



## CITY OF MILPITAS AGENDA REPORT (AR)

|                        |  |
|------------------------|--|
| <b>Item Title:</b>     | <b>Adopt a Resolution Approving Project Plans and Specifications, Awarding Construction Contract for TASP On-Street Parking Program Project 2017, and Authorizing the Interim City Manager to Execute the Contract with Chrisp Company</b>   |
| <b>Category:</b>       | Consent Calendar-Community Development   |
| <b>Meeting Date:</b>   | 9/17/2019  |
| <b>Staff Contact:</b>  | Steve Chan, 408-586-3324   |
| <b>Recommendation:</b> | Adopt a resolution approving project Plans & Specifications, awarding a construction contract, and authorizing the Interim City Manager to execute the contract with the lowest responsible bidder submitting a responsive bid, Chrisp Company, in the amount of \$116,130.00 for TASP On-Street Parking Program Project, Project No. 2017, and authorizing the Engineering Director/City Engineer to negotiate and execute contract change order(s) in an aggregate amount not to exceed \$17,420.00 for the project. |

### **Background:**

City Council adopted Ordinance No. 43.212 on September 3, 2019, to limit continuous on-street parking to a maximum of 4-hour duration from 7am to 6pm, Monday – Friday, on public streets within a half mile radius from Milpitas Transit Center. The objective of the Ordinance is to discourage BART commuters from occupying public on-street parking spaces on workdays.

TASP On-Street Parking Program, Project No. 2017, (referred to herein as “Project”) provides for the construction of sign post and installation of 4-hour time limited parking signage on public streets within a half-mile around Milpitas Transit Center per Ordinance No. 43.212.

Project Plans and Specifications are complete and now ready for City Council approval. The following streets are included in the Project:

| <b><u>STREET</u></b>  | <b><u>LENGTH</u></b>                   |
|-----------------------|--|
| • Gladding Court      | Entire                                 |
| • Piper Drive         | Entire                                 |
| • Merry Loop          | Entire                                 |
| • Garden Street       | Entire                                 |
| • McCandless Drive    | Great Mall Parkway to Penitencia Creek |
| • Centre Pointe Drive | Entire                                 |
| • Jubilee Drive       | Entire                                 |
| • Expedition Lane     | Entire                                 |
| • Momentum Drive      | Entire                                 |
| • Watson Court        | Entire                                 |
| • Pectan Court        | Entire                                 |
| • Sango Court         | Entire                                 |
| • Tarob Court         | Entire                                 |
| • Houret Drive        | Entire                                 |

- Houret Court

Entire

The Engineer's construction estimate for the Project is \$125,000 and the Project Plans and Specifications (**Attachment 4**) are included in the Council's agenda packet. The complete full-size set of Plans and Specifications are available for review in the office of the City Engineer.

**Analysis:**

The Project was advertised in accordance with the Uniform Public Construction Cost Accounting Act. Bid opening was on September 6, 2019, and 1 sealed bid proposal was received. The lowest responsible bidder submitting a responsive bid is Chrisp Company, in the amount of \$116,130.00. No bid protests were filed with the City in regards to this Project. The following is the list of bidders and their respective bid amounts. The bid result tabulation is included as **Attachment 2**.

| Bidder                     | Total Base Bid      |
|----------------------------|---------------------|
| Chrisp Company             | \$116,130.00        |
| <b>Engineer's Estimate</b> | <b>\$125,000.00</b> |

The bid price submitted by the bidder is 7% under the Engineer's Estimate.

Staff recommends the City Council award a construction contract to Chrisp Company, the lowest responsible bidder submitting a responsive bid, in the amount of \$116,130.00

As previously approved for the successful completion of recent projects with tight completion schedules, staff is requesting the use of the same change order policy, see **Attachment 3**. This policy allows for a timely completion of the Project, while addressing the need to respond swiftly to construction conditions and approve necessary change orders in order to limit potential claims or risks to the City. The construction contingency established for this Project is \$17,420.00; approximately 15% of the total contract value. The change order authority is not anticipated to exceed this amount, and the Project would not require additional appropriation.

**Policy Alternatives:**

Alternative 1: Deny approval of Project Plans and Specifications and award of the construction contract.

Pros: None.

Cons: Denial would cause delay in completing the street parking signage.

Reason not Recommended: Delay in award of construction contract will delay Project. Time limited Signage installation may not be completed before BART begins passenger service in December 2019.

**Fiscal Impact:**

As of August 15, 2019, the uncommitted balance for Project No. 2017 is \$330,000.

**Summary of Estimated Construction Cost:**

|                 |                     |
|-----------------|---------------------|
| Chrisp Company  | \$116,130.00        |
| 15% Contingency | \$17,420.00         |
| <b>Total</b>    | <b>\$133,550.00</b> |

There is adequate funding to award this construction contract.

**California Environmental Quality Act:**

The Project is exempt under Section 15301 (Existing Facilities) of the CEQA guidelines.

**Recommendations:**

Adopt Resolution approving Project Plans and Specifications, awarding the construction contract, authorizing the Interim City Manager to execute the contract with the lowest responsible bidder submitting a responsive bid, Chrisp Company, in the amount of \$116,130.00, and authorizing the Engineering Director/City Engineer to

negotiate and execute contract change order(s) in an aggregate amount not to exceed \$17,420.00 for the Project.

**Attachments:**

- 1: Resolution
- 2: Bid Tabulation
- 3: Change Order Policy
- 4: Project Plans and Specifications