



CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Approve the Milpitas Planning Commission Work Plan for Fiscal Year 2019-20 (Staff Contact: Ned Thomas, 408-586-3273)
Category:	Commission Reports
Meeting Date:	11/19/2019
Staff Contact:	Ned Thomas, 408-586-3273
Recommendation:	Approve proposed Planning Commission Fiscal Year 2019-20 Work Plan.

Background:

The Milpitas Planning Commission is established under Title 1, Chapter 5, of the Milpitas Municipal Code with the purpose of advising City Council on matters pertaining to land use, development issues, and planning permit decisions. The Commission's Fiscal Year 2019-20 Work Plan identifies long-range planning projects, development review activities, and ongoing training that the Commission plans to accomplish in this fiscal year.

At its October 9, 2019, meeting, the Commission discussed and voted unanimously (7-0) to forward their 2019-20 Work Plan to the City Council for final approval.

Analysis:

The Planning Commission's Fiscal Year 2019-20 Work Plan aligns with the City Council's adopted priorities related to Neighborhoods and Housing, Economic Development and Job Growth, Transportation and Transit, Environment, and Community Wellness and Open Space.

Key tasks/activities are:

Development Review: Conditional Use Permits, Tentative Maps, Zoning Ordinance Amendments, CEQA
 General Plan Conformance Review: CIP, Master Plans
 General Plan Update: Recommendation to the Council
 Specific Plan Update: Recommendation to the Council
 Commissioner Training: Special Meetings, Workshops, Conferences on topics related to land use planning

Fiscal Impact:

Members of the Planning Commission receive a stipend of \$25 per meeting. Estimated total cost for seven commissioners to attend approximately 24 meetings during FY2019-20 is \$4,200. Commission training is estimated at \$500 per Commissioner, or total cost \$3,500. These costs are included in the Planning Department budget for Fiscal Year 2019-20.

Recommendation:

- 1) Receive proposed Planning Commission Fiscal Year 2019-20 Work Plan
- 2) Approve proposed Planning Commission Fiscal Year 2019-20 Work Plan.

Attachment

Draft Planning Commission Fiscal Year 2019-20 Work Plan