



STAFF MEMO:
FINANCIAL

TO: Honorable Mayor and City Council Members
FROM: Jason Griffin, Police Captain
DATE: Submitted on November 28, 2023, for the December 4, 2023, Regular City Council Meeting

DocuSigned by:
Jason Griffin
DF036403CE234DA...

AGENDA ITEM: Approval of an Intergovernmental Agreement (IGA) between the City of Milton and the City of Alpharetta for the Provision of Hexagon Computer-Aided Dispatch (CAD) and Police Records Management Systems (RMS)

PROJECT DESCRIPTION

The City of Milton and the City of Alpharetta have utilized multi-agency capabilities of both CAD and RMS since 2010. The City of Alpharetta is upgrading and migrating to a new CAD and RMS vendor and the City of Milton would like to continue in this partnership. The City will purchase the needed software and training from the City of Alpharetta already awarded under the competitive bid process approved by Alpharetta's City Council. This IGA sets forth the necessary agreements, guidelines, remediation, and cost to accomplish this partnership.

DEPARTMENT RECOMMENDATION

Staff recommends approval of this IGA between the City of Milton and the City of Alpharetta to continue the long-standing operational partnership between the cities as the City of Milton transitions to a new Computer-Aided Dispatch and Police Records Management System, authorizing the Mayor to execute all necessary documents.

PROCUREMENT SUMMARY

Purchasing method used: Other (See Comment Above)
Vendor: City of Alpharetta
Account Number: **Year 1** - 300-3210-542401000 (Initial Implementation)
Year 2 +100-3210-523850117 (Recurring annual fees)
Requisition Total: **Year 1** - \$241,537.18 (Implementation)
Year 2 + \$132,591.48 with 3% annual escalator

REVIEW & APPROVALS

Financial Review: Karen Ellis, Finance Director – November 28, 2023
Legal Review: Ken Jarrard, Jarrard & Davis, LLP – November 28, 2023
Concurrent Review: Steve Krokoff, City Manager

DocuSigned by:
Karen Ellis
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DocuSigned by:
Steven Krokoff
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2006 Heritage Walk, Milton, GA 30004 | 678.242.2500 | facebook.com/thecityofmiltonga | info@miltonga.gov | www.miltonga.gov



Attachment(s):

IGA with the City of Alpharetta and Change Order
approved by Alpharetta Council on November 27, 2023

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**INTERGOVERNMENTAL AGREEMENT
FOR THE PROVISION OF
Computer-aided dispatch and
Police Records Management Systems
BETWEEN
THE CITY OF ALPHARETTA, GEORGIA AND
THE CITY OF MILTON, GEORGIA**

This INTERGOVERNMENTAL AGREEMENT ("Agreement"), by and between the City of Alpharetta, a Georgia municipal corporation ("Alpharetta"), and the City of Milton, a Georgia municipal corporation ("Milton") (collectively, the "Parties") is entered into on _____, by the terms hereof:

WITNESSETH:

WHEREAS, Article IX, Section II, Paragraph III of the Georgia Constitution allows municipalities to provide police and fire protection services and to extend those services to other jurisdictions pursuant to a contract with the affected jurisdictions;

WHEREAS, Article IX, Section III, Paragraph I of the Georgia Constitution allows municipalities to contract with one another in intergovernmental agreements for the provision of any services authorized by law;

WHEREAS, the Parties intend to contract under the authority set forth above rather than create a "mutual aid agreement" pursuant to O.C.G.A. § 36-69-1 *et seq.* or a "joint authority" pursuant to O.C.G.A. § 46-5-138;

WHEREAS, Alpharetta and Milton have maintained an excellent working relationship with shared agency Computer Aided Dispatch (CAD) and Records Management Systems (RMS) since October 2010;

WHEREAS, Alpharetta has undertaken an upgrade and replacement of the existing CAD and RMS through a fully vetted competitive bid process;

WHEREAS, Alpharetta and Milton desire to enter into this Agreement for Alpharetta to provide CAD and RMS access, including access to CAD records, RMS, and field-based reporting services (Mobile);

WHEREAS, this Agreement establishes the cost of services;

WHEREAS, Alpharetta and Milton desire to maintain a mutually beneficial, efficient, and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, Alpharetta and Milton have authorized the execution of this Agreement through appropriate Resolutions adopted by their respective governing bodies.

