



AGENDA STAFF MEMO

TO: Honorable Mayor and City Council Members
FROM: Sara Leaders, PE, Public Works Director
DATE: Submitted on June 24, 2025, for the July 7, 2025, Regular City Council Meeting

DocuSigned by:

A blue ink signature of Sara Leaders.

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AGENDA ITEM: Approval of Amendment to Project Agreement No. 46218427223 between the Georgia Department of Natural Resources and the City of Milton for Improvements at the Milton City Park & Preserve.

SUMMARY:

The City of Milton was awarded a Georgia Outdoor Stewardship Program (GOSP) grant from the Department of Natural Resources (DNR) in the amount of \$1,500,000 on August 22, 2023. The grant requires a fifty percent (50%) local match and stipulates that the project's design and construction must be completed within 24 months of the executed agreement—by August 22, 2025.

On June 5, 2023, the City Council approved a professional services contract with Moffatt & Nichol to develop a conceptual design. Subsequently, the Council authorized a task order with the same consultant to prepare full plans, specifications, and an engineer's estimate (PS&E). On July 22, 2024, the City Council approved a construction contract with Tri Scapes, LLC in the amount of \$4,594,757.54.

Project construction has experienced significant delays due to supply chain issues and weather-related impacts. As a result, City staff requested an extension from the DNR to move the project completion deadline from August 22, 2025, to December 31, 2025. To formally execute this project schedule extension, the Mayor is required to sign the Amendment to Project Agreement No. 46218 427 223-1.

FUNDING AND FINANCIAL IMPACT:

Extending the project completion timeline approximately four (4) months will not have any effect on the project costs.

ALTERNATIVES:

If this Amendment to the Project Agreement is not approved, the city risks losing the \$1.5 Million-dollar GOSP grant.

PROCUREMENT SUMMARY (if applicable)

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REVIEW & APPROVALS:

Financial Review: Bernadette Harvill, Deputy City Manager –
Legal Review: Jeff Strickland, Jarrard & Davis – July 1, 2025
Concurrent Review: Steven Krokoff, City Manager –

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Bernadette Harvill

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Steven Krokoff

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ATTACHMENT(S):

AMENDMENT TO PROJECT AGREEMENT NO. 46218427223

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STATE OF GEORGIA
DEPARTMENT OF NATURAL RESOURCES
AMENDMENT TO PROJECT AGREEMENT

Applicant: City of Milton

Project No: 46218 427 223

Project Amendment No: 46218 427 223 - 1

THIS AMENDMENT TO PROJECT AGREEMENT NO. 46218427223 (“Amendment”) is entered into by the State of Georgia, acting by and through the Department of Natural Resources, hereinafter called the “State”, and the City of Milton, hereinafter called the “Applicant”, is effective the last date set forth below. In consideration of the mutual promises and terms and conditions set forth in this Amendment, the parties agree as follows:

WHEREAS, the State entered into an agreement with the Applicant for the purpose of development/improvement at the city-owned property known as Milton City Park and Preserve, by means of Georgia Outdoor Stewardship Act Funds per Agreement NO. 46218427223; and

WHEREAS, on 5/13/2025 the Applicant submitted a request to amend Agreement NO. 46218427223 for the purposes of extension of the project period and in accordance with their formal request dated 5/13/2025; and

WHEREAS, the State seeks to align the Grant Agreement NO. 46218427223 with the approved aforementioned project amendment;

NOW THEREFORE, the above mentioned agreement is amended by adding the following:

Project period extended from 8/22/2025 until 12/31/2025 to allow for completion of the project scope.

All provisions of the Agreement that are not in direct contradiction to the provisions of this Amendment, including without limitation the plans and specifications relevant to the project, remain in full force and effect.

In witness whereof the parties have executed this Amendment as of the dates entered below.

City of Milton

Georgia Department of Natural Resources

By:

By:

Official Signature

Signature

Title:

Deputy Commissioner

Date:

Date: