

City of Milpitas  
Donation or Fee Waiver/Reduction Request Application Form  
for Non-Profit Organizations

City Clerk's Office

FEB 03 2020

RECEIVED

Complete this form and return it to Milpitas City Clerk

Please provide a copy of the IRS tax-exempt letter with the application.

Name of Organization: Christ Community Church

Is there a Milpitas branch or affiliation? \_\_\_\_\_

Mailing Address: 1000 S. Park Victoria Dr. Milpitas

Contact Person: Renee Dunn Telephone No. 408.674.3164

Email Address: reneed@ccc milpitas.org

What is your request? Donation Amount Requested \_\_\_\_\_ OR

Fee Requested to be waived (type and \$ amount) Application - minor events \$932.62

Event date(s): 4/4/2020 PLANNING  
REC FEE = \$1080.00

What is the purpose of the event? Easter Egg Hunt for community  
at Sinnott Park 9am - 2pm

How will the Milpitas community benefit from this event? Family Fun,  
community bonding, bringing families together

What % of the fund raising proceeds will benefit Milpitas community? We do not charge  
for this event

How will the City's contribution (if granted) be recognized in any publicity? During our program  
at the church we can thank the city verbally + also  
on our slideshow.

*Within 60 days after completion of the event for which a donation was received or a fee waiver/reduction was granted by the City of Milpitas, your organization will provide a written report to the City Clerk to include at minimum: number of participants, copies of all publicity of the event, any benefit to the community, amount of funds raised and an accounting of how the proceeds of the event will be dispersed.*

Signature of Officer: Renee Dunn Date: 1/23/2020

Print Name & Title: Renee Dunn - Children's Ministry Coordinator



July 14, 1994

Presbytery of San Jose  
888 N. First Street, Ste. 320  
San Jose, California 95112

RE: TAX EXEMPTION

TO WHOM IT MAY CONCERN:

This letter should serve to confirm that we have verified through the records of the Presbyterian Church (U.S.A.) that the Presbytery of San Jose in San Jose, California, is in good standing and is entitled to the Federal tax exemption granted to the Presbyterian Church (U.S.A.) by the letter ruling attached hereto.

The letters attached are the most up-to-date letters we have and they all refer to the letter dated 1964 which states that the synods, presbyteries, and churches are exempt from federal income tax.

If you need any other information or have any questions, please feel free to contact me at (502) 569-5377.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brenda Smithers", is written over the typed name.

Brenda Smithers  
Sr. Legal Assistant

Enclosures

cc: Carolyn F. Shain, General Counsel

U. S. TREASURY DEPARTMENT  
Internal Revenue Service  
Washington 25, D. C.

In reply refer to  
T:R:EO:1  
JGD  
Jan. 31, 1964

The United Presbyterian Church in the  
United States of America  
Office of the General Assembly  
510 Witherspoon Building  
Philadelphia 7, Pennsylvania

Gentlemen:

Your application for a group ruling, holding you and your subordinate units exempt from Federal income tax as organizations described in section 501 (c)(3) of the Internal Revenue Code of 1954, has been considered.

Based on the information submitted, it is held that you and your synods, presbyteries and churches whose names appear on pages 542 through 620 inclusive, of the May 1963 edition of part III of the minutes of your general assembly are exempt from Federal income tax as organizations described in section 501 (c)(3) of the Internal Revenue Code of 1954 as it is shown that you and your subordinate units are organized and operated exclusively for religious purposes.

You and your synods, presbyteries and churches are not required to file Federal income tax returns so long as a tax exempt status is maintained.

It will not be necessary for you and your synods, presbyteries and churches to file the annual return of information, Form 990-A, generally required of organizations exempt under section 501(c)(3) of the Code, as the specific exceptions contained in section 6033(a) of the Code are applicable.

Contributions made to you and your synods, presbyteries and churches are deductible by the donors as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts, to or for the use of you and your synods, presbyteries and churches are deductible for Federal estate and gift tax purposes as provided by sections 2055, 2106 and 2522 of the Code.

You and your synods, presbyteries and churches are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless waiver of exemption certificates are, or have been, filed as provided in that Act. Inquiries about the waiver of exemption certificate should be addressed to your District Director. You and your synods, presbyteries and churches are not liable for the tax imposed under the Federal Unemployment Tax Act.

For next year and each succeeding year thereafter, please send us the following information annually not later than forty-five days after the close of your annual accounting period:

1. Lists, arranged in alphabetical or numerical order, showing the names and mailing addresses of

The United Presbyterian  
Church in the United  
States of America

(a) your new subordinate units and (b) those which have ceased to exist or have changed their names or mailing addresses. One copy of the list should be furnished for use of this office and one additional copy for the use of each District Director in whose district one or more of your subordinate units are located. Directories may be furnished in lieu of the lists referred to above if a directory is published.

2. A statement, signed by one of your principal officers, stating whether or not the information upon which your original group ruling is based is applicable in all respects to your new subordinate units.

3. A statement, if at the close of the year, there were no changes in your roster.

4. A statement of any changes in the character, purposes or method of operation of your organization or those of any of your subordinate units.

5. Duplicate copies of any amendments to the charters or bylaws of your organization or those of any of your subordinate units.

This ruling is not applicable to any of your subordinate units organized and operated in a foreign country.

The District Director in Philadelphia is being advised of this action.

Very truly yours,

s/ R. J. Stakem

Acting Chief, Exempt Organiza-  
tions Branch

# PRESBYTERY OF SAN JOSE

## Presbytery Executive

Rev. Paul J. Masquelier, Jr  
888 Fourth First Street #320  
San Jose, CA 95112  
279-0220 Office  
345-2126 Home  
279-5261 FAX

## Assoc. Presbytery Executive

Rev. Joseph Lee  
888 N. First Street #320  
San Jose, CA 95112  
279-0220 Office  
733-5053 Home  
279-5261 FAX

## Treasurer

Edward Tablak  
1905 Adele Place  
San Jose, CA 95125  
264-7459 Home

## Stated Clerk

John Lococo  
888 N. First Street, Suite D  
San Jose, CA 95112  
279-0661 Office  
287-1163 Home  
971-9255 FAX

## CHURCH NAME

## CHURCH # HOME #

## PASTOR NAME

LOS GATOS 16575 Shannon Road Los Gatos 95032 *Jan Turner, Bob Jones	356-6156 399-9055 wk 249-8313 wk 266-0386	867-3979 hp 265-8314 hp	Kent Lawrence, Interim Jeff Kane, Assoc. Ed Monrow, P.A. Kent Drescher, P.A.
MILPITAS, FIRST 1435 Clear Lake Avenue Milpitas 95035 *Faye Troutner	262-8000 FAX 262-1635	263-0188 262-1945 946-8729	John Bristol Jim Tirone, Assoc. Mike Garner, Assoc.
MONTEREY, FIRST 501 El Dorado Street Monterey 93940 *Helen Wayne	373-3031	394-2838 648-8980	Jay Barlow Sarah Nave, Co-Assoc Dwight Nave, Co-Assoc

B2 '97

## SYNOD OFFICES

The Rev. Philip Young  
Synod Executive  
8 Fourth Street  
Petaluma, CA 94952-3004  
(707) 765-1772  
(707) 765-4467 FAX

The Rev.  
Executive for Administration  
8 Fourth Street  
Petaluma, CA 94952-3004  
(707) 765-1772  
(707) 765-4467 FAX

The Rev. Donald McInnes  
Stated Clerk of Synod  
8 Fourth Street  
Petaluma, CA 94952-3004  
(707) 765-1772  
(707) 765-4467 FAX

The Rev. Jan Willette  
Board of Pensions/Western Area  
2024 Durant Avenue  
Berkeley, CA 94704-1587  
(510) 204-9042  
(510) 204-9044 FAX  
\*Julie Charles

Calvin N. Thomas  
Presbyterian Foundation  
8 Fourth Street  
Petaluma, CA 94952-3004  
(707) 765-2183  
(707) 765-4467 FAX

## MISCELLANEOUS OTHERS

Office of the General Assembly  
The Rev. Clifton Kirkpatrick, Stated Clerk  
100 Witherspoon Street  
Louisville, KY 40202-1396  
(502) 569-5018 FAX  
(502) 569-5000  
(502) 569-5360

Heffernan Peterson Insurance Associates  
Charles Disharoon, C.P.C.U.  
1981 N. Broadway #215  
Walnut Creek, CA 94596  
(408) 262-1778 local access  
(510) 934-8500

A 1 '97

CALIFORNIA STATE BOARD OF EQUALIZATION  
**ORGANIZATIONAL CLEARANCE CERTIFICATE  
FOR WELFARE OR VETERANS' ORGANIZATION EXEMPTION**



Organization Name and Mailing Address:

First Presbyterian Church of Milpitas  
1000 South Park Victoria Drive

Milpitas

CA 95035

THIS CERTIFICATE NUMBER MUST BE  
SUBMITTED TO A COUNTY WHEN FILING  
A CLAIM FOR WELFARE OR VETERANS'  
ORGANIZATION EXEMPTION.

Organization Information:

Date of Certificate: 12/11/03  
BOE Ex. No.: 4927  
Type: Religious  
Corp. ID: 20254  
Fiscal Year First Qualified: Information Unavailable

In accordance with section 254.6  
of the Revenue and Taxation  
Code, the Board has determined  
that this organization meets the  
organizational requirements of  
section 214.

BOE-277-OC (10-03)

**NOTICE TO ORGANIZATIONS  
GENERAL INFORMATION REGARDING  
WELFARE OR VETERANS' ORGANIZATION EXEMPTION**

Your claim for an Organizational Clearance Certificate has been reviewed and a determination has been made that your organization meets the organizational requirements for exemption under section 214. A claim for the organizational clearance certificate will be mailed to the organization periodically to verify and update information. The claim form must be completed, signed, and filed with the Board, along with supporting documents, in order to maintain eligibility for the certificate. The Board may institute an audit or verification of the organization to determine whether the organization meets the organizational requirements of Revenue and Taxation Code section 214, as required by section 15618 of the Government Code. If you have any questions concerning the organizational requirements, you may contact the State Board of Equalization, Property and Special Taxes Department, Assessment Policy and Standards Division, Exemptions Section, at 916-445-3524.

The Assessor may not approve a property tax exemption claim on any property until the claimant has been issued a valid Organizational Clearance Certificate under section 254.6. The Assessor may deny a claim for the exemption, notwithstanding that the claimant has been granted an organizational clearance certificate. Claim forms for the welfare or veterans' organization exemption for property newly acquired by an organization may be obtained from the Assessor in the county where the property is located.

Annually, claims for the welfare and veterans' organization exemptions and supplemental affidavits, if required, must be filed on or before February 15 with the application to the applicable Assessor to avoid a late filing penalty under section 270. (A separate claim must be filed for each property location.) The Assessor will review all claims to determine that the organization continues to use its property for qualifying purposes and activities, as specified in section 214. Any questions relating to section 214 requirements regarding qualifying purposes and uses of the property may be directed to the Assessor.



# CITY OF MILPITAS

Mailing Address: 455 East Calaveras Boulevard, Milpitas, California 95035-5479  
www.ci.milpitas.ca.gov

## INVOICE

Renee Dunn  
1000 South Park Victoria Dr  
Milpitas, CA 95035

Project Number: P-SE20-0004  
Address: 1000 S PARK VICTORIA DR  
Invoice Date/Time: 2/3/2020 8:08:45AM

CONTACT: Planning Department

Avery Stark Title: Associate Planner Email: [astark@ci.milpitas.ca.gov](mailto:astark@ci.milpitas.ca.gov) Phone: 408-586-3288

<u>Fee Description</u>	<u>Activity Code</u>	<u>Units</u>	<u>Amount</u>
MINOR EVENTS PLAN	100-3617 (ZN)	0.00	\$909.00
PLANNING AUTOMATION FEE	506-3601 (PAF)	909.00	\$23.63

TOTAL AMOUNT DUE: **\$932.63**

For Finance Dept Use:

100-3617 (ZN) \$909.00



506-3601 (PAF) \$23.63



932.63



\*CRW\*

**SECTION 1: CONTACT INFORMATION AND AUTHORIZATION**

Please complete all of the following:

Event Title: Easter Egg HuntEvent Location (address): Sinnott ParkApplicant name: Renee DunnOrganization: Christ Community ChurchE-mail: reneed@cccmilpitas.org Phone: 408.674.3164Mailing Address: 1000 S. Park Victoria DrMilpitas 95035  
City ZIP

Day of event contact (if different from applicant completing and submitting the form): \_\_\_\_\_ Phone: \_\_\_\_\_

Except as to the sole negligence or willful miscount of the city, the applicant/permittee shall defend indemnify and hold the city, and its officers, employees and agents harmless from any loss, damage, claim for damage, liability, expense, or cost, including attorneys' fees, which arise out of or is in any way connected with the special event or activity authorized herein. By signing this application, the applicant acknowledges that they may be billed for any unanticipated costs for city services arising from the event as a result of changes to the event or inaccurate application information.

Renee Dunn Renee Dunn  
Printed Name & Signature1/6/2020  
DateSue McKinney Sue McKinney  
Printed Name of Property owner or authorized agent for owner & signature1/6/2020  
Date



**SECTION 2: EVENT INFORMATION**

Please complete all of the following:

Setup/Preparation

Date: 4.4.2020

Event starts

Date: 4.4.2020Time: 9 am

Event ends

Date: 4.4.2020Time: 2 pm

Dismantle/Tear down

Date: 4.4.2020

Anticipated attendance:

Total: 1000

Per day: \_\_\_\_\_

**Street closures**Will this event require any city streets to be closed? ☐ Yes ☒ No*If yes, specify which streets or cross streets and include a route site map.***Food**

If your event will have food preparations please specify cooking method:

Gas ☐Electric ☐Charcoal ☐

Other (specify): \_\_\_\_\_

*A permit may be required from the Santa Clara County Department of Public Health at (408) 918-3400.***Portable restrooms***A minimum of one (1) accessible toilet for persons with disabilities is required when multiple toilets are set side by side. If each toilet is scattered throughout the site, then each toilet must be accessible. Exceptions may be considered by the Building Department.***Lighting and sound**Will you be using any amplified sound (i.e. public address system)? ☐ Yes ☒ NoWill this event use any temporary lighting? ☐ Yes ☒ No*If yes, please describe:*

**EVENT NARRATIVE****Project Description**

Briefly provide a description of your event, including activities, timeline and sequence of events:

We have 2 program times. 10am & 1pm. Participants will park at the church and attend a play at the church. When it is over we all walk the park for the egg hunt. Each egg hunt lasts approximately 30 minutes.