NOW, THEREFORE, in consideration of the following mutual obligations, Alpharetta and Milton agree as follows:

ARTICLE 1 PURPOSE AND INTENT

This Agreement aims to provide for the vital and necessary reporting of police and fire activity from computer-aided dispatch records and police incident and accident reports through a cooperative purchasing agreement by and between Alpharetta and Milton. This will allow the Parties to better provide and execute public safety services to its citizens.

Milton agrees to abide by the terms provided in the attached Change Order provided Exhibit A. Accordingly, Alpharetta agrees to provide Milton with courteous, efficient, and accessible CAD / RMS capabilities, licensing, and support for the term of the agreement. This Agreement sets forth the Parties' responsibilities regarding the services to be performed.

ARTICLE 2 DEFINITIONS

For the purposes of this Agreement, the following terms shall be defined as:

CAD Records means access to and reporting from Computer-aided dispatch event history for emergency calls for service, non-emergency calls, and other associated emergency services activities for both Police and Fire.

Police Records Management System (RMS) means the official written record of criminal activity, accident report, Officer Activity, or other official written record of police activity.

Calls For Service means response activities generated and recorded within the Computer Aided Dispatch system.

NIBRS means the National Incident-Based Reporting System as published by the Federal Bureau of Investigation under the Department of Justice.

GIS means Geographic Information Systems, which is the mapping functionality provided by ESRI, Inc.

ARTICLE 3 TERM OF AGREEMENT

1. **Term.** This Agreement shall commence immediately upon the execution of this document and shall expire ten (10) years from the date of execution, subject to any provision or modifications contained within the underlying agreement. At the conclusion of this term, each party will be solely responsible for providing CAD and Police records for the respective agencies unless this Agreement is extended by mutual agreement approved by the governing bodies of both parties.
2. **Termination of Agreement for Cause.** Either party may terminate this Agreement if the other party fails to perform in accordance with the provisions of the Agreement or the breaching party does not cure such default to the reasonable satisfaction of the non-breaching party within thirty (30) days of prior written notice to the other party.
3. **Termination for Convenience.** Notwithstanding any other provisions, either party may terminate this Agreement for its convenience with twelve (12) months'

written notice of termination to the other party. Upon termination for convenience, either party waives any claims for damages, including any loss or replacement cost.

ARTICLE 4 PAYMENT

1. Alpharetta shall retain ownership of the software license and, therefore, shall be solely responsible for the accounts payable to the vendor. Alpharetta shall provide initial customer support and all communications with the vendor. Alpharetta shall invoice Milton any and all fees based on licenses, cloud-based fees, and support costs based on the Change Order.
2. Milton shall tender payment to Alpharetta based on all fees as provided in the Change Order provided on Exhibit A on a net 30 basis.

ARTICLE 5 CAD, RMS, Mapping systems, Cloud Access

Milton, working with and through the City of Alpharetta Department of Public Safety, will have access to the following:

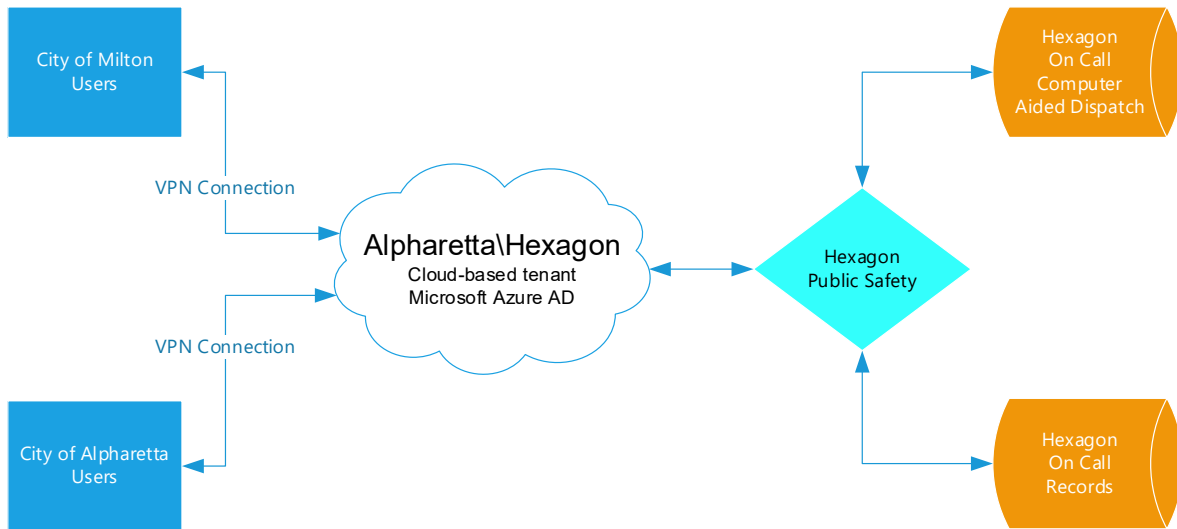
- a) Cloud-based Computer-aided dispatch (view Only) Records for the purposes of research and documentation;
- b) Cloud-based Police Records Management system, which is fully NIBRS and FBI NIBRS compliant;
- c) Mobile dispatch system to facilitate the response and reporting of activities from the Police and Fire units operating in the field;
- d) Training resources; and
- e) Input into the configuration and user-based procedural programming of the system.

An integral part of current CAD/RMS systems is the availability of GIS/mapping. Milton agrees that GIS personnel from Milton will work closely with Alpharetta GIS personnel to ensure a compliant, up-to-date, functional GIS mapping system utilizing ESRI mapping in the World Geodetic System 1984 (also known as WGS84) projections.

As the applications covered by this agreement are cloud-based, utilizing current active directory technology provided by Microsoft Azure Active Directory, each municipality shall be independently responsible for:

- a) Establish independent connectivity to the Alpharetta\Hexagon cloud-based tenant in Microsoft Azure AD using a VPN or a provider circuit.
- b) Manage independent identities and synchronize those identities to the Alpharetta\Hexagon cloud-based tenant using Microsoft Azure AD.

- c) Ensure identity management and authentication meet CJIS standards and cybersecurity best practices.



ARTICLE 6 EMPLOYMENT STATUS

All Alpharetta personnel assigned under this Agreement are and will continue to be employees of the City of Alpharetta for all purposes, including but not limited to duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation, and disciplinary functions.

In the event Milton's Police Chief or Fire Chief becomes dissatisfied with the performance of any sworn or civilian personnel performing functions pursuant to this project or process on behalf of Milton, he/she shall discuss the concerns with the Alpharetta Public Safety Director.

ARTICLE 7 RECORD KEEPING AND REPORTING

The Alpharetta Department of Public Safety Records Section is the central repository for all records pertaining to emergency dispatch and shall make available public records as defined by the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. during the term of this Agreement.

Except as limited by any state or federal law provision, Milton may request, review, and access data and Alpharetta records at a mutually agreed upon time to ensure compliance with this Agreement.

ARTICLE 8 ANCILLARY SERVICES

Alpharetta provides a variety of ancillary services incumbent on a large metropolitan public safety answering point. These services will be provided to Milton pursuant to this Agreement, the consideration for which has been included as part of the payment provided in Article 4 and shall include technical operations, administration, quality assurance and training, cost allocation, facilities maintenance, fiscal management, general operating supplies, human resources, information systems, maintenance, public information, purchasing, utilities and other critical services attendant to the operation of a records management system.

Various operational guidelines, procedures, and support function responsibilities shall be established cooperatively between the Alpharetta Director of Public Safety or designee and the Milton Chiefs of Police and Fire or designee(s) pursuant to a memorandum of understanding with regard to function and levels of mutually beneficial support from and to various city departments referenced in this Section 8 in the paragraph above.

ARTICLE 9 ALPHARETTA-MILTON RELATIONS

The Alpharetta Public Safety Director, or his/her designee, will work side by side with the City of Milton's Police Chief, or his/her designee, and Fire Chief, or his/her designee, to facilitate a functional system mutually beneficial to all parties involved.

ARTICLE 10 TRANSITION

In the event of the termination or expiration of this Agreement, Alpharetta and Milton shall cooperate in good faith in order to effectuate a smooth and harmonious transition and maintain the same high quality of CAD and RMS records pursuant to this Agreement for the residents, businesses, and visitors of Alpharetta and Milton.

The Alpharetta Public Safety Director or his/her designee shall present a summary report to the Milton City Council within sixty (60) days of the conclusion of this Agreement to facilitate the transition to Milton's CAD / RMS records system.

Alpharetta and Milton agree that ninety (90) days prior to the expiration of this Agreement, the Alpharetta Public Safety Director and Milton's Police Chief and Fire Chief will meet and confer to effect a smooth transition.

ARTICLE 11 INDEMNIFICATION

The Parties intend to be covered under the auspices of the immunity granted by O.C.G.A. § 46-5-131.

Only to the extent permitted by law and in the event O.C.G.A. § 46-5-131 is deemed inapplicable, shall Milton defend, indemnify, and hold harmless Alpharetta and its officers, employees, or agents from any and all liability, losses, or damages, including attorneys' fees and costs of defense, which Alpharetta or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by Milton, its employees, officers and agents. Alpharetta shall promptly notify Milton of each claim, assert all statutory defenses, cooperate with Milton in the defense and resolution of each claim, and not settle or otherwise dispose of the claim without Milton's participation.

Only to the extent permitted by law and in the event O.C.G.A. § 46-5-131 is deemed inapplicable, shall Alpharetta defend, indemnify and hold harmless Milton and its officers, employees, or agents from any and all liability, losses, or damages, including attorneys' fees and costs of defense, which Milton or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by Alpharetta, its

employees, officers, and agents. Milton shall promptly notify Alpharetta of each claim, assert all statutory defenses, cooperate with Alpharetta in the defense and resolution of each claim, and not settle or otherwise dispose of the claim without Alpharetta's participation.

The immunity and indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement, provided the claims are based upon actions that occurred during the performance of this Agreement.

ARTICLE 12 EVENT OF DEFAULT

An event of default shall mean a material breach of this Agreement.

An event of default by Alpharetta will occur should the following events arise:

- a) Alpharetta repeatedly disregards local priorities established in the memorandum contemplated in Article 8.
- b) Alpharetta does not maintain sufficient personnel to support and maintain the CAD / RMS.
- c) Alpharetta consistently fails to meet the levels of service outlined in Article 5, which failure has been communicated in writing by the action of the Milton City Council to the Alpharetta City Council on more than one occasion.

An event of default by Milton will occur should the following events arise:

- a) Milton fails to timely remit payment as contemplated in Article 4.
- b) Milton does not maintain sufficient personnel to support and maintain the CAD / RMS.
- c) Milton fails to assign or dedicate an employee or agent for the operation and implementation of CAD / RMS.
- d) Milton fails to fully participate and cooperate, as may be necessary, in any configuration or user-based programming of the systems mentioned herein and described *supra*.
- e) Milton's GIS personnel fail to operate, coordinate, and interact with Alpharetta's GIS personnel in a good faith manner to establish and implement GIS functionality.

ARTICLE 13 OPPORTUNITY TO CURE, TERMINATION, AND REMEDIES

Alpharetta or Milton may terminate this Agreement pursuant to an event of default not otherwise cured, or the term of this Agreement expires or terminates as contemplated in Article 3.

If Milton determines that Alpharetta has defaulted under the terms of this Agreement, Milton shall notify Alpharetta in writing and within a reasonable time after Milton has been made

aware of the default. Such notice shall specify the basis for the default and advise Alpharetta that the default must be cured to Milton's reasonable satisfaction within a 60-day period. Milton may grant additional time to cure the default, as Milton may deem appropriate, without waiver of any of Milton's rights, so long as Alpharetta has commenced curing the default and is effectuating a cure with diligence and continuity during the 60-day period, or any longer period which Milton prescribes.

