



CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Award Construction Contract IFB No. 22-032 for the Installation of Card Access Control and Monitoring Systems at Fire Stations to Trofholz Technologies for the Not-To-Exceed Amount of \$104,324.42 and Authorize the City Manager to Execute the Construction Contract.
Category:	Consent Calendar-Community Services and Sustainable Infrastructure
Meeting Date:	1/18/2022
Staff Contact:	Tony Ndah, 408-586-2602, Chris Schroeder, 408-586-3161
Recommendation:	Award construction contract IFB No. 22-032 for the installation of card access control and monitoring systems at Fire Stations to Trofholz Technologies for the not-to-exceed amount of \$104,324.42 and authorize the City Manager to execute the construction contract.

Background:

On June 2, 2020, the City Council approved funding in the FY 2020-2021 Capital Budget for the installation of card access control and alarm monitoring systems (ACAMS) in all fire stations ("Fire Stations") in the City of Milpitas ("City"). Currently, all Fire Stations use a pushbutton lock system for access. The pushbutton lock system operates only when the correct buttons are pushed in the proper sequence and the turn knob is rotated to unlock the door. These systems are obsolete and do not provide adequate security access and monitoring in line with systems currently installed at other City buildings.

Analysis:

On October 27, 2021, the Purchasing Division released IFB No. 22-032: Card Access Installation at Fire Stations ("IFB No. 22-030"), seeking bids from qualified vendors with demonstrated experience in installing card access control and alarm monitoring systems. The IFB was publicly noticed in accordance with the Uniform Public Construction Cost Accounting Act and the City's Municipal Code by advertising on the City's website and emailing companies registered with the City via ProcureNow.com (the City's eProcurement system). Upon release, 621 firms received the solicitation notification and 25 firms downloaded the IFB documents. The bid specifications called for a Sielox "or equal" system to ensure compatibility with the existing badge system at other City buildings. Per Municipal Code paragraph I-2-3.12 titled "Use of "or equals" in specifications and testing of "equals"", the City's reference to a brand name or equal describes a component best meeting the specific operational, design, performance, maintenance, quality, and reliability requirements of the City. A bidder may offer an equivalent ("or equal") in response to a brand name or equal reference.

The Purchasing Division received one (1) bid by the 2:00 p.m. November 30, 2021 deadline in response to the IFB and no "equal" products were submitted. The bid was reviewed for responsiveness, including, among other things, completeness of all required documentation. Based on this review, staff determined that the bid from Trofholz Technologies is the lowest responsible, responsive bidder and recommends the City Council award the IFB No. 22-032 to Trofholz Technologies at the not-to-exceed amount of \$104,324.42.

Policy Alternatives:

Alternative 1: Do not award IFB No. 22-032 to Trofholz Technologies, reject the bid and readvertise for bids.

Pros: The City may spend less than \$104,324.42 for the installation of card access control and alarm monitoring systems at Fire Stations.

Cons: Due to other high priority procurements, there's insufficient staff capacity to rebid the installation of a card access control and alarm monitoring systems at Fire Stations.

Reason not recommended: The City underwent a competitive "or equals" process to acquire a card access control and alarm monitoring systems at Fire Stations which is compatible to existing systems at other facilities. Further, by not awarding the contract, the installation of a security access and monitoring system would be further delayed.

Fiscal Impact:

Sufficient funding is available in CIP No. 3461 – Fire Station Security, which has a balance of \$200,000. Funding for CP3461 comes from General Government CIP.

California Environmental Quality Act:

The City Council's action in awarding the contract is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15301 as the installation of card access control and alarm monitoring involves the minor alteration of existing public structures/facilities involving no expansion of existing or former use and will merely involve access and control to the existing buildings.

Recommendation:

Award construction contract IFB No. 22-032 for card access installation at fire stations to Trofholz Technologies for the not-to-exceed amount of \$104,324.42 and authorize the City Manager to execute the construction contract.

Attachment

1. Construction contract with Trofholz Technologies for the installation of card access control and alarm monitoring systems at Fire Stations.