

**REGULAR CITY COUNCIL
MEETING**

June 10, 2025

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:

Leah Juarez

Council President:

Brad Neumiller

Council Members:

Cherie Butcher

Sara McCarthy

Tim Sutherland

MINUTES

CALL TO ORDER

Council President called the meeting to order at 7:01 pm

ROLL CALL

Present:

Mayor Juarez

President Neumiller

Council Butcher

Council McCarthy

Council Sutherland

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Mayor closed the regular council session at 7:02pm.

1. Budget Fiscal Year 2026

Mayor Juarez declared the Public Hearing open for consideration for the Fiscal Year Budget 2026. The hearing has been set and advertised in accordance with the statutes. The Mayor asked those individuals who wish to address council on this issue to approach the lectern and state your name and for the record. The Mayor said there was no report from staff. No report was given. The Mayor asked three times if there was anyone in the audience that wishes to speak in favor of this item. The Mayor asked three times if there was anyone in the audience that wishes to speak in opposition of this item. There being no others to speak for or against this item, The Mayor declared the public hearing closed at 7:03pm.

Mayor opened the Regular Council Meeting at 7:03pm

CONSENT AGENDA

Minutes

2. Council Meeting Minutes 5-27-25

City Licenses

3. New / Renewal Business / Contractor Licenses and Home Occupation Permits

Financial Approvals

4. Financial Breakdown - Check Register & Future ACH/EFT Transactions

5. PAID ACH / EFT Transactions
6. Regular / Police Payroll 5-19-25 to 6-1-25
7. Fire Payroll 5-14-25 to 5-25-25
8. Transmittal Transactions
9. Voided Checks

Motion made by Council Member Butcher, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

OPEN DISCUSSION

No one spoke

EXECUTIVE SESSION

10. Personnel Matter

The Mayor asked for a motion to go into Executive Session for a personnel matter at 7:04pm. Council President Neumiller made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from executive session at 7:26pm.

No action was necessary

ORDINANCES AND RESOLUTIONS

11. ORDINANCE NO. 821 - THIRD & FINAL READING: FY 2026 Budget

**APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS,
WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF
MILLS, WYOMING FOR THE FISCAL YEAR 2026.**

City Attorney made a statement/motion: Subject to alterations and corrections as earlier discussed

Motion was made by Council President Neumiller made a motion, Council Member Sutherland seconded the motion.

Mayor Juarez stated just for transparency, it will be posted online, but we should comment that the decisions are to take the \$14,000 that we have in the black and put it towards Enterprise, most likely servicing vehicles. We also have an offer for a free translator for court so we're going to take up that offer which is saving us \$1,000.

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

COUNCIL APPROVALS

12. Catering Permit - Uncorked Fine Wine and Spirits 6-12-25

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

EXECUTIVE SESSION

13. Legal Matter

The Mayor asked for a motion to go into Executive Session for a legal matter at 7:28pm. Council President Neumiller made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from executive session at 7:36pm.

The Mayor asked for a motion. Council Member Butcher made a motion authorizing the Mayor to execute the affidavit on behalf of the municipality. Council President Neumiller seconded the motion.

The Mayor added a clarification, she asked the City Attorney if the document was a public document and didn't need to stay in executive session. The City Attorney confirmed and said that was correct.

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

ADJOURNMENT

Mayor Juarez asked for a motion to adjourn. Council President Neumiller made a motion to adjourn the meeting at 7:37 pm, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - June 24, 2025 at 7:00pm / July 8, 2025 at 7:00pm

NEXT WORK SESSION - June 24, 2025 at 6:00pm / July 7, 2025 at 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Sarah Osborn