

**REGULAR CITY COUNCIL  
MEETING**

**February 25, 2025**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Brad Neumiller

**Council Members:**

Cherie Butcher

Sara McCarthy

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:01 pm

**ROLL CALL**

Present:

Mayor Juarez

President Neumiller

Council Butcher (over phone)

Council McCarthy

Council Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 2-11-25

**City Licenses**

2. New and Renewal Business and Contractor Licenses

**Financial Approvals**

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Payroll Regular / Police 1-27-25 to 2-9-25
6. Fire Payroll 2-7-25 to 2-18-25
7. Transmittal Transactions

Motion made by Council Member Sutherland, Seconded by Council President Neumiller

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**OPEN DISCUSSION**

No one spoke

**EXECUTIVE SESSION**

8. Executive Session – Property Matter

The Mayor asked for a motion to go into Executive Session for a property matter at 7:03pm. Council President Neumiller made a motion, Council Member McCarthy seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from executive session at 7:44pm.

No action necessary

**ORDINANCES AND RESOLUTIONS**

**9. ORDINANCE NO 819 - VACATION - SECOND READING**

**AN ORDINANCE VACATING A .63 ACRE PARCEL OF THE FORMER WYOMING BOULEVARD IN THE CITY OF MILLS, WYOMING AND TRANSFERING THE SAME TO MOBILE CONCRETE, INC.**

The Mayor asked for a motion to table Ordinance 819 on the Second Reading. Council Member Butcher made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, and Council Member Butcher, Voting Nah: Council President Neumiller, motion to table passes

The Mayor requested a oral motion to acquire a title from American Title. Council Member Sutherland made a motion, Council Member McCarthy seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**10. ORDINANCE NO 820 - CHAPTER 13.03 UTILITY BILLING AND COLLECTION - SECOND READING**

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 13, PUBLIC SERVICES, CHAPTER 13.03 UTILITY BILLING AND COLLECTION**

Motion made by Council President Neumiller, Seconded by Council Member McCarthy  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**11. RESOLUTION NO 2025-10 - SAGE ADDITION**

**A RESOLUTION APPROVING THE FINAL PLAT FOR LOTS 2A & 3A, SAGE ADDITION, AN ADDITION TO THE CITY OF MILLS**

Motion made by Council President Neumiller to table Resolution 2025-10. Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion to table resolution passes

**12. RESOLUTION NO 2025-11 - VISION BEYOND BORDERS DEVELOPMENT PLAN**

**A RESOLUTION FOR APPROVAL OF A DEVELOPMENT PLAN FOR A PROPOSED COMMERCIAL POLE BUILDING FOR VISION BEYOND BORDERS, LOCATED ON LOT 3, VISION BEYOND BORDERS ADDITION, CITY OF MILLS, WYOMING**

Motion made by Council Member McCarthy, Seconded by Council President Neumiller, Discussion: Council President Neumiller wants them to meet the full requirements of all the specs before they receive their occupancy permit, they will need to fully pave the lot. The Mayor agrees, they should follow the staff recommendations instead of the Planning & Zoning recommendations. She agrees with Council President Neumiller that they need to fully comply with our requirements to pave the entire lot.

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

### **13. RESOLUTION NO 2025-12 - AMENDMENT TO T-LEE ORDINANCE 815**

#### **RESOLUTION CORRECTING SCRIVENER'S ERROR**

Motion made by Council President Neumiller, Seconded by Council President Sutherland

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

#### **ADJOURNMENT**

The Mayor asked for a motion to adjourn.

Council Member Sutherland made a motion to adjourn the meeting at 7:48pm, Council Member Butcher seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

#### **AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - March 11, 2025 at 7:00 pm / March 25, 2025 at 7:00 pm

**NEXT WORK SESSION** - March 10, 2025 at 9:00 am / March 11, 2025 at 6:00 pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Sarah Osborn