If Alpharetta determines that Milton has defaulted under the terms of this Agreement, Alpharetta shall notify Milton in writing and within a reasonable time after Alpharetta has been made aware of the default. Such notice shall specify the basis for the default and advise Milton that the default must be cured to Alpharetta's reasonable satisfaction within a 60-day period, except that for events of default related to the payment of fees, the cure period is reduced to 30 days. Alpharetta may grant additional time to cure the default, as Alpharetta may deem appropriate, without waiver of any of Alpharetta's rights, so long as Milton has commenced curing the default and is effectuating a cure with diligence and continuity during the 60-day period (30 days for payments) or any longer period which Alpharetta prescribes.

In the event that either party breaches a material term or condition of this Agreement, other than an event of default, the party in breach, upon receipt of a written request from the non-breaching party, shall remedy the breach within thirty (30) days of receipt of the request. If the breach is not cured within the specified time period, the non-breaching party may utilize the remedies of declaratory judgment, specific performance, mandamus, or injunctive relief to compel the breaching party to remedy the breach.

The Parties reserve all available remedies afforded by law to enforce any term or condition of this Agreement.

ARTICLE 14 AMENDMENTS

This Agreement may be modified at any time during the term by mutual written consent of both parties.

ARTICLE 15 NOTICES

All required notices shall be given by first class mail, except that any notice of termination shall be mailed via U.S. Mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the City of Alpharetta:

Chris Lagerbloom, City Administrator
2 Park Plaza
Alpharetta, Georgia 30009
(678)297-6000

With a copy to:

City Attorney for the City of Alpharetta
Jarrard & Davis, LLP

222 Webb Street
Cumming, Georgia 30004

If to the City of Milton:

Steven Krokoff, City Manager Milton City Hall
2006 Heritage Walk
Milton, Georgia 30004
(678)242-2500

With a copy to:

City Attorney for the City of Milton
Jarrard & Davis, LLP
222 Webb Street
Cumming, Georgia 30004

ARTICLE 16 NON-ASSIGNABILITY; LIMITED THIRD-PARTY RIGHTS

Neither party may assign any of the obligations or benefits of this Agreement. Except to the extent expressly provided in other Articles of this Agreement, this Agreement shall be exclusively for the benefit of Alpharetta and Milton. This Agreement shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action, or other right.

ARTICLE 17 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and agreement of the parties regarding the subject matter of the Agreement.

ARTICLE 18 SEVERABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

ARTICLE 19 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective Parties' successors.

ARTICLE 20 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

ARTICLE 21 E-VERIFY AND TITLE VI COMPLIANCE

In performing their duties under this Agreement, each party agrees that it will comply with all

E-Verify and Title VI requirements and execute any required documents related to such compliance. Further, each party agrees that any contracts for work completed pursuant to this Agreement shall contain all required E-Verify and Title VI requirements under applicable law.

ARTICLE 22 NO WAIVER OF SOVEREIGN OR PERSONAL IMMUNITIES

Nothing contained in this Agreement shall be construed to be a waiver of Alpharetta's or Milton's sovereign immunity or any individual's qualified good faith or official immunities.

(Rest of page intentionally left blank)

(Signatures on following page)

IN WITNESS WHEREOF, Alpharetta and Milton have executed this Agreement through their duly authorized officers on the day above written.

CITY OF MILTON, GEORGIA

By: _____
Peyton Jamison, Mayor

ATTEST:

By: _____
Steve Krokoff, City Manager

[AFFIX CITY SEAL]

Approved to form:

By: _____
Ed Howden, City Attorney

(Signatures continued on following page)

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

ATTEST:

By: _____
Chris Lagerbloom, City Administrator

[AFFIX CITY SEAL]

Approved to form:

By: _____
Ed Howden, City Attorney

Exhibit A
Change Order

CHANGE ORDER / CHANGE REQUEST

CUSTOMER NAME: City of Alpharetta, GA
CUSTOMER ADDRESS: 2 Park Plaza
 Alpharetta, GA 30009

