



CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Adopt a Resolution Approving the Prequalification Procedures and Authorize the Advertisement of the Prequalification Package, and Approve Project Plans and Specifications for the Fire Station No. 2 Replacement, Project No. 3447
Category:	Consent Calendar-Community Services and Sustainable Infrastructure
Meeting Date:	1/7/2020
Staff Contact:	Steve Erickson, City Engineer, 408-586-3301
Recommendation:	Adopt a Resolution approving the prequalification procedures, authorize advertisement of the prequalification package and approve project Plans and Specifications for the Fire Station No. 2 Replacement Project No. 3447.

Background:

The 2019-2024 Capital Improvement Program includes Project No. 3447 for the replacement of Fire Station No. 2 located at 1263 Yosemite Drive (Project). The original Station No. 2 was constructed in 1968 and the building has reached the end of its service life. The new Station 2 building will be located on the same site and will provide room for additional staffing, fire apparatus, and equipment. The new station is an "essential facility" and will be designed and constructed to a higher standard to better withstand natural disasters.

Analysis:

The Project design is nearing completion and the Project plans and specifications are now ready for approval by the City Council (**Attachment 3**). Staff also recommends the Council authorize the prequalification of potential bidders for this Project because the station is an essential facility, and it is important to hire an experienced and qualified contractor to construct this new station. The project scope includes construction of a new single story, wood frame building, with site improvements and furniture, fixtures and equipment. The new fire station will consist of three apparatus bays, dorm rooms, office, day room, kitchen and a community meeting room that will be available for public use

The California Public Contract Code establishes procedures for local agencies wishing to prequalify bidders on public work projects. The process allows interested bidders to submit their qualification materials to the City for review and approval. Only contractors that can prove recent relevant experience with the successful completion of public buildings, fire and police stations, or other essential facilities would be deemed qualified to submit a bid proposal for this project. The bidder prequalification process has been successfully used on other recent City projects including the Barbara Lee Senior Center, Milpitas Public Library, and the Sports Center Sports Synthetic Turf Fields completed in 2015.

Staff has worked with the City Attorney's office to develop the bidder prequalification package (**Attachment 2-Exhibit A to Resolution**) which includes the procedures and criteria for the review and scoring of prequal packages submitted by perspective bidders. Staff recommends the City Council adopt the Resolution (**Attachment 1**) to approve the prequalification procedures and provide authorization for the advertisement of the prequalification package for the Fire Station No. 2 Replacement, Project No. 3447.

Policy Alternatives:

Alternative 1: Not adopt a resolution to approve the bidder prequalification procedure and package and not authorize the advertisement of the Prequalification Package

Pros: Decreased staff time and the potential for a larger pool of bidders.

Cons: Not approving the prequalification procedures and package would result in not prequalifying potential bidders on the project. The City risks awarding a contract to a low bidder that may not have the experience and expertise in the construction of an essential facility such as Station No. 2.

Reason not Recommended: Fire Station No. 2 Replacement is designed as an essential facility and having a qualified and experienced contractor on this project is required to ensure the project is completed on time, budget, and with the specified quality.

Alternative 2: Not approve the project Plans and Specifications of Fire Station No. 2 Project.

Pros: None

Cons: Not approving the project Plans and Specifications will prevent moving forward with the construction of the Fire Station No. 2 and delay completion of the Project.

Reason not recommended: This project was identified as a City Council high priority as part of the 2018-2023 CIP document. Not moving forward with construction in a timely fashion will likely result in construction cost escalation.

Fiscal Impact: The Project budget has sufficient funds at this time to advertise the bidder prequalification package.

California Environmental Quality Act: The proposed Project qualifies for categorical exemption under Class 2 "Replacement or Reconstruction" as defined in CEQA Guidelines Section 15302.

Recommendations:

- 1) Adopt a Resolution approving the prequalification procedures and authorize the advertisement of the prequalification package.
- 2) Approve project Plans and Specifications for the Fire Station No. 2 Replacement, Project No. 3447.

Attachments:

- 1: Resolution
- 2: Exhibit A to Resolution-Prequalification Package and Procedures
- 3: Conceptual Project Plans