

RESOLUTION 23-xxx

WHEREAS, sealed proposals for Contract #22-09R – Electronic Payment Processing Services were received, opened, and read by the Purchasing Agent on December 13th, 2022; and

WHEREAS, three total proposals were received with one being rejected as non-responsive; and

WHEREAS, the remaining two proposals were submitted to the Evaluation Committee for study and recommendation to the Township Committee; and

WHEREAS, the proposals were reviewed by the Evaluation Committee comprised of the Chief Financial Officer, Township Clerk, Director of MIS, the Tax Collector, Recreation Director and the Director of Purchasing; and

WHEREAS, the Evaluation Committee have recommended the award of contract #22-09R to Comprise Technologies, Inc. with their proposal price of \$19,500.00 plus additional transaction fees; and

WHEREAS, the initial contract term shall begin upon notice to proceed and end two years thereafter; with an option for three (3) one (1) year extensions; and

WHEREAS, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$14,000.00 are available for this purpose in account/line-item number 3-01-20-130-100-221. Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2024 and subsequent Municipal Budgets, inclusive of amount appropriated in the temporary budget as required by N.J. A.C. 5:34-5.3 (a). A copy of the said certification is attached hereto and made part hereof.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with Comprise Technologies, Inc. for the provision of electronic payment processing services in the amount of \$19,500.00 plus additional transaction fees.