

# MEMORANDUM

Milpitas Police Department



Armando Corpuz  
Chief of Police

**DATE:** August 24, 2019  
**TO:** Lieutenant Steve Fox #274  
**FROM:** Sergeant Kyle Sanchez #280 *KS 280*  
**SUBJECT:** Extra Shine Car Wash, 554 South Main Street  
Project # P-SD18-0010

I have reviewed the building plan proposal for the Extra Shine Car Wash by NORR Associates Inc., Ingenium Group Company. This project is located at 554 South Main Street which is North of East Curtis Avenue. This project has a total site area of 22,277 square feet. Within the site is a 3,189 square foot facility and a 2,301 square foot canopy covered area. Within the facility is a 1,342 square foot occupied area which consists of an office space, a restroom, a storage room, and an equipment bay. The site would include 8 vacuum equipped parking stalls, 1 van accessible stall, and 1 non-vacuum equipped stall. A service driveway into the washing facility would allow approximately 13 vehicles to be in queue. The project would also require the demolition of 2,301 square feet of the existing car wash.

Utilizing concepts and principals of Crime Prevention Through Environmental Design (CPTED), the police department can deliver high value service. We must work closely with city planners and developers in preparing proactive patrol tactics and security measures for this project. The following recommendations should be considered:

- It is recommended that lighting of sufficient wattage to provide adequate illumination and to make clearly visible the presence of any person in or about the outside premises during hours of darkness.
- This project site appears to allow for circulation of police patrols (foot, bicycles and vehicles).
- All entrances to the facility should be posted with appropriate signage such as "No Trespassing/ Loitering" and applicable towing advisement such as 22658(a) CVC to assist in the removal of unauthorized person and vehicles on the private premises.
- All exits to the facility should be posted with appropriate signage to restrict left turns, such as "Right turn only." This signage would stop vehicles from attempting to make a left turn to travel south, alleviating traffic congestion and limiting the likelihood of a vehicle collision.