deemed illegal, invalid or unenforceable by a court of competent jurisdiction, the offending portion of the Agreement should be severed, and the remainder of this Agreement shall remain in full force and effect to the extent possible as if this Agreement had been executed with the invalid portion hereof eliminated, it being the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions that may for any reason be hereafter declared invalid.

**[Signatures on the following page]**

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City Attorney Jennifer McCall Date 5/2/2025

**"EXHIBIT A"**

BRIDGEPORT CARPETS  
857 MCFARLAND PKWY  
ALPHARETTA, GA 30004  
Telephone: 770-740-2306 Fax: 770-740-2308

Page 1

E/001119

**ESTIMATE**

<b>Sold To</b>		<b>Ship To</b>	
BURKE, MICAELA 1785 DINSMORE RD ALPHARETTA, GA 30004		BURKE, MICAELA 1785 DINSMORE RD ALPHARETTA, GA 30004	
<b>Quote Date</b>	<b>Tele Home</b>	<b>Tele Work</b>	<b>Tele Cell</b>
04/08/25			

Style/Item	Color/Description	Units	Price	Extension
TILE ALLOWANCE	TO BE DETERMINED	SF	6.00	4,200.00

**Tile allowance for a commercially rated tile**

The current tile is discontinued. There are two tiles that are similar to what is existing you can choose from, which will be in this pricing/budget.

Floor tiles need replacement due to improper installation.  
This quote only includes floor tile replacement

TILE LABOR & SUPPLIES		EA	5,800.00	5,800.00
WATER PROOF LABOR		EA	1,100.00	1,100.00
MEMBRANE	RUBBER	EA	1,200.00	1,200.00
THINSET INTERIOR/EXTERIOR	THINSET INTERIOR/EXTERIOR	EA	0.00	0.00
GROUT SANDED 25LB	MATCH TILE	BG	0.00	0.00
REMOVE TILE		SF	3.00	1,950.00
PERMABASE 1/4	PERMABASE 1/4	SF	0.00	0.00

— 04/08/25 —

4:08PM —

Sales Representative(s):  
FRANCOLETTI, MATT

Material: 5,400.00  
Service: 8,850.00  
Misc. Charges: 0.00  
Sales Tax: 0.00  
Misc. Tax: 0.00

SCHEDULING INSTALLATION PLEASE CALL 770-740-2306

Payment due upon completion or a 10% late fee will be added when 5 days past due. Quote valid for 7 days.  
IF PAYING WITH CREDIT CARD A 3% FEE WILL BE ADDED.

**ESTIMATE TOTAL: \$14,250.00**

BRIDGEPORT CARPETS  
857 MCFARLAND PKWY  
ALPHARETTA, GA 30004  
Telephone: 770-740-2306 Fax: 770-740-2308

Page 2

E1001119

**ESTIMATE**

<b>Sold To</b> BURKE, MICAELA 1785 DINSMORE RD ALPHARETTA, GA 30004		<b>Ship To</b> BURKE, MICAELA 1785 DINSMORE RD ALPHARETTA, GA 30004	
<b>Quote Date</b> 04/08/25	<b>Tele Home</b>	<b>Tele Work</b>	<b>Tele Cell</b>

Style/Item	Color/Description	Units	Price	Extension
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ACCEPTANCE: I hereby accept this proposal and authorize work to commence on date agreed. I have read the reverse side of this contract and understand it fully. All orders are considered to be special orders and are subject to a 33% cancellation fee. If customer does not have the job installed within 60 days of this contract, full payment is due at that time. A 5% fee will be added on all returned checks.

A 3% FEE WILL BE ADDED IF PAYING BY CREDIT CARD

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

04/08/25

Sales Representative(s):  
FRANCOLETTI, MATT

4:08PM --

Material:	5,400.00
Service:	8,850.00
Misc. Charges:	0.00
Sales Tax:	0.00
Misc. Tax:	0.00

**ESTIMATE TOTAL: \$14,250.00**

SCHEDULING INSTALLATION PLEASE CALL 770-740-2306

Payment due upon completion or a 10% late fee will be added when 5 days past due. Quote valid for 7 days.  
IF PAYING WITH CREDIT CARD A 3% FEE WILL BE ADDED.

## Honor Motes

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**From:** Micaela Burke  
**Sent:** Monday, April 14, 2025 1:57 PM  
**To:** Honor Motes  
**Subject:** Fw: Burke - City of Milton proposal

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SERVICE - TEAMWORK - OWNERSHIP  
LEADERSHIP - RURAL HERITAGE



No. 1 in Service Nationwide  
for info, see [miltonga.gov/NCS](http://miltonga.gov/NCS)

### Micaela Burke

PARKS & RECREATION SPECIALIST

2006 Heritage Walk  
Milton, Georgia 30004

678.242.2544

[micaela.burke@miltonga.gov](mailto:micaela.burke@miltonga.gov)

[www.miltonga.gov](http://www.miltonga.gov)

Sign up to get City news in your inbox at  
[miltonga.gov/emails](http://miltonga.gov/emails)

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**From:** Lucero Morote <[lmorote@bridgeportcarpets.com](mailto:lmorote@bridgeportcarpets.com)>  
**Sent:** Tuesday, April 8, 2025 5:14:21 PM  
**To:** Micaela Burke <[micaela.burke@miltonga.gov](mailto:micaela.burke@miltonga.gov)>  
**Subject:** Re: Burke - City of Milton proposal

**Caution:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Micaela,

We include up to one sheet of plywood per bathroom. If additional plywood is needed we will charge \$100.00 per additional sheet.

