

**TO:** Honorable Mayor and City Council Members

**FROM:** Robert Buscemi, Community Development Director 

**DATE:** Submitted on August 9, 2023 for the Monday, August 21, 2023 Regular City Council Meeting

**AGENDA ITEM:** Consideration of a Resolution Authorizing the Transmittal of a Draft Capital Improvements Element (CIE) 2023 Annual Update Relating to the City's Impact Fee Program to the Atlanta Regional Commission (ARC) for Regional and State Review.

**SUMMARY**

The City of Milton adopted a Development Impact Fee Ordinance on October 5, 2015. As a municipality that collects Impact Fees, the City is required by the Georgia Department of Community Affairs (DCA) to submit a Capital Improvements Element (CIE) Annual Update Report, specifically an annual financial report and a new fifth year schedule of project improvements. A draft Capital Improvements Element (CIE) 2023 Annual Update was prepared by the city's impact fee consultant and was reviewed by staff. The 2023 CIE Annual Update contains a financial report for Fiscal Year 2022 and a schedule of impact-fee eligible project improvements for 2024-2028 that is based on the adopted September 21, 2015 CIE.

This Resolution allows the City to transmit the draft CIE 2023 Annual Update to the Atlanta Regional Commission for Regional and State review. Upon approval by DCA, the City of Milton may adopt the 2023 CIE Annual Update. Adoption is anticipated to occur by October 31, 2023.

**DEPARTMENT RECOMMENDATION**

Approval of the Resolution Authorizing the Transmittal of a Draft CIE 2023 Annual Update.

**REVIEW & APPROVALS**

**Legal Review:** Ken Jarrard, Jarrard & Davis, LLP

**Concurrent Review:** Steven Krokoff, City Manager 

**Attachment(s):** Draft Capital Improvements Element (CIE) 2023 Annual Update for FY 2022 (10/1/21- 9/30/22; Resolution to Transmit the Draft Capital Improvements Element (CIE) 2023 Annual Update.



**A RESOLUTION AUTHORIZING THE TRANSMITTAL OF A DRAFT CAPITAL IMPROVEMENTS ELEMENT 2023 ANNUAL UPDATE TO THE ATLANTA REGIONAL COMMISSION FOR REGIONAL AND STATE REVIEW**

**WHEREAS**, the City of Milton previously adopted a Capital Improvements Element as an amendment to the *Milton Comprehensive Plan*; and

**WHEREAS**, the City of Milton has prepared a 2023 Annual Update to the adopted Capital Improvements Element, which incorporates an impact fee financial report for FY 2022; and

**WHEREAS**, the draft Capital Improvements Element 2023 Annual Update was prepared in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Department of Community Affairs pursuant to the Georgia Planning Act of 1989, and a duly advertised Public Hearing was held on August 21, 2023, at 6:00 p.m. in the City of Milton City Hall, 2006 Heritage Walk;

**BE IT THEREFORE RESOLVED** that the City Council does hereby authorize the transmittal of the draft Capital Improvements Element 2023 Annual Update (a copy of which is attached hereto as Exhibit "A") to the Atlanta Regional Commission for Regional and State review, as per the requirements of the Development Impact Fee Compliance Requirements adopted pursuant to the Georgia Planning Act of 1989.

**RESOLVED** this 21<sup>st</sup> day of August, 2023.

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Peyton Jamison, Mayor

Attest:

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Tammy Lowit, City Clerk