

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILPITAS AMENDING RESOLUTION NO. 1626, THE CLASSIFICATION PLAN, TO AUTHORIZE ADDITIONAL POSITIONS, AND AMEND BUDGETED ALLOCATED POSITIONS**

**WHEREAS**, the City of Milpitas has a Classification Plan adopted as Resolution No. 1626 on December 17, 1968, which has been amended from time to time, and which is in accordance with the Personnel Rules and Regulations of the City of Milpitas (Resolution No. 792 as amended); and

**WHEREAS**, amendments to the Classification Plan are necessary to account for changes within the organization, transfer of duties, new job responsibilities, and adjustments to salary ranges; and

**WHEREAS**, the annual budget process necessitates changes in position authorizations that result in modifications to the Classification Plan.

**NOW THEREFORE**, the City Council of the City of Milpitas hereby finds, determines, and resolves as follows:

1. The City Council has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. Resolution No. 1626, as amended, is hereby further amended effective July 4, 2021, as set forth below. If any of the below-mentioned groups or classifications receive a cost of living adjustment separate from the adoption of the 2021-22 budget, that same percentage amount and effective date will be applied accordingly pursuant to the applicable bargaining unit agreement(s) for the below-listed classification salary ranges by further Resolution.

**A. AUTHORIZE THE FOLLOWING POSITIONS:**

Add One (1) FTE Maintenance Worker III – 40 hour – Public Works Department

**B. AMEND THE FOLLOWING BUDGETED ALLOCATED POSITIONS:**

Delete One (1) FTE Administrative Assistant – City Attorney’s Office

Delete One (1) FTE Chief Fire Enforcement Officer – Fire Department

Delete One (1) FTE Planning Manager – Planning Department

Defund One (1) FTE Office Specialist – City Manager’s Office

Defund One (1) FTE Building Inspector – Building Safety & Housing Department

Defund One (1) FTE Building Plan Checker - Building Safety & Housing Department

Defund One (1) FTE Associate Civil Engineer – Engineering Department

Defund One (1) FTE Financial Analyst – Finance Department

Defund Four (4) FTE Fire Fighters – Fire Department until June 30, 2022.

Defund One (1) FTE Entry Level Fire Inspector – Fire Department

Defund One (1) FTE Human Resources Technician – Human Resources Department until December 31, 2021.

Defund One (1) FTE Information Systems Analyst – Information Technology Department until June 30, 2022.

Defund Two (2) FTE Police Officers – Police Department until June 30, 2022.

Defund One (1) FTE Equipment Maintenance Worker II – Public Works Department

Defund One (1) FTE Equipment Maintenance Worker III – Public Works Department

Defund One (1) FTE Recreation Supervisor – Recreation & Community Services Department

Defund One (1) FTE Recreation Services Assistant IV - Recreation & Community Services Department

Defund One (1) FTE Public Services Assistant - Recreation & Community Services Department

Defund One (0.75) FTE Office Assistant II - Recreation & Community Services Department

Defund One (1) FTE Special Events Coordinator - Recreation & Community Services Department  
Defund One (1) FTE Recreation Services Assistant III - Recreation & Community Services Department  
Reallocate One (1) FTE Assistant Planner to One (1) FTE Associate Planner  
Reallocate One (1) FTE Assistant Planner to One (1) FTE Junior Planner  
Transfer One half time (0.5) FTE Office Assistant II from the City Clerk's Office to the City Manager's Office

**C. RETITLE THE FOLLOWING BUDGETED ALLOCATED POSITIONS:**

Retitle Assistant Civil Engineer to Assistant Engineer  
Retitle Assistant Junior Civil Engineer to Junior Engineer  
Retitle Housing Authority Administrator to Housing & Neighborhood Services Administrator  
Retitle Housing & Neighborhood Services Manager to Housing Manager

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Wendy Wood, City Clerk

\_\_\_\_\_  
Rich Tran, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Christopher J. Diaz, City Attorney