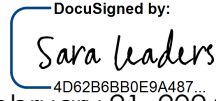




To: Honorable Mayor and City Council Members

From: Sara Leaders, PE, Public Works Director 

Date: Submitted on February 13, 2024 for the February 21, 2024 Regular City Council Meeting

Agenda Item: Consideration of a Resolution to Adopt a City of Milton Residential Speed Zone Program Policy and Procedure

Department Recommendation: Approval

Executive Summary:

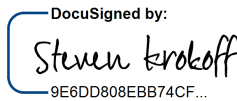
The 2022 Milton Local Road Safety Plan recommended the engineering countermeasure of Milton specific speed limit zones to address vehicle speeds. The Milton Public Works Department and the Milton Police Department are proposing a program to establish residential speed zones if requested and supported by residents of a roadway, neighborhood, or subdivision.

The Official Code of Georgia, Section 40-14-8 (b) provides that the radar speed detection limitations in subsection (a), shall not apply in properly marked residential zones. It also provides that roads with speed limits of 35 miles per hour or more shall not be considered residential streets. Residential streets may be designated and properly marked as a residential zone so that the 25 or 30 mph speed limit is radar enforceable at any speed above the speed limit in the approved radar permit. Georgia Department of Transportation (GDOT) and Georgia Department of Public Safety (GDPS) approve the City's radar permit. A residential speed zone road would need to be added to the radar permit if it is not already on the list of roads before it could be designated as a residential speed zone.

Chapter 56 Traffic and Vehicles of the City of Milton Code of Ordinances has been updated to allow for the City Council to be able to designate eligible residential speed zones. This residential speed zone standard operating procedure describes the program, eligibility, and process for City Council to consider residential speed zones.

Legal Review: Jeff Strickland, Jarrard & Davis, LLP – February 8, 2024

Concurrent Review: Steven Krokoff, City Manager



Attachment(s):

Resolution to Adopt
SOP PW-24-001 Residential Speed Zone Program

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**A RESOLUTION TO ADOPT A CITY OF MILTON RESIDENTIAL SPEED ZONE PROGRAM POLICY
AND PROCEDURES**

BE IT RESOLVED by the City Council of the City of Milton, Georgia while in Regular called Council meeting on the 21st day of February 2024 at 6:00 p.m. as follows:

SECTION 1. That the Residential Speed Zone Program Policy and Procedures for the City of Milton, attached hereto and incorporated herein by reference as Exhibit "A," is hereby adopted and approved; and,

SECTION 2. That all resolutions in conflict herewith are hereby repealed.

SECTION 3. That this Resolution shall become effective upon its adoption.

RESOLVED this 21st day of February 2024.

Attest: _____
Tammy Lowit, City Clerk

Peyton Jamison, Mayor

(SEAL)

SOP NUMBER:	PW-24-001
SOP TITLE:	Residential Speed Zone Program
AUTHOR(S):	Sara Leaders
EFFECTIVE DATE:	2/22/24
ISSUE DATE:	2/22/24
REVISION DATE:	N/A
COUNCIL APPROVAL:	2/21/24

PURPOSE
The objective of this Standard Operating Procedure (SOP) is to establish a policy and procedure for the City of Milton Residential Speed Zone Program.
SCOPE
This SOP is a mandatory document unless otherwise specified that applies to all staff that interact with the program. This SOP will cover the policy guidelines and the process to add a street as a Residential Speed Zone.
DELIVERABLES
The City of Milton may utilize a Residential Speed Zone program for eligible residential streets within the City of Milton in accordance with O.C.G.A. § 40-14-8(b) and designated by the Mayor and City Council.
RESPONSIBILITIES
All applicable staff will adhere to this policy and follow the established procedures for the City of Milton Residential Speed Zone Program. The city, at its discretion, may designate Residential Speed Zones without an application or petition requirement when in the best interest of public safety.
DEFINITIONS
Applicant – A person having the authority to act on behalf of a subdivision or Study Area. In the case of a mandatory Homeowners Association (HOA), the application must be filed by a member of the board authorized to act on behalf of the HOA. Where an HOA is not considered mandatory, the application must be made by a person authorized to act on behalf of the residents within the Study Area. Eligible Residential Street – Local residential street at least 0.25 miles in length with an Average Daily Traffic (ADT) of at least 100 vehicles per day as determined by Milton Public Works and which have a posted speed limit of 25 mph to 30 mph.

List of Roads – Roads that are approved on the City of Milton Radar Permit by the Georgia Department of Transportation (GDOT) and Georgia Department of Public Safety (GDPS).

Local Residential Streets – Streets that are primarily used for direct access to property and connections to higher order systems, with adjacent land use that is primarily residential in nature.

Petition – Document signed by residents within a Study Area recording support of a proposed Residential Speed Zone designation.

Radar Permit – Georgia Department of Public Safety issued permit, as provided by law, to the City of Milton for the use of speed detection on the List of Roads.

Residential Speed Zone – Eligible residential streets within the City of Milton in accordance with O.C.G.A. § 40-14-8(b) and designated by the Mayor and City Council as part of the List of Roads

Study Area – Any lot with a driveway directly connected to the requested street or lot with driveway on intersecting streets that has no other outlet.

PROCEDURES

Process

- An Applicant may submit a request for Residential Speed Zone designation to the Public Works Department (Public Works) on a form provided by the city.
- Public Works will review the request to determine Eligible Residential Streets and the proposed Study Area (this may include roadway measurements and collecting traffic count data) and will notify the Applicant of the findings.
- If one or more Eligible Residential Street are available to be considered as a Residential Speed Zone, the Applicant must return a petition to Public Works with at least 67% support from the property owners within the Study Area (Petition requirements are below).
- Once the Petition is verified, Public Works will confirm the proposed Residential Speed Zone Street is on the Radar Permit List of Roads.
 - If the street is not on the Radar Permit List of Roads, Public Works will follow its procedures to request for the street(s) to be added.
- With the street confirmed on the Radar Permit, Public Works staff will present a resolution on a regular City Council meeting as a new business item for consideration to modify the List of Roads to include designation of the City's Residential Speed Zones.
- Public Works will properly mark the Residential Speed Zone with regulatory signage.
- If the Applicant decides that it no longer wants the Residential Speed Zone, the Applicant must follow the same procedure to obtain 67 percent of the

homeowners in the Study Area to vote in favor of the removal of the Residential Speed Zone. A Residential Speed Zones shall remain in place at least 12 months before it can be requested to be removed.

Applicant Petition Process

- The city requires that there be wide support from the community for implementing Residential Speed Zones.
- An Applicant must present a Petition signed by at least 67 percent of the homeowners within the Study Area indicating they are in favor of the proposed Residential Speed Zone designations.
- The completed Petition must be returned to Public Works where it will be validated.
- Percentages will be calculated based on the number of lots signing the Petition indicating support divided by the total number of lots in the Study Area.
- Each lot, including undeveloped lots, counts as only one vote regardless of the number of owners that may sign for a lot. All owners are not required to sign for a lots vote to count.
- Renting tenants are not an acceptable substitute for the legal lot owner.
- Petition signatures older than 12 months from the date of submittal will be considered invalid.
- The Applicant must show a minimum of 67% support within the Study Area to pass.
- The city will provide a sample petition form.

City of Milton Police Department Procedures

- Police will develop and utilize a traffic enforcement strategy for Residential Speed Zones.

APPROVED BY:	Sara Leaders Public Works Director Jason Griffin Chief of Police
DATE:	2/21/24
COUNCIL APPROVAL:	Approved by Resolution No. R24-XX-XXX