

**REGULAR CITY COUNCIL  
MEETING**

**March 12, 2024**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Sara McCarthy

**Council Members:**

Cherie Butcher

Brad Neumiller

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

The Mayor called the meeting to order at 7:00pm.

**ROLL CALL**

Present:

Mayor Juarez

President McCarthy

Council Butcher

Council Neumiller

Council Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 02-27-24

**City Licenses**

2. New and Renewal Business and Contractors Licenses

**Financial Approvals**

3. Treasurers Report - February 2024
4. Investment Accounts - February 2024
5. Court Income Report - February 2024
6. Payroll: Fire
7. Payroll: Regular & Police
8. Payroll: Fire Transmittal Checks
9. Payroll Regular/Police Transmittal Checks
10. Financial Breakdown
11. Voided Checks

Motion made to approve by Council Member Butcher, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher,  
Council Member Sutherland

## **OPEN DISCUSSION**

Sam McNare –100 block of Platte, inquired if the 3 properties are zoned commercial or residential? The City Attorney assured him that there are some changes but very little impact to his property. He did note that if a trailer is removed a new one cannot be placed back on lot. Mr. McNare would like to acquire all 3 lots for business development. The Community Development Director gave her information to Mr. McNare for future questions on this matter.

Scott Clamp – 720 Wasatch, questioned the zoning of his properties. The Mayor looked it up and it was incorrect online. Mr. Clamp would retrieve the check number for the documentation he filed in the past. Mr. Clamp will work with City Hall and the City Administrator to resolve this issue.

## **ORDINANCES AND RESOLUTIONS**

### **12. ORDINANCE NO 810: FIRST READING:**

#### ORDINANCE PROVIDING FOR REGULATION OF DRINKING IN PUBLIC PLACES

Motion made to approve by Council Member Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

### **13. ORDINANCE NO. 811: FIRST READING:**

#### ORDINANCE REGARDING INOPERABLE VEHICLES

Motion made to approve by Council President McCarthy, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

### **14. RESOLUTION NO. 2024-04:**

#### REIMBURSEMENT RESOLUTION REGARDING THE LEASE PURCHASE AGREEMENT, DATED AS OF JULY 1, 2022 (“AGREEMENT”) BETWEEN TAX-EXEMPT LEASING CORP. AND SCHEDULE NO. 02 DATED AS OF FEBRUARY 1, 2024 THE CITY OF MILLS, WYOMING (“LESSEE”)

Motion made to approve by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

### **15. RESOLUTION NO. 2024-08:**

#### A RESOLUTION FOR C&S SUBDIVISION, AN ADDITION TO THE CITY OF MILLS, BEING A PORTION OF THE LOT 3 (NE¼NW¼), SECTION 2, TOWNSHIP 33 NORTH, RANGE 80 WEST, CITY OF MILLS, NATRONA COUNTY, WYOMING

Council Neumiller wanted it noted that the mylar footage was incorrect.

Motion made to approve by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**16. RESOLUTION NO 2024-07:**

RESOLUTION SETTING CERTAIN UTILITY FEES

Motion made to approve by Council Member Butcher, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**COUNCIL APPROVALS**

17. Council Approval of Natrona County Emergency Operations Plan

Motion made to approve by Council Member Neumiller, Seconded by Council President Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**EXECUTIVE SESSION**

Mayor asked for a motion for Executive Session, Property Matter

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

18. EXECUTIVE SESSION – Property Matter

Back from Executive Session at 7:36pm

No Action

Motion made by Council President Neumiller, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

**ADJOURNMENT**

Mayor asked for a motion to adjourn the Council Meeting at 7:36pm

Motion made by Council President Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - MARCH 26, 2024 at 7:00pm / APRIL 9, 2024 at 7:00pm

**NEXT WORK SESSION** - MARCH 26, 2024 at 6:00pm / APRIL 8, 2024 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Sarah Osborn