

**REGULAR CITY COUNCIL  
MEETING**

**May 09, 2023**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Sara McCarthy

**Council Members:**

Cherie Butcher

Brad Neumiller

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

**ROLL CALL**

**PRESENT**

Mayor Leah Juarez

Council President Sara McCarthy

Council Member Cherie Butcher

Council Member Brad Neumiller

Council Member Tim Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 4-25-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

2. Executive Session Minutes 4-25-2023 Personnel Issue

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

3. Executive Session Minutes 4-25-2023 Real-Estate Issue

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

4. Executive Session Minutes 4-25-2023 Personnel Issue

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member

Neumiller, Council Member Sutherland. Motion Passes.

### City Licenses

5. New and Renewal Business and Contractor Licenses 5-9-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

### Financial Approvals

6. Financial Breakdown Report 5-9-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

7. Fire Payroll: 4-7-2023 to 4-18-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

8. Fire Payroll: 4-19-2023 to 4-30-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

9. Regular/Police Payroll: 4-10-2023 to 4-23-2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

10. Treasurer Report for April 2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

### ORDINANCES AND RESOLUTIONS

**11. Ordinance 791: First Reading:** APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**12. Ordinance 792: Second Reading:** An Ordinance to Require Massage Bodywork Therapists to Maintain Permits From the City of Mills

Motion made by Council Member Butcher, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**13. Ordinance 794 First Reading:** An Ordinance Granting An Electric Utility Franchise and General Utility Easement to Rocky Mountain Power

Motion made by Council President McCarthy to table Ordinance 794 on First Reading, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**14. Resolution 2023-7:** A Resolution Establishing Rates for Ambulance Services for the City of Mills

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**15. Resolution 2023-8:** A Resolution Setting Records Retention Policy for the City of Mills

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Mayor stated that we have an oral resolution and the City Attorney will state.

**Resolution 2023-9:** A Resolution to set a \$25.00 impound fee for physical property be taken by the Mills Police Department within the scope of their duties, subject to being excused by the Police Department for good cause in need.

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

## **COUNCIL APPROVALS**

## **OPEN DISCUSSION**

### **Josh Corson with the Bayou Bar**

Josh wanted to know if we could change our liquor Ordinance to allow the bars to be open until 2am on Sundays. The City Clerk stated that our current one only lets them be open until 12am. The liquor laws have changed and we need to change our ordinance to match the new laws.

## **EXECUTIVE SESSION**

### 16. Personnel Issue

Mayor asked for a motion to go into Executive Session for a Personnel Issue at 7:07pm.

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland.

Back from Executive Session at 7:40pm.

Action: No Action Taken

### 17. Real-Estate Issue

Mayor asked for a motion to go into Executive Session for a Real-Estate Issue at 740pm.

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Back from Executive Session at 7:54pm.

**Action:** Do I have a motion to make an offer for Parcel A for appraised value.

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

### 18. Personnel Issue

Mayor asked for a motion to go into Executive Session for a Personnel Issue at 7:55pm.

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Back from Executive Session at 8:22pm.

No Action Taken

## **ADJOURNMENT**

Mayor asked for a motion to adjourn the Council Meeting at 8:22pm.

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller,

Council Member Sutherland. Motion Passes.

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - May 23rd, 2023 @ 7:00pm/ June 13th, 2023 @ 7:00pm

**NEXT WORK SESSION** - May 15th, 2023 @ 9:00 Budget Work Session / May 23rd , 2023 @ 6:00pm/ June 12th, 2023 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Christine Trumbull