We believe we won't need to replace all plywood.

Thanks!

**Lucero Morote**  
VP of Business Development

Bridgeport  
Flooring & Renovations  
857 McFarland Pkwy

Alpharetta, GA 30004

O 770-740-2306  
C 404-819-1544

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**From:** Micaela Burke <micaela.burke@miltonga.gov>  
**Sent:** Tuesday, April 8, 2025 4:39 PM  
**To:** Lucero Morote <lmorote@bridgeportcarpets.com>  
**Subject:** RE: Burke - City of Milton proposal

Thank you! Does this include replacing some sections of plywood if you pull up tile and there is wood underneath that became swollen from water absorption?



SERVICE - TEAMWORK - OWNERSHIP  
LEADERSHIP - RURAL HERITAGE



No. 1 in Service Nationwide  
for info, see [//miltonga.gov/NCS](https://miltonga.gov/NCS)

### Micaela Burke

PARKS & RECREATION SPECIALIST

📍 2006 Heritage Walk  
Milton, Georgia 30004

📞 678.242.2544

✉️ [micaela.burke@miltonga.gov](mailto:micaela.burke@miltonga.gov)

🌐 [www.miltonga.gov](https://www.miltonga.gov)

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**From:** Lucero Morote <lmorote@bridgeportcarpets.com>  
**Sent:** Tuesday, April 8, 2025 4:15 PM  
**To:** Micaela Burke <micaela.burke@miltonga.gov>  
**Subject:** Burke - City of Milton proposal

**Caution:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Micaela,

See attached quote for replacing flooring in both bathrooms.

The tile has gone up slightly. We can always work on doing our best to come closer to what we originally quoted.

Let me know if you have any questions.

Thanks for reaching out!

Lucero Morote

Bridgeport Carpets

Sent from my Verizon, Samsung

**"EXHIBIT B"**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hilb Group Operating Company 11175 Cicero Drive Suite 575 Alpharetta GA 30022		<b>CONTACT NAME:</b> Therese Bowen <b>PHONE (A/C, No, Ext):</b> (678) 297-7977 <b>FAX (A/C, No):</b> (678) 297-9575 <b>E-MAIL ADDRESS:</b> tbowen@hilbgroup.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> State Automobile Mutual Insurance Co	
		<b>INSURER B:</b> Hartford Underwriters Insurance Co	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 03/15/25-26 BOP 04/25 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y	Y	10199798CB	03/15/2025	03/15/2026	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ INCLUDED
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	DED RETENTION \$						
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y/N Y	N/A	20WECDW2376	04/04/2025	04/04/2026	PER STATUTE OTH-ER
	E.L. EACH ACCIDENT \$ 100,000						
	E.L. DISEASE - EA EMPLOYEE \$ 100,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Job Description: MCCP Pool Bathroom Tile Replacement

## CERTIFICATE HOLDER

## CANCELLATION

City of Milton 2006 Heritage Walk  Milton GA 30004	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
-------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**"EXHIBIT C"**

**CONTRACTOR AFFIDAVIT AND AGREEMENT  
under O.C.G.A. § 13-10-91(b)(1)**

STATE OF Georgia  
COUNTY OF Milton

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Milton, Georgia, has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period, and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

2680783  
Federal Work Authorization User Identification  
Number

5/1/2025  
Date of Authorization

Bridgeport Carpets, Inc.  
Name of Contractor

Tile Replacement – Bathrooms at Milton City Pool  
Name of Project

City of Milton, Georgia  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on May 2nd, 2025 in  
Alphacetta (city), GA (state).

[Signature]  
Signature of Authorized Officer or Agent

LUCERO MOROTE - assistant  
Printed Name and Title of Authorized Officer or  
Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE 2nd DAY OF  
May, 2025.

[Signature]  
NOTARY PUBLIC

My Commission Expires:

July 10th, 2027



N/A

**"EXHIBIT D"**

**SUBCONTRACTOR AFFIDAVIT AND AGREEMENT  
under O.C.G.A. § 13-10-91(b)(3)**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Bridgeport Carpets, Inc. on behalf of the City of Milton, Georgia, has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period, and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification  
Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Subcontractor

Tile Replacement – Bathrooms at Milton City Pool  
Name of Project

City of Milton, Georgia  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_ in  
\_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:

\_\_\_\_\_