

**REGULAR CITY COUNCIL  
MEETING**

**September 26, 2023**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Sara McCarthy

**Council Members:**

Cherie Butcher

Brad Neumiller

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Mayor opened the Council Meeting at 7:00pm.

**ROLL CALL**

**PRESENT**

Mayor Leah Juarez

Council President Sara McCarthy

Council Member Cherie Butcher

Council Member Brad Neumiller

Council Member Tim Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 9-12-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

2. Executive Session Minutes 9-12-2023- Personal Issue

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

3. Executive Session Minutes 9-12-2023- Personal Issue

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**City Licenses**

4. New and Renewal of Business and Contractor Licenses 9-26-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## **Financial Approvals**

5. Financial Breakdown Report

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

6. Fire Payroll 8-29-2023 to 9-9-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

7. Regular Payroll 8-28-2023 to 9-10-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## **ORDINANCES AND RESOLUTIONS**

**8. Ordinance 794 First Reading: ( Tabled May 9th, 2023 on First Reading) An Ordinance Granting An Electric Utility Franchise and General Utility Easement to Rocky Mountain Power**

Council Neumiller made the motion to bring Ordinance 794 off the table, First Reading. Council President McCarthy seconded. Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**Ordinance 794; First Reading:**

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**9. Ordinance 803, THIRD AND FINAL READING: An Ordinance to Rezone Lots 9-16, Block 49 and Lots 4-12, Block 44, and Lots 3-7, Block 55, and Lots 1-14, Block 45, Excluding HWY Row Lots 8-11, Block 55, Excluding HWY Row, Town Mills, City of Mills, Natrona County, From ER (Established Residential District) and MU (Mixed Use District) to EB (Established Business District) and PLI (Public Land Institutions)**

Motion made by Council Member Neumiller to table Ordinance 803 on Third and Final Reading, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member

Neumiller, Council Member Sutherland. Motion Passes.

**10. Ordinance 804; First Reading:** An Ordinance Regarding Legal Advertisements

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**11. Ordinance 805; First Reading:** An Ordinance Seeking To De-Annex Certain Properties From The City Of Mills, Wyoming

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**12. Resolution 2023-36:** A Resolution For Approval of a Site Plan For A Proposed Commercial Storage Lot, Located Within Block 3, Kiskis Addition, To Be Known As 9 Aces Storage, City of Mills, Wyoming

Mayor asked for an update from staff on this. The City Planner stated that the applicant is proposing to locate a commercial storage facility on the property, which is currently being resubdivided into one larger parcel. The business will consist of areas for outdoor storage of licensed, operable vehicles, RV's, boats, etc.. Future plans include construction of various buildings for indoor storage of vehicles, covered parking and mini storage units. Some planning considerations are show three parking spaces for servicing associated with the commercial business. Provide a lighting plan if any new lighting is proposed to be installed on the parcel. Show a line legend for the site plan. Have a six foot privacy fence at least 75% opaque must be installed around the perimeter of the property. Obtain a sign permit for any on-premise signage. The P & Z forward a due pass from their meeting on September 7<sup>th</sup>, 2023.

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, And Council Member Sutherland. Motion Passes.

**13. Resolution 2023-37:** A Resolution for 9 Aces Storage, A Vacation and Replat of Lots 1-20, Block 3, Kiskis Addition, City of Mills

Mayor asked for an update from staff on this. The applicant is proposing to resubdivide lots 1-20, block 3 Kiskis Addition to creat one 3.27 acre lot. A 20' general utility easement is being dedicated to provide for a sanitary sewer main which runs through the center of the parcel from East to West. Two electrical easements for Pacific Corp and WAPA, respectively also crosses the property from North to South. The P & Z forward a due pass from their meeting on September 7<sup>th</sup>, 2023.

Motion made by Council Member Neumiller, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## COUNCIL APPROVALS

14. Council Authorizes the Mayor to Sign the Easement Vacation for Cornerstone Apartments

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## **OPEN DISCUSSION**

### **Scott Clamp: 720 Wasatch**

Scott wanted to thank the City for sending him his business license renewal in the mail. Casper does not do that and he get a huge fine for being late. He also wanted to know what is going on with the dump passes. The Mayor stated that there was some issues with the dump in Casper and we had to restructure for some accounting issues and they need to retain part of the bill and give back to us. If you need extra dump passes you can get them from the CSO officer or the ladies in the front office. Scott stated that is worries him that if the residents loose the dump pass you are going to see problems with clean up. It would be more dangerous than good. The Mayor stated that if someone did want to clean then we would open it up to them to get more dump passes. Additionally our dump passes will only be good for 1 each quarter. Scott stated that in the past the City would have clean up days and put big dumpsters out for people to dump their trash. Mayor agreed, she just wants to clean up the problems with Casper and Mills so that we are on the same page.

## **EXECUTIVE SESSION**

None

## **ADJOURNMENT**

Mayor asked for a motion to adjourn the meeting at 7:13pm.

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## **AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - October 10th, 2023 @ 7:00pm, October 24th, 2023 @ 7:00pm

**NEXT WORK SESSION** - October 9th, 2023 @ 9:00am, October 10th, 2023 @ 6:00pm, October 24th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Christine Trumbull