**Parking**

Describe where event participants are expected to park their vehicles:

Most will park at the church or on the streets surrounding the park. Although there are a lot of people, there are a lot of families traveling together. Christ Community Church has 200 parking spaces.

**Security Plan**

Describe your security plan, including crowd control:

*Include the security company name, contact information and the amount of security personnel.*

Our CIDRM (safety team) will be at the event. They also help with traffic safety as we all walk to the park. There are approx. 10 safety volunteers. They will be wearing vest and using radios to communicate.

**Americans with Disabilities (ADA) compliance**

Describe how your event will be accessible to people with disabilities (such as parking, restrooms and accessible path of travel to all event functions):

Our church follows all of the guidelines required by the Americans with Disabilities Act. We have 8 disabled parking spots.

**Recyclables and garbage handling**

Describe your plan for cleanup and removal of recyclable goods and garbage during and after your event:

We will provide trash cans for our event around the grass area. We will have volunteers canvas the area and pick up trash at the end of the event. Trash will be taken to the church dumpster.

Project Number:

P-5520-0034



**RECEIVED**

**JAN 30 2020**

**CITY OF MILPITAS  
PLANNING DIVISION**

## **SPECIAL EVENT / ACTIVITY INFORMATION PACKET**

To apply for a Special Event and Activity, please read the enclosed instructions and then complete this Information Packet. Submit a Planning and Zoning Application form and this Special Event/Activity Information Packet, including the required attachments, **no later than 70 business days before the proposed date of the Special Event.**

Please note, other conditions may apply to the filing time requirements, which can be found on Page 2 of this packet.

*MRS. CO.  
Submit for file 1/21/20*

### **Approvals:**

Planning: \_\_\_\_\_ Date: \_\_\_\_\_

Fire: \_\_\_\_\_ Date: \_\_\_\_\_

Police: \_\_\_\_\_ Date: \_\_\_\_\_

Engineering: \_\_\_\_\_ Date: \_\_\_\_\_

Building: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS

### Introduction

A completed application may be filed as early as one year before an event, but must be received **no later than 70 business days before the proposed date of the Special Event.**

**“Special events and activities”** are any temporary events or activities sponsored by a business, shopping center or organization which are held outside the confines of a permanent building.

- For an event that requires a street closure on more than one public street, requires significant detouring which affects significant number of businesses or residences, or requires an encroachment permit from Caltrans, a Special Event Permit shall be filed not less than 180 business days before the proposed date of the Special Event.
- For First Amendment events not otherwise exempted from the Special Event permit requirement by the Milpitas Municipal Code, Section XI-10-15.06, as well processions or parades that do not involve street closures, vehicles, floats, or use of equipment other than hand-held equipment, an application for a Special Event Permit shall be filed not less than 14 business days before the proposed date of the Special Event.
- Permit applications which do not adhere to the application filing time requirements in this Section may be subject to additional fees arising as a direct result of the late submission of a Special Event Permit application. The Director shall have the authority to consider, grant or deny any application for a Special Event Permit which is filed later than the time prescribed in this Section.
- *For further information, please refer to the Milpitas Municipal Code, Section XI-10-15, titled “Special Events and Activities.”*

**It is our goal to help the event organizers in planning a safe and successful event that would create minimal impacts on the surrounding neighborhoods.**

## WHAT TO EXPECT

The application process begins when you submit a completed application. The acceptance of this application should in no way be construed as approval of your request. Copies of the application will be sent to affected departments for their review. During the review, you will be notified if any additional information is required to process the application. You may be invited to meet with city staff at a pre-determined meeting called the Development Review Committee (DRC) to discuss the event prior to any approvals. Delays in providing information to city staff often delay the ability of the DRC to finish review and approve the application in a timely manner.

- Events that occur between one and three days can be reviewed by staff.
- Events that occur more than three days require review by the Planning Commission Subcommittee.
- Any event that has amplified music or live entertainment regardless of duration requires review by the Planning Commission Subcommittee.

## QUESTION TO GET STARTED

- **Will the event be held exclusively on private property? If so, you will need to have the property owner sign the application for use of the site.**

*This event will not require off site parking, or the use of public right-of-way (except running/jogging events).*

☐ Yes ☒ No

*If you answered yes to the question above, your event is considered a "Minor" event. All other events are considered "Major".*