HEXAGON ENTITY: Safety, Infrastructure & Geospatial

DATE: November 13, 2023

CHANGE ORDER NUMBER: 1
CHANGE ORDER TITLE: ADD City of Milton, GA

ORIGINAL PO / CONTRACT NUMBER: 23000700 / 22-115, Addendum #1

CURRENT CONTRACT VALUE: \$2,429,290.00 Includes Extended Warranty, excludes taxes

REVISED CONTRACT VALUE: \$2,670,827.18 Includes Extended Warranty, excludes taxes

CHANGE ORDER PRICE: 241,537.18
CURRENCY: U.S. Dollars

OTHER HEXAGON INFORMATION:
QUOTE NUMBER: 2023-56256
QUOTE & CHANGE REQUEST EXPIRATION DATE: November 30, 2023
PROJECT MANAGER: Greg Giurintano
SALES CONTACT: Alexandria Cohen
PROJECT NUMBER: ALP01

WHEREAS, the customer named above (hereafter "Customer") and the Intergraph Corporation, through its Hexagon Safety, Infrastructure & Geospatial division, (hereafter "Hexagon") have entered into the agreement named above for products and/or services (hereafter "Agreement");

WHEREAS, the Customer and Hexagon desire to amend the Agreement, as set forth below in this Change Order/Change Request (hereafter "Change Order" or "Change Request"), in consideration for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged;

NOW THEREFORE, the parties intending to be legally bound, hereby agree as follows:

I. DESCRIPTION OF CHANGE:

This Change Order makes the following revisions to this contract:

— Adds Software, Services and associated Maintenance for the City of Milton, GA as an additional agency to the system. First-year Recurring fee on Cloud Program Subscription software begins upon delivery of the license keys to Customer and Third Party Software Maintenance contemplated by this Change Order begins upon production use of such software.

--- Adds additional Training Services for the City of Milton, GA. Change Order includes one (1) OnCall Records Train-the-Trainer class and one (1) OnCall Dispatch Mobile Unit Train-the-Trainer class.

ASSUMPTIONS:

- > With the exception of the two Train-the-Trainer classes noted above, the Change Order does not include any additional or separate tasks for the City of Milton, GA as Milton resources will participate in the tasks defined in the Alpharetta Statement of Work, dated March 27, 2023.
- > The number of attendees for training sessions will remain the same as specified in Attachment D - Training Curriculum in the Statement of Work, dated March 27, 2023.
- > The City of Milton will use the Alpharetta defined configurations for OnCall Dispatch and OnCall Records
- > Hexagon is not responsible for entering Milton Agency data information to OnCall Records
- > Change Order assumes the City of Milton will cutover at the same time as Alpharetta.
- > Annual recurring fee will be adjusted based on this Change Order

The detailed technical or functional revisions to the contract are described below or in the separately attached Statement of Work (SOW):

Change Order delivery details

Delivery date	To be scheduled upon Change Order execution
Handling priority	No Change
Acceptance criteria	No Change
Required deliverables by Customer	No Change
Documentation and Training	Attachment A - Statement of Work - Additional Training
Changes to contract schedule	No Change
Guarantee and Warranty changes	No Change
Liability and reliability changes if any	No Change

Milestone payments as a result of this change order are revised as follows:

Change Order Payment Milestone #1 in the amount of \$58,457.47 is due upon Change Order execution
 Change Order Payment Milestone #2 in the amount of \$53,800.83 is due upon completion of Attachment A: SOW Additional Training
 Subscription fee amount for the first year of the Cloud Program is \$129,278.88 and is due in accordance with the Master Terms.
 Total amount to be paid for Change Order is \$241,537.18

Check One

- This Change Order does affect the contract value. All other Terms and Conditions remain unchanged and all Intellectual Property Rights covered by this Order/Request remain with Intergraph.**
- This Change Order does not affect the contract value. Funds in the Customer Credit Balance may be used toward the purchase of future Intergraph software or services. All other Terms and Conditions remain unchanged and all Intellectual Property Rights covered by this Order/Request remain with Intergraph.**

II. CHANGE ORDER DETAILS

Items Added to Contract:

