

**RESOLUTION NO. 23-263**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACT FOR THE 2024 MASTER PLAN UPDATE**

**WHEREAS**, there exists a need to appoint an individual or firm to complete an update to the Township's master plan; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, the Township received a total of six proposals which were reviewed by the Township's Planning Board Master Plan Subcommittee; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer and per the recommendation of the Planning Board Master Plan Subcommittee, the firm of Buckhurst, Fish, & Jacquemart, Inc. has qualified to provide services in relation to the update of the master plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firm of Buckhurst, Fish, & Jacquemart, Inc., 115 5<sup>th</sup> Avenue, New York, New York 10003 is hereby awarded a professional services contract for the completion of an update to the Township's master plan for an estimated amount not to exceed \$155,000.00.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.