

**REGULAR CITY COUNCIL  
MEETING**

**July 08, 2025**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Brad Neumiller

**Council Members:**

Cherie Butcher

Sara McCarthy

Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Council President called the meeting to order at 7:01 pm

**ROLL CALL**

Present:

President Neumiller

Council Butcher

Council McCarthy (over the phone)

Council Sutherland

Absent:

Mayor Juarez (excused)

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 6-24-25

**City Licenses**

2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

**Financial Approvals**

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Regular / Police Payroll 6-16-25 to 6-29-25
6. Fire Payroll 6-19-25 to 6-30-25
7. Transmittal Transactions
8. Voided Checks

Motion made by Council Member Sutherland, Seconded by Council Member Butcher

Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

## **OPEN DISCUSSION**

No one spoke

## **ORDINANCES AND RESOLUTIONS**

### **9. ORDINANCE NO. 822: SECOND READING: New City Code**

**AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MILLS; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.**

Motion made by Council Member Butcher, Seconded by Council Member McCarthy

Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

### **10. ORDINANCE NO. 823 : SECOND READING: Amendments to Title 17**

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 17 OF THE MILLS MUNICIPAL CODE DEALING WITH ZONING AND SUBDIVISIONS FURTHER REPEALING ORDINANCE 813 AND INCORPORATING ITS PROVISIONS IN THE AMENDED TITLE 17**

Motion made by Council Member Sutherland, Seconded by Council Member Butcher

Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

### **11. ORDINANCE NO. 824: SECOND READING: Downtown Riverfront Design Overlay District**

**AN ORDINANCE TO AMEND ORDINANCE 312, OFFICIAL CITY ZONING MAP, ADOPTED JUNE 1, 1981, AND APPLY THE DOWNTOWN RIVERFRONT DESIGN OVERLAY DISTRICT TO CERTAIN LOTS WITHIN THE RIVERFRONT CORRIDOR, city OF MILLS, NATRONA COUNTY, WYOMING**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland

Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

### **12. ORIDNANCE NO. 825: SECOND READING: Adopting the 2024 International Building Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL BUILDING CODE**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland

Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

### **13. ORIDNANCE NO. 826: SECOND READING: Adopting the 2024 International Mechanical Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL MECHANICAL CODE**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

**14. ORDINANCE NO. 827: SECOND READING: Adopting the 2024 International Plumbing Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL PLUMBING CODE**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

**15. ORDINANCE NO. 828: SECOND READING: Adopting the 2024 International Fire Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL FIRE CODE**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

**16. ORDINANCE NO. 829: SECOND READING: Adopting the 2024 International Energy Conservation Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL ENERGY CONSERVATION CODE**

Motion made by Council Member Butcher, Seconded by Council Member Sutherland  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

**17. ORDINANCE NO. 830: SECOND READING: Adopting the 2024 International Existing Building Code**

**AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL EXISTING BUILDING CODE**

Motion made by Council Member Butcher, Seconded by Council Member McCarthy  
Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

**EXECUTIVE SESSION**

18. Legal Matter

The President asked for a motion to go into Executive Session for a legal matter at 7:06pm. Council Member Butcher made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from executive session at 7:14pm.

Council Member Butcher made a motion to authorize a check to Wyoming Department of Transportation regards to a TAP Project, Council Member Sutherland Seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

## **ADJOURNMENT**

President Neumiller asked for a motion to adjourn. Council Member Butcher made a motion to adjourn the meeting at 7:14 pm, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Council President Neumiller, and Council Member Butcher, motion passes

## **AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - July 22, 2025 at 7:00pm / August 12, 2025 at 7:00pm

**NEXT WORK SESSION** - July 22, 2025 at 6:00pm / August 11, 2025 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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President, Brad Neumiller

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City Clerk, Sarah Osborn