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	One-time Project Services				\$48,694.87
	On-Call Records Train-the-Trainer				\$22,422.43
	OnCall Dispatcher Mobile Unit Training				\$31,378.40
	Licensing:				
	HxGN OnCall Dispatch - Viewer - Cloud (12 Month Subscription) *Included in Cloud Program program subscription fee	HCL1166	5		
	HxGN OnCall Dispatch - Mobile Unit - Cloud (12 Month Subscription) *Included in Cloud Program subscription fee	HCL1202	25		
	HxGN OnCall Dispatch - Mobile Responder Client - Cloud (12 Month Subscription) *Included in Cloud Program subscription fee	HCL3209	3		
	HxGN OnCall Analytics - Viewer - Cloud (12 Month Subscription) *Included in Cloud Program subscription fee	HCL2310	5		
	HxGN OnCall Records - Concurrent User License - Cloud (12 Month Subscription) *Included in Cloud Program subscription fee	HCL0140	25		
	HxGN OnCall Analytics - Author - Cloud (12 Month Subscription) *Included in Cloud Program subscription fee	HCL2311	1		
	Trancite Easy Street Draw	THRDSW001	1	\$5,200.00	\$5,200.00
	CommSys ConnectCIC	THRDSW002	1	\$1,250.00	\$1,250.00
					-
Total of Items Added:					\$108,945.70

Maintenance, Recurring Annual Fees (or Extended Warranty) of Items Added Above: (if applicable)

Contract Line Item#	ITEM DESCRIPTION	Part #	QTY	UNIT COST	TOTAL COST
	Cloud Program Subscription Fee				\$129,278.88
	Trancite Easy Street Draw	THRDSW001	1	\$3,000.00	\$3,000.00
	CommSys ConnectCIC	THRDSW002	1	\$312.60	\$312.60
Total Software Maintenance Added:					\$132,591.48

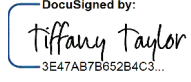
III. SUMMARIES:

CHANGE ORDER SUMMARY	
Additions:	\$241,537.18
Removals:	-
Project Credit Applied	-
Total Change Order Price:	241,537.18

Customer Credit Balance	
Balance after this Change Order:	
Adjustments:	
Current Credit Balance:	-

IV. CHANGE ORDER APPROVAL:

IN WITNESS WHEREOF, the parties hereto have signed this Change Order/Change Request as of the date written above.

APPROVED BY:  _____ **Date:** November 13, 2023
Authorized Signature
Intergraph Corporation

APPROVED BY: _____ **Date:** _____
Customer Authorized Signature

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be original, and all of which together shall constitute one and the same Agreement. A signature delivered by facsimile shall be deemed to be an original signature and shall be effective upon receipt thereof by the other party.



ATTACHMENT A – ADDITIONAL TRAINING

This statement of work (“SOW” or “Statement of Work”), together with the Change Order to which this SOW is attached (the “Change Order” or “CO”; together with the SOW, the “Agreement”), describes the software and/or services that will be provided in exchange for payment of the applicable amount set forth in the Change Order. Any capitalized terms used but not otherwise defined herein shall have the meanings ascribed to them in the original Contract, except as modified by the Change Order. Except as set forth below and/or in the Change Order, the terms and conditions of the original Contract shall: (i) remain unchanged and in full force and effect; and (ii) apply to this Agreement.

General Assumptions

Change Order Task 1 – Additional Training

Hexagon resources will conduct the following Train-the-Trainer sessions for the City of Milton-designated personnel.

- HxGN OnCall Records Train-the-Trainer – Qty: 1
- HxGN OnCall Dispatch | Mobile Unit Train-the-Trainer – Qty: 1

Task Deliverables

- Training course agendas
- Applicable COTS Documentation, in electronic format; for the Hexagon Training Classes

Task Prerequisites

- Customer has identified and secured an appropriate training room and set up with the workstations, at least one (1) LCD projector, display screen or other appropriate surface to display a projected image, and white-board space or other ability to take notes and record questions.
- The Customer has installed and configured at least one (1) workstation per student attending the session.

