

RESOLUTION NO. 4644

**A RESOLUTION TO ADOPT THE PUBLIC RECORDS REQUEST POLICY
FOR THE CITY OF MILES CITY**

WHEREAS, pursuant to M.C.A. 2-6-1003, every person has the right to inspect any nonexempt public record of the City of Miles City subject to reasonable procedures; and

WHEREAS, the City of Miles City recognizes and respects the public's right to public documents and the importance of maintaining orderly files to facilitate public access in an efficient and cost-effective manner; and

WHEREAS, the City Council of the City of Miles City, Montana desires to adopt policies and procedures for responding to open records requests; and

WHEREAS, public information requests can be obtained by filling out the Public's Request form as attached in "Exhibit A"; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana adopts the Public Records Policy for the City of Miles City to provide economical and efficient access to public records as provided under Montana Code 2-6-1003.

PASSED BY THE CITY COUNCIL THIS 23RD day of September, 2025.

Dwayne Andrews, Mayor

ATTEST:

Mary Rowe, City Clerk

FINALLY PASSED, AND ADOPTED by the City Council of the City of Miles City this 28TH day of October, 2025.

Dwayne Andrews, Mayor

ATTEST:

Mary Rowe, City Clerk