

**REGULAR CITY COUNCIL  
MEETING**

**January 14, 2025**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Sara McCarthy

**Council Members:**

Cherie Butcher

Brad Neumiller

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AWARDS AND RECOGNITIONS**

1. H.E.R.O. - Frank Grillo - Present check for Mills Citizens Relief Fund

**APPOINTMENT**

2. Sweat In - Council Members Sara McCarthy & Brad Neumiller
3. Election - Council President

**CONSENT AGENDA**

**Minutes**

4. Council Meeting Minutes 12-23-24

**City Licenses**

5. New and Renewal Business and Contractor Licenses

**Financial Approvals**

6. Financial Breakdown - Check Register & Future ACH Transactions
7. PAID ACH / EFT Transactions
8. Transmittal Transactions - *To be updated 1-14-25*
9. Payroll Regular / Police 12-16-24 to 12-29-24
10. Fire Payroll 12-21-24 to 1-1-25
11. Voided Checks

**OPEN DISCUSSION**

**ORDINANCES AND RESOLUTIONS**

12. **RESOLUTION NO 2025-01 FIXED ASSETS FY25**

**This document sets forth fixed asset accounting procedures for the City of Mills. These policies define “Fixed Assets”, system maintenance, capitalization and depreciation guidelines, and inventory guidelines. This document sets forth fixed asset accounting procedures for the City of Mills. These policies define “Fixed Assets”, system maintenance, capitalization and depreciation guidelines, and inventory guidelines.**

**13. RESOLUTION NO 2025-02 BANKING FY25**

**A RESOLUTION OF THE CITY OF MILLS, WYOMING, DESIGNATING THE BANKING INSTITUTIONS TO BE USED FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 TO DECEMBER 31, 2025**

**14. RESOLUTION NO 2025-03 TAX LEVY FY25**

**A RESOLUTION FIXING THE TAX LEVY FOR THE CITY OF MILLS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025.**

**15. RESOLUTION NO 2025-04 CLEAN STREETS FY25**

**A RESOLUTION CERTIFYING COMPLIANCE WITH W.S SECTION 24-2-111**

**16. RESOLUTION NO 2025-05**

**A RESOLUTION FOR DLD ADDITION, AN ADDITION TO THE CITY OF MILLS, BEING A VACATION AND REPLAT OF LOT 4 AND THE EAST 144.24 FEET OF LOT 6, B&B SUBDIVISION & LOT 2, DLD SIMPLE SUBDIVISION**

**17. RESOLUTION NO 2025-06 - NEWSPAPER**

**RESOLUTION ADOPTING AND CONFIRMING EQUAL OPPORTUNITY EMPLOYMENT AND ADOPTING A CURRENT UNDERSTANDING OF THE MEANING OF “NEWSPAPER” AT LAW**

**18. RESOLUTION NO 2025-07 EQUAL OPPORTUNITY EMPLOYMENT**

**RESOLUTION ADOPTING AND CONFIRMING EQUAL OPPORTUNITY EMPLOYMENT**

**COUNCIL APPROVALS**

19. Unlocked Vines Winery - Untable and Approve

**EXECUTIVE SESSION**

20. Executive Session - Legal Matter  
21. Executive Session - Legal Matter

**ADJOURNMENT**

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - January 28, 2025 at 7:00 pm / February 11, 2025 at 7:00 pm

**NEXT WORK SESSION** - January 28, 2025 at 6:00pm / February 10, 2025 at 9:00 am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Sarah Osborn