Task Assumptions

- The Customer will complete end user training within the End User Training Period.
- Both end-user training and train-the trainer training will be provided as specifically identified herein. Training will take place during normal Business Hours, which is typically from 8:00 am - 5:00 pm.
- Training documentation provided by Hexagon with this SOW will be standard COTS Documentation and help files and will not be customized to the Customer’s site-specific configuration. All Documentation will be provided in electronic format. Should printed copies be required, the Customer is responsible for providing them.

Hexagon Team Participation and Responsibilities

Hexagon shall:

- Conduct Hexagon Training Classes.

Customer Team Participation and Responsibilities

Customer shall:

- Provide appropriate facilities and install/configure workstations as indicated in the Task Assumptions;
- Provide a Project Workstation for each attendee of the Hexagon Training Classes;



- Ensure appropriate personnel participate in the Hexagon Training Courses; and
- Complete end user training within the End User Training Period.

Task Acceptance Criteria

This Task is complete once Hexagon has delivered the Hexagon Training Classes to the Customer



HxGN OnCall Records Train-the-Trainer Training (Qty: 1)

This course provides training for the agency-designated trainers. All modules will be reviewed and related to each department in the agency such as Records, Patrol, Investigations, Evidence, and other departments. The users review the modules, searching capabilities, reporting, and other features in OnCall Records.

MAJOR TOPICS

- | | |
|--|--|
| <ul style="list-style-type: none"> ● Navigating in OnCall Records ● Understanding the OnCall Records tabs: Home, Reports, Search, Master Indices, Investigations, Court, Jail Management, Traffic, Evidence Management, Department, and Other Info ● Understanding the Master Indices (Master Name, Master Vehicle, Master Location) ● Reviewing the OnCall Records Modules ● Using the Record Properties menu ● Using the Records Linked menu | <ul style="list-style-type: none"> ● Linking data ● Configuring alerts ● Exporting search results ● Setting alerts ● Understanding workflow ● Combining Master Index records ● Using canned and Report Server reports |
|--|--|

PREREQUISITES

- Introduction to Windows course or equivalent knowledge and familiarity with the Windows user interface
- Understanding of basic Public Safety terminology
- Knowledge of agency business processes
- Agency modules to be used have been identified
- OnCall Records configuration complete
- OnCall Records Customer Functional Testing complete

TRAINING DETAILS

Method	Conducted on site by Hexagon Personnel
Target Audience	Agency trainers or end users
Duration	4 Days
Student Capacity	12, with a maximum of one student per workstation



HxGN OnCall Dispatch | Mobile Unit Train-the-Trainer (Qty: 1)

COURSE OVERVIEW

HxGN OnCall Dispatch | Mobile Unit Train-the-Trainer is a two-day comprehensive course to familiarize trainers with the operation and use of the HxGN OnCall Dispatch | Mobile Unit software. Trainers will learn all of the essential functions of HxGN OnCall Dispatch | Mobile Unit including navigating the application, creating, receiving and updating events, utilizing the map, performing inquiries, handling units including updates and status changes, and communicating with other users. Trainers completing the course should have a good working knowledge of HxGN OnCall Dispatch | Mobile Unit.

MAJOR TOPICS

- Create, receive and update active events
- Update active unit status and properties
- Submitting inquiries for events and units
- Submitting and receiving messages
- Create and receive HxGN OnCall Dispatch | Informer queries from HxGN OnCall Dispatch | Mobile Unit
- Using training guidelines and techniques for HxGN OnCall Dispatch | Mobile Unit

PREREQUISITES

- Customer mobile hardware fully staged and available
- HxGN OnCall Dispatch | Advantage and HxGN OnCall Dispatch | Mobile Unit fully licensed, staged, and available
- Credentials available
- Hexagon user account provisioned with local administrator rights on all workstations
- Customer Data collection spreadsheets completed
- HxGN OnCall Dispatch | Advantage and HxGN OnCall Dispatch | Mobile Unit fully staged and available on the trainer's workstation

COURSE DETAILS

Method	Conducted on site by Hexagon Personnel
Target Audience	Personnel responsible for training the field personnel that respond to CAD events
Duration	Two (2) days
Student Capacity	Twelve (12)