City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From*		To*	
	Account	**Amount**	**Account**	**Amount**
Check one:	**267-3557**	**$57,500**	**267-7224113**	**$57,500**
☒ **Budget Appropriation**				
☐ **Budget Transfer**				

Adopt a Resolution to Authorize the Chief of Police to execute the Grant Agreement with the Office of Traffic Safety to Accept the FY 2021 Office of Traffic Safety Selective Traffic Enforcement Program Grant and approve a budget appropriation in the amount of $57,500.00

Background:
The Office of Traffic Safety (OTS) administers the Selective Traffic Enforcement Program (STEP) that offers grant funds from the California Office of Traffic Safety to reimburse law enforcement agencies for overtime expenditures specifically directed toward traffic safety operations.

The grant funding is directed at conducting best practice strategies to reduce the number of persons killed and injured in traffic related collisions involving impaired driving and other primary collision factors. The funded strategies may include enforcement operations focusing on impaired driving, distracted driving, nighttime seatbelt use, motorcycle safety, and pedestrian and bicycle safety. Operations are conducted in areas with a disproportionate number of traffic collisions. Other funded strategies may include public education and police department staff training.

The City of Milpitas has been approved for a grant of $57,500.00 to conduct driving under the influence (DUI) saturation patrols, DUI checkpoints, traffic enforcement operations, distracted driving enforcement, motorcycle safety, pedestrian and bicycle safety, public education, equipment purchases, and training on an overtime basis in conjunction with STEP between October 1, 2020 and September 30, 2021.

Analysis:
The City of Milpitas is not required to accept the OTS STEP grant funding; however, traffic safety is a paramount concern in the City of Milpitas and this funding will help address traffic safety issues throughout the City. If accepted, the City of Milpitas must agree to utilize the funding for enforcement, public education, and/or training related to specific traffic safety issues on an overtime basis. Examples of specific issues include but are not limited to: DUI, distracted driving, seat belt violation, and pedestrian/bicycle safety. Enforcement and public education are important components to reducing collisions and saving lives. The spending period for this funding begins October 1, 2020 and concludes on September 30, 2021.
Policy Alternative:
Alternative 1: Do not accept the overtime reimbursement funding from the FY 2021 OTS STEP grant.

Pros: There are no identified benefits to this alternative.
Cons: The Police Department would not be able to increase overtime enforcement, education, or training towards traffic safety.
Reason not recommended: The FY 2021 OTS STEP grant award does not require matching funds nor are there any requirements that result in a negative impact. The City will receive full reimbursement for overtime expenses.

Fiscal Impact:
A budget appropriation is needed for the overtime expenditures in the Police Department's operating budget. The overtime expenditures will be reimbursed by the OTS STEP grant funding.

California Environmental Quality Act: N/A
N/A

Recommendations:
1) Adopt a Resolution authorizing the Chief of Police to execute the Grant Agreement with the Office of Traffic Safety to accept the grant for the 2021 Selective Traffic Enforcement Program (STEP).
2) Approve a budget appropriation in the amount of $57,500 into the Police Department overtime budget as a result of acceptance of the 2021 STEP grant.

Attachments:
1. Resolution
2. OTS STEP Grant 2021 Agreement
3. Budget change form

☐ **Check if City Council Approval required.** **Meeting Date**: September 15, 2020

Requested by:	**Department Head:** Armando Corpuz	**Date:** September 15, 2020
Reviewed by:	**Finance Director:** Walter C. Rossmann	**Date:** September 15, 2020
Date approved by City Council, if required:	**Confirmed by:**	