



## **CITY OF MILPITAS AGENDA REPORT (AR)**

<b>Item Title:</b>	<b>Accept the Resignation of Aysha Mohsin from the Planning Commission</b>
<b>Category:</b>	Consent Calendar-Leadership and Support Services
<b>Meeting Date:</b>	1/18/2022
<b>Staff Contact:</b>	<b>Wendy Wood, City Clerk, 408-586-3001</b>
<b><u>Recommendation:</u></b>	Accept the resignation of Aysha Mohsin from the Planning Commission; and confirm the noticing of the unscheduled vacancy.

### **Background:**

In accordance with the City of Milpitas Commission By-Laws, any member or alternate member of a Commission who is no longer available to serve must submit a resignation in writing by sending a written communication to the Mayor and the City Clerk, per adopted City Council Resolution No. 7702. The written resignation must then be accepted and confirmed by City Council via action on the consent calendar at a regularly scheduled City Council meeting. Aysha Mohsin submitted her resignation from the Planning Commission on January 7, 2022.

### **Analysis:**

By state law, a Notice of an Unscheduled Vacancy must be posted by the City Clerk to advertise the vacant Commission seat. Final appointment to the board, commission, or committee for the Unscheduled Vacancy shall not be made by the legislative body for at least ten working days after the posting of the notice in the Clerk's office. The notice of the Unscheduled Vacancy for the Planning Commission was posted on January 7, 2022, in accordance with California Government Code 54974 (a).

### **Fiscal Impact:**

There is no fiscal impact associated with this item.

### **Recommendation:**

Accept the resignation of Aysha Mohsin from Planning Commission and confirm the noticing of the unscheduled vacancy.

### **Attachments:**

1. Letter from Commissioner Aysha Mohsin