

**City of Milpitas, California**

**BUDGET CHANGE FORM**

Type of Change	From*		To*	
	Account	Amount	Account	Amount
<b>Check one:</b>  <input checked="" type="checkbox"/> <b>Budget Appropriation</b>  <input type="checkbox"/> <b>Budget Transfer</b>	<b>268-3567</b>	<b>\$10,000</b>	<b>268-713-4503</b>	<b>\$10,000</b>

Accept the California Governor's Office of Emergency Services, Public Safety Communications Division, California 9-1-1 Emergency Communications Branch, Annual Training Allotment of up to \$10,000 for Fiscal Year 2019-2020. Approve a budget appropriation of \$10,000 from California Governor's office of Emergency Services, Public Safety Communications Division, California 9-1-1 Emergency Communications Branch.

**Background:**

The California Governor's Office of Emergency Services (Cal OES), Public Safety Communications Division, California 9-1-1 Emergency Communications Branch (CA 9-1-1), enables Public Safety Answering Points (PSAPs), including the PSAP contained at the City of Milpitas Police Department, to provide the fastest, most reliable, and cost-effective access to emergency services for any 9-1-1 caller in California from any communication device. CA 9-1-1 provides an Annual Training Allotment (ATA) for each PSAP to seek reimbursement of up to \$10,000 per State fiscal year (July 1 to June 30) for specifically defined 9-1-1 related training that is held within the State of California within that fiscal year. The reimbursable training expenses may include wages, mileage, transportation, lodging, meals & incidentals, and registration. The ATA is further described in the CA 9-1-1 Operations Manual, Chapter III – Funding, Agency 9-1-1 Expenses Funding Policy.

**Analysis:**

The Milpitas Police Department currently assigns personnel from its PSAP, including Communication Dispatchers, Communication Dispatch Supervisors, and the Support Services Manager, to training classes, seminars, and conferences in order to hone existing skills, be proficient with current technology, and prepare for emerging trends, such as Text to 9-1-1, Next Generation 9-1-1, and leveraging life-saving data from integrated clearinghouses. The training opportunities often meet the standards and guidelines of the California Commission on Peace Officer Standards and Training (POST) and/or are pre-approved for reimbursement through the CA 9-1-1 ATA program. Professional organizations, such as the National Emergency Number Association (NENA) and the Association of Public-Safety Communications Officials (APCO), sponsor training classes, seminars, and conferences that are specifically defined 9-1-1 related training, which are also reimbursable through the CA 9-1-1 ATA program. Accepting the CA 9-1-1 ATA reimbursement of up to \$10,000 for training expenses in Fiscal Year 2019-2020 would facilitate the ability for personnel to successfully participate in and benefit from the training opportunities while providing an ultimate cost savings to the City.

**Policy Alternatives:**

**Alternative 1:** Do not accept the Annual Training Allotment of up to \$10,000 for Fiscal Year 2019-2020.

Pros: (none)

Cons: The expenses up to \$10,000 incurred by the City of Milpitas Police Department would not be reimbursed by the CA 9-1-1 ATA program.

Reason not recommended: The City of Milpitas Police Department would still incur the training expenses up to \$10,000, even if they were not reimbursed by the CA 9-1-1 ATA program.

**Fiscal Impact:**

None – The specifically defined 9-1-1 related training expenses will be reimbursed by the CA 9-1-1 ATA program.

**California Environmental Quality Act:**

(N/A)

**Recommendation:**

Accept the California Governor's Office of Emergency Services, Public Safety Communications Division, California 9-1-1 Emergency Communications Branch, Annual Training Allotment of up to \$10,000 for Fiscal Year 2019-2020.

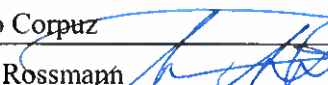

Approve a budget appropriation of \$10,000 from California Governor's office of Emergency Services, Public Safety Communications Division, California 9-1-1 Emergency Communications Branch.

**Attachments:**

CA 9-1-1 Operations Manual, Chapter III – Funding, Agency 9-1-1 Expenses Funding Policy  
State of California Travel Reimbursement Rates (FY 2019-2020)  
Budget Change Form

☒ Check if City Council Approval required.

Meeting Date: February 04,2020

Requested by:	Department Head: Armando Corpuz 	Date: February 04,2020
Reviewed by:	Finance Director: Walter C. Rossmann 	Date: February 04,2020
Date approved by City Council, if required:		Confirmed by: