



CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Adopt a Resolution Amending FY 2019-20 Master Fee Schedule
Category:	Consent Calendar-Leadership and Support Services
Meeting Date:	1/21/2020
Staff Contact:	Walter C. Rossmann, 408-586-3111
Recommendation:	Adopt a Resolution Amending the FY 2019-20 Master Fee Schedule

Background:

The City maintains a Master Fee Schedule identifying various services provided by the City and corresponding fees for service. The Master Fee Schedule was most recently comprehensively updated as part of the FY 2019-20 budget process and adopted by the Council on May 15, 2019. Over the course of the year, minor amendments are made to the fee schedule to incorporate new fees or amend existing fees. The Master Fee Schedule is intended to serve as the City's primary repository for a consolidated listing of user and regulatory fees for services.

Analysis:

The Master Fee Schedule adopted on May 15, 2019 inadvertently excluded several existing fees for services. In order to ensure the Master Fee Schedule captures all existing fees for service, staff recommends incorporating the excluded fees into the Master Fee Schedule. No new fees or fee increases are proposed as a result of this action. The listing of fees to be incorporated into the Master Fee Schedule are included in the attached Resolution which include Police Administrative Fees (e.g.: Administrative Tow Fees, Fingerprinting Fees); fees related to the discontinuation and restoration of water service as approved by the Council in December 2019; miscellaneous Building fees (e.g.: digitizing fee); as well as sewer fees (e.g.: inspection fee, house lateral fee).

Policy Alternatives:

Not applicable.

Fiscal Impact:

Since these are existing fees and no changes are proposed, there is no fiscal impact.

California Environmental Quality Act:

The fees (charges) authorized by this Resolution are statutorily exempt from environmental review under Public Resources Code Section 21080(b)(8) of the California Environmental Quality Act, which provides an exemption for the establishment or modification of charges by public agencies, which the public agency finds are for the purpose of meeting operating expenses.

Recommendation:

Adopt a Resolution Amending the FY 2019-20 Master Fee Schedule.

Attachments:

Resolution Amending the FY 2019-20 Master Fee Schedule