



TO: Millersburg City Council  
FROM: Kevin Kreitman  
DATE: July 28, 2020, for the August 11, 2020 City Council Meeting  
SUBJECT: Request from Millersburg Land & Development

Action Requested:

The City has received the attached request from Mike Agee with Millersburg Land & Development asking if the City of Millersburg would be interested in the donation of land parcels in Sweetwater Phases III/IV and Becker Ridge Phase IV.

Discussion:

In December of 2017, the City accepted a land donation from J. Conser and Sons LLC of approximately 11.7 acres of property, which was primarily wetlands and riparian area associated with Crooks Creek, containing the largest concentration of trees in the City. This parcel was associated with above mentioned developments and is presently designated as open space.

At a minimum, staff recommends Council accept the proposed donation of Sweetwater Phase III tracts A & B which were held by the developer at the time the City accepted the land donation from J. Conser for the construction of the extension of Clearwater Drive. With the completion and acceptance of the street, it makes sense to accept the two remaining small parcels of tracts A & B, which abut to the street and City property acquired with the previous land donation.

Tract D also abuts the previous acquired land donation from J. Conser, and it would also make sense to accept if Council is so inclined.

As mentioned in Mr. Agee's letter, the City at the time of acceptance of the original donation of open space from Conser Development, expressed a willingness to accept tract C from Conser Development upon completion of Sweetwater Phases III/IV by Millersburg Land & Development.

If Council is still in agreement to accept tract C from J. Conser and Sons LLC when offered, it would make sense to consider the acceptance tract E from Millersburg Land & Development as it would provide continuity of ownership of the open space, which is a continuation of the riparian area originally accepted by the City in 2017.

Finally, staff supports the transfer of tract F to the Henschel Family with the proposed sewer easement to ensure City access to existing storm drainage infrastructure.

Acceptance of the tracts offered for donation as was discussed at the time of the 2017 land donation, could provide additional ability for the City at some point in the future to develop nature trails and/or paths to connect the northern and southern portions of the City within the open space, if so inclined.

Budget Impact:

No costs associated with acquiring the property as proposed for donation. The City would likely experience some cost associated with the maintenance of trees and vegetation along the right-of-way, and neighboring properties, and costs associated with any future trail and/or path development should the City so desire.

Recommendation:

If Council would like to consider accepting any or all of the tracts offered, we would request direction to work with the City Attorney and Millersburg Land & Development to draft the required documents for the donation of the land to the City of Millersburg.

Attachment(s):

- Property Figure
- Millersburg Land & Development Property Donation Offer