

2/14/2022

NOTE TO FILE

**This is a cooperative purchase through the Sourcewell Purchasing Cooperative.**

Municipal Code Section I-2-3.05 Public Agency Purchases, specifically authorizes the Purchasing Agent to purchase supplies or services without complying with the quotation or bidding requirements of the Chapter, and to make such purchases based on an agreement or cooperative purchasing program utilizing public agency procurements as the basis for the contract and may be offered by any "public agency", as defined by Government Code Section 6500, regardless of whether the City is a named party to the agreement or an actual participant in such a program, provided that the underlying purchase was made using competitive negotiation or procurement procedures and may include a nationally bid cooperative contract.

On July 28, 2021 Sourcewell solicited Request for Proposal (RFP) No. 091521 for "Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories" On November 4, 2021 contract No.091521-NAF awarded to the National Auto Fleet Group took effect pursuant to the aforementioned RFP. The contract period runs from November 4, 2021 to November 8, 2025.. The contract may be extended for one additional year to November 8, 2026 upon the request of Sourcewell and written agreement by National Auto Fleet Group

The Purchasing Agent reviewed all the documentation from Sourcewell regarding RFP No. 091521 and has determined that the underlying purchase was made using competitive bidding procedures. Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota through legislative authority of Minnesota Statute 123A.21.Feb 24, 2017, that offers cooperative procurement solutions to government entities.

Cooperative contracts over \$100,000 require City Council approval.



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