

**REGULAR CITY COUNCIL  
MEETING**

**March 10, 2026**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Brad Neumiller

**Council Members:**

Cherie Butcher

Sara McCarthy

Tim Sutherland

---

**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:01 pm

**ROLL CALL**

Present:

Mayor Juarez

President Neumiller

Council Sutherland

Council McCarthy

Council Butcher

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes

**City Licenses**

2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

**Financial Approvals**

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Regular / Police Payroll
6. Fire Payroll
7. Transmittal Transactions
8. Reserve Transfers
9. Treasurer's Report
10. Court Report

Motion made by Council Member Sutherland, Seconded by Council Member McCarthy,  
Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and  
Council Member Butcher, motion passes

## **OPEN DISCUSSION**

No one spoke.

## **ORDINANCES AND RESOLUTIONS**

### **11. ORDINANCE NO. 836 - FIRST READING**

#### **REVISION TO SEC. 6.03.040 KENNEL, CATTERY REQUIREMENTS**

Motion made by Council President Neumiller, Seconded by Council Member Butcher,  
Voting Yea: President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher,  
Voting Nah: Council Member McCarthy, motion passes

### **12. RESOLUTION NO. 2026-09:**

#### **A RESOLUTION REGARDING WATER AND SEWER LIEN NOTICES**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland,  
Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and  
Council Member Butcher, motion passes

### **13. RESOLUTION NO. 2026-10:**

#### **A RESOLUTION REGARDING ITINERANT MERCHANTS/UNSOLICITED SALESMEN LICENSES**

Motion made by Council President Neumiller, Seconded by Council Member Butcher,

Council discussed the intent and potential revisions to the current door-to-door sales ordinance. It was noted that the original purpose of the ordinance was to significantly reduce the number of door-to-door solicitors operating within the City of Mills by implementing stricter requirements.

**Mayor Juarez expressed concerns** that loosening the current restrictions could result in an increase in solicitors, potentially returning to previous levels of frequent door-to-door activity. A suggestion was made to consider tabling the item for further discussion to allow additional evaluation of the proposed changes.

Discussion followed regarding the effectiveness of the current ordinance. It was generally agreed that the existing requirements have substantially decreased the number of door-to-door solicitors. However, some council members expressed concern that certain provisions may be overly stringent and regulate areas that may not be necessary for the City to manage.

Specific concerns were raised about requirements such as in-state background checks, particularly for out-of-state applicants, noting that these requirements may be impractical and difficult to enforce. It was also discussed that the responsibility for background checks and vetting should fall on the business itself, rather than the City.

Clarification was provided that some of the more restrictive requirements, including background checks and driving record verification, were included in the application process rather than explicitly in the ordinance. The intent of the proposed revisions is to remove such requirements from the application.

Council also discussed maintaining certain protections, including requiring businesses to obtain appropriate licensing and adhere to established rules, such as limiting solicitation hours (e.g., prohibiting late-night door

knocking). These measures were viewed as important to ensure accountability while still allowing business activity.

It was noted that recent complaints, including reports of late-night solicitation by an out-of-state company, highlight the importance of maintaining reasonable regulations.

Consensus indicated support for moving forward with revisions, provided that appropriate safeguards remain in place. It was acknowledged that if issues arise, the Council retains the ability to reinstate stricter regulations in the future.

Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

### **Executive Session**

#### 14. Personnel Matter

Mayor Juarez asked for a motion to go into executive session for a personnel matter at 7:08pm. Council President Neumiller made a motion to go into executive session for a personnel matter, Council Member Butcher seconded the motion, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

All of council returned from executive session at 7:18pm.

No action necessary.

### **ADJOURNMENT**

Council President Neumiller made a motion to adjourn the meeting at 7:18pm, Council Member Sutherland seconded the motion. Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

### **AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - March 24, 2026 at 7:00pm / April 14, 2026 at 7:00pm

**NEXT WORK SESSION** - March 24, 2026 at 6:00pm / April 13, 2026 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

---

Mayor, Leah Juarez

---

City Clerk, Sarah Osborn