



## AGENDA STAFF MEMO

**TO:** Honorable Mayor and City Council Members  
**FROM:** Sara Leaders, PE, Public Works Director  
**DATE:** Submitted on February 18, 2025, for the March 3, 2025, Regular City Council Meeting

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**AGENDA ITEM:** Approval of Change Order #1 with Gracie Gray Contractors, Inc for the Repair of the Guardrail Located on the Southwest Corner of the Hopewell Road at Francis Road Roundabout

### SUMMARY:

This Change Order is for the repair of the guardrail that was struck by a vehicle at the Hopewell Road at Francis Road roundabout. The entire guardrail will be removed and replaced with new brown powder coated guardrail.

### FUNDING AND FINANCIAL IMPACT:

This change order is fully funded by the insurance company of the vehicle that struck the guardrail.

### ALTERNATIVES:

If this contract is not approved, the project will not be able to proceed.

### PROCUREMENT SUMMARY (if applicable)

**Purchasing method used:** Contract Addendum  
**Account Number:** 100-4101-523990001  
**Requisition Total:** \$16,006.25

### REVIEW & APPROVALS:

**Financial Review:** Karen Ellis, Finance Director – February 19, 2025  
**Legal Review:** Jennifer K. McCall, Jarrard & Davis, LLP – February 12, 2025  
**Concurrent Review:** Steven Krokoff, City Manager –

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### ATTACHMENT(S):

Change Order #1

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2006 Heritage Walk, Milton, GA 30004 | 678.242.2500 | facebook.com/thecityofmiltonga | info@miltonga.gov | www.miltonga.gov





**CHANGE ORDER #1 TO THE CONSTRUCTION SERVICES AGREEMENT  
Guardrail Safety Improvements**

**WHEREAS**, the **CITY OF MILTON, GEORGIA** (“City”) and **Gracie Gray Contractors, Inc.**, (“Contractor”), entered into that certain Construction Services Agreement dated January 6, 2025, which is incorporated herein by this reference (the “Agreement”); and

**WHEREAS**, the City has requested for the Contractor to provide additional construction services described in the Scope of Work. This work includes repairing the damaged guardrail at the roundabout at Hopewell Rd and Cogburn Rd in Milton, Georgia; and

**WHEREAS**, the terms of this Change Order #1 shall be incorporated into the Agreement by the references herein.

**NOW THEREFORE**, the parties agree to amend the Agreement as follows:

1. Exhibit C, Scope of Work, of the Agreement is hereby amended by inserting the additional services and products thereto as set forth in Exhibit “A” attached hereto. The addition of these services equals a total cost of \$16,006.25 being added to the contract making the final Maximum Contract price of \$281,118.62.
2. Section 5 (A) of the Agreement is hereby amended by replacing the text from “The total amount paid under this Agreement as compensation for Work performed and reimbursement for costs incurred shall not, in any case, exceed **TWO HUNDRED SIXTY-FIVE THOUSAND, ONE HUNDRED TWELVE AND 37/100 DOLLARS (\$265,112.37)**” to “The total amount paid under this Agreement as compensation for Work performed and reimbursement for costs incurred shall not, in any case, exceed **TWO HUNDRED EIGHTY-ONE THOUSAND, ONE HUNDRED EIGHTEEN AND 62/100 DOLLARS (\$281,118.62)**”
3. Except as amended hereunder, the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

**[SIGNATURES ON THE FOLLOWING PAGE]**

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IN WITNESS WHEREOF, the parties have caused this Change Order #1 to be duly executed by their duly authorized officers as of the day and year set forth next to each signature.

**CONTRACTOR: Gracie Gray Contractors, Inc.**

By: Mindy Tucker

Print Name: Mindy Tucker President

Its: President/Vice President

**Attest/Witness:**

Matt Tucker

Print Name: MATT TUCKER

Its: Secretary  
(Corporate/Assistant Corporate Secretary)

**CITY OF MILTON, GEORGIA:**

By: \_\_\_\_\_  
Peyton Jamison, Mayor      Date

**Attest:**

\_\_\_\_\_  
Tammy Lowit, City Clerk

(CITY SEAL)

**Approved as to form:**

Signed by: Jennifer McCall      2/13/2025  
\_\_\_\_\_  
City Attorney      Date



## EXHIBIT “A”





110 Bluffs Pkwy  
Suite 207  
Canton, GA. 30114

# Estimate

CONTRACTORS, INC.

678-493-8128  
matt@graciegrayinc.com

Date	Estimate #
10/21/2024	2842

FENCING — GUARDRAILS — BARRIERS

Name/Address
CITY OF MILTON 2006 HERITAGE WALK MILTON, GA 30004

Ship To
CITY OF MILTON HOPEWELL RD @ COGBURN RD MILTON, GA

Project Name	Project #

Item	Description	Qty	U/M	Rate	Total
150-1000-G	TRAFFIC CONTROL - GUARDRAIL	1.0	LS	1,500.00	1,500.00
151-1000-G	MOBILIZATION - GUARDRAIL	1.0	LS	1,000.00	1,000.00
610-1055	REM GUARDRAIL	67.5	LF	7.50	506.25
610-1075	REM GUARDRAIL ANCH, ALL TYPES	2.0	EA	200.00	400.00
641-1200	GUARDRAIL, TP W	67.5		40.00	2,700.00
641-5001	GUARDRAIL ANCHORAGE, TP 1 COMPLETE	1.0		2,100.00	2,100.00
641-5015	GUARDRAIL TERMINAL, TP 12A, 31 IN, TANGENT, ENERGY ABSORBING	1.0		4,200.00	4,200.00
001-0000-G	POWDERCOAT ALL MATERIALS DARK SIENNA BROWN	1.0	EA	3,600.00	3,600.00

<b>Total</b>	<b>\$16,006.25</b>
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-ALL ESTIMATES ARE TO BE CONSIDERED NULL AND VOID IF THE ATTACHED TERMS AND CONDITIONS ARE NOT INCLUDED AS PART OF THE CONTRACT/ SUBCONTRACT. GGC T&C WILL BE SENT AS A SEPERATE ATTACHMENT ACCOMPANYING THE ESTIMATE

- Prices subject to change if GGC is not awarded the complete job quoted.
- All metal posts are to be installed by mechanical force.
- All utility conflicts are to be resolved by the prime contractor.
- Does not include any earthwork, grading, grassing, or concrete work unless noted above.
- Does not include any coring, drilling, patching or sealing unless noted above.
- Does not include bond. Bond may be included for an additional fee.
- Does not include traffic control unless noted above.
- Does not include removal of any kind unless noted above.

Signature \_\_\_\_\_