

RESOLUTION NO. 22-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR COMPLEX COMMERCIAL TAX APPEAL APPRAISER/CONSULTANT**

WHEREAS, there exists a need for the Township to retain the services of a qualified and licensed firm to provide commercial tax appeal appraisals and consulting; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two proposals were received and reviewed by the Township's Tax Assessor; and

WHEREAS, the Township has determined that it would be in its best interest to appoint one firm to be assigned work on an as needed basis by the Township Tax Assessor; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Otteau Group, Inc. has qualified and agreed to provide these services pursuant to the rate schedules provided in their proposal for 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Otteau Group, Inc. is hereby offered and awarded a professional service contract to serve as Complex Commercial Tax Appeal Appraiser/Consultant for 2022 pursuant to the rate schedules provided in their proposal for 2022.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.