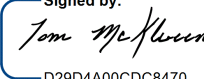




AGENDA STAFF MEMO

TO: Honorable Mayor and City Council Members
FROM: Tom McKlveen, Parks & Recreation Director
DATE: Submitted on March 7, 2025 for the March 17, 2025 Regular Council Meeting (First Presentation) and April 14, 2025 Regular Council Meeting (Unfinished Business)

Signed by:

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AGENDA ITEM: Consideration of an Ordinance to Amend Appendix A, Parks and Recreation Fees and Other Charges, Chapter 34, Section 24 of the Milton City Code to Set Fees for Late Pickup Fees and After Care at Recreation Programming.

SUMMARY:

Staff is proposing an amendment to the City's Parks & Recreation ordinance within Appendix A to allow the department to charge fees to recreation programs run in-house, such as Camp Joyful Soles, Junior Ranger Academy or Camp Compass. The purpose of these new ordinances are to improve program efficiency, ensure appropriate staffing levels, and provide additional flexibility for recreation participants. The two additions are:

1. Late pickup fees for recreation programming
2. After-care services for extended program hours.

These proposed fees were presented to the Parks and Recreation Advisory Board on the December 19, 2024 meeting. The Board unanimously approved staff proceeding with both of these additions to Appendix A, Chapter 34 of the City of Milton Code.

Details on the Proposed Changes

Late Pickup Fee

- A fee of \$10 per 15 minutes will be charged to parents/guardians who arrive late for pickup after a 5-minute grace period beyond the scheduled program end time.

After-Care Program

- Select recreation programs and camps designed with this feature will have the option to offer an after-care extension beyond the standard program hours.
- For example, Camp Compass proposes to extend operations by one additional hour per day following the regular program conclusion.
- The after-care fee across all programs will be \$10 per hour, per participant (or \$10 per day in this case).
- A 20% discount will apply for those who choose to prepay for a full session.

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There are additional benefits to creating these two fees. After-care services provide an opportunity to generate additional revenue, while supporting the family needs of our recreation program participants. Meaning, families gain additional flexibility with structured, supervised care beyond standard program hours to help meet work and other personal scheduling obligations.

The late pickup fee encourages punctuality, helping to ensure smooth program transitions and staff scheduling adherence.

FUNDING AND FINANCIAL IMPACT:

Additional revenues will be generated through these fees, offsetting costs for operations for the various recreation programs.

ALTERNATIVES:

If this ordinance changes are not approved, staff will continue offering recreational programs and camps without late pickup fees and after care.

PROCUREMENT SUMMARY (if applicable)

REVIEW & APPROVALS:

Financial Review:

Legal Review: Jennifer K. McCall, Jarrard & Davis, LLP – March 7, 2025

Concurrent Review: Steven Krokoff, City Manager –

DocuSigned by:

Steven Krokoff

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ATTACHMENT(S):

AN ORDINANCE TO AMEND APPENDIX A (FEES AND OTHER CHARGES) OF THE CODE OF ORDINANCES OF THE CITY OF MILTON, GEORGIA

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ORDINANCE NO. _____

AN ORDINANCE TO AMEND
APPENDIX A (FEES AND OTHER CHARGES) OF THE
CODE OF ORDINANCES OF THE CITY OF MILTON, GEORGIA

WHEREAS, Milton, Georgia is a duly formed political subdivision of the State of Georgia, with all the powers attendant thereto; and

WHEREAS, pursuant to its Charter and other laws of the State of Georgia, the City of Milton, Georgia has the power to adopt clearly reasonable ordinances, resolutions, and regulations for the protection and preservation of the public health, safety, and welfare of its citizens; and

WHEREAS, the Code of Ordinances of the City of Milton, Georgia (“Code”), Section 34-24, provides, in part, that, “The city council for the City of Milton does hereby authorize and approve the assessing and collection of certain fees and charges for access and use of city-owned or controlled parks, recreational fields and cultural amenities, in accordance with that schedule of fees approved and appended to appendix A to the Milton Code of Ordinances, as such appendix may be amended from time to time.”

NOW THEREFORE, the Council of the City of Milton hereby ordains, while in a regularly called council meeting on _____, 2025, at 6:00 p.m., as follows:

SECTION 1. The schedule of fees listed at “Appendix A” to the Milton Code of Ordinances is hereby amended as provided in Exhibit A attached hereto and incorporated herein by this reference.

SECTION 2. All ordinances, parts of ordinances, or resolutions in conflict herewith are repealed.

SECTION 3. That this Ordinance shall become effective upon its adoption.

ORDAINED this the ____ day of _____, 2025.

Peyton Jamison, Mayor

Attest:

Tammy Lowit, City Clerk

(Seal)

EXHIBIT A

[The following text of the Milton Code is to be amended by removing the ~~strike through~~ language and adding the **bold** language.]

MILTON CODE

Appendix A – Fees and Other Charges

Chapter 34 – Parks, Recreation and Cultural Affairs

34-24.3	Programming Fees		
34-24.3(a)	Camp Joyful Soles		
34-24.3(a)(1)	Camp Joyful Soles	Registration fee per week	\$175.00
34-24.3(a)(2)	Camp Joyful Soles	Non-refundable, non-transferable deposit per week	\$50.00
34-24.3(b)	Milton Pool Fees		
34-24.3(b)(1)	Admission fee to the Milton Pool	Daily fee - One Guest - One admission for the Entire Day	\$5.00
34-24.3(b)(2)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for Senior Citizens ages 55+	\$55.00
34-24.3(b)(3)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for a single guest	\$75.00
34-24.3(b)(4)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for up to 4 guests	\$200.00
34-24.3(b)(5)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for up to 5 guests	\$250.00
34-24.3(b)(6)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for up to 6 guests	\$300.00
34-24.3(b)(7)	Admission fee to the Milton Pool	Season pass - Memorial Day thru Labor Day - Admission for up to 7 guests	\$350.00
34-24.3(b)(8)	Replacement fee	Replacement of lost or damaged season pass	\$5.00
34-24.3(b)(9)	Non-resident rate for Milton Pool fees	Applies to all individuals and businesses not based in Milton	50% increase over City of Milton Resident rate
34-24.3(c)	Milton Summer Day Camp		
34-24.3(c)(1)	Milton Summer Day Camp	Registration fee, per camper, per week	\$195.00
34-24.3(d)	Other fees		
34-24.3(d)(1)	Administrative fee	Approved refunds/cancellations	\$15.00

34-24.3 (d)(2)	Employee discount	City of Milton employees may receive a discount on City of Milton directly offered programs (does not apply to programs offered through independent contractors)	50% off of the City of Milton Resident rate
34-24.3 (d)(3)	Non-resident rate for programming fees	Applies to all individuals and businesses not based in Milton	50% increase over City of Milton Resident rate
34-24.3 (d)(4)	Independent contractor commissions	At the discretion of the parks and recreation director based upon services provided and fees charged	No less than 10% and no more than 30%
34-24.3 (d)(5)	Recreation Program Late Pickup Fee	Late fees are applicable once a participant is picked up 5 minutes late.	\$10.00 every 15 minutes
34-24.3 (d)(6)	Recreation Program After Care	Following the conclusion of a recreational program, after care will provide supervision until pickup. *Only select programs will offer After Care.	\$10.00 per hour, per participant charged per day 20% discount for pre-paid full session