

RESOLUTION NO. 22-xxx

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PRIMEPOINT
PAYROLL PROCESSING SERVICES**

WHEREAS, the Township advertised for and received proprietary bids for payroll processing and data administration services in accordance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, pursuant to N.J.A.C. 5:34-9.1(c) the attached memo (Exhibit A) illustrates the need for a proprietary designation; and

WHEREAS, one responsive bid was received for such services; and

WHEREAS, Primepoint LLC was the lowest responsive bidder and the Township's Chief Financial Officer has recommended awarding the Township's payroll processing and data administration services contract to Primepoint; and

WHEREAS, the initial contract term shall begin, June 13th, 2022 and end June 12th, 2024; with an option for one (1) two (2) year extension; and

WHEREAS, it is estimated that these services will not exceed \$75,000 annually, and the Chief Financial Officer has certified that there are sufficient funds available for these services.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the award for payroll processing and data administration services be awarded to Primepoint LLC pursuant to the terms of their bid at the above prices, and that the appropriate officials be and are hereby authorized to execute the contract with the contractor.