

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM
CHIEF FINANCIAL OFFICER**

This statement must be prepared in duplicate by the Chief Financial Officer and filed with the Municipal Clerk prior to the adoption of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services, Department of Community Affairs together with the emergency resolution (with the actual vote recorded, 2/3 of full membership when all seats are filled).

PLEASE ANSWER ALL QUESTIONS:

Purpose of Emergency Appropriation:

The Township has had a number of legal matters arise that required that we use our appointed conflict counselors more than we have in the past. Two in particular have a significant potential negative impact on tax payers that we needed to react too quickly and thoroughly. Both have required specialized experts and the cost is far beyond what we anticipated at the time we crafted our budget.

Fuel costs have been remarkably high for a large portion of 2022. We had increased our 2022 appropriation by over 30% from 2021, but the costs continued to escalate and have not reduced enough for that budget to sustain our costs for this year.

Date of Occurrence: January – August 2022

Have any contracts been awarded or purchase orders been placed in connection with the emergency? POs have been used all year, but all within our current budget accounts as adopted.

Have any payments been made in connection with this emergency? Payments have been made for legal and fuel, again within the 2022 budget lines as adopted.

If the costs are in excess of \$17,500 for either labor or materials, or both will bids be advertised? N/A

If not, has a resolution been adopted declaring any exigency eliminating the bid requirement? N/A

Will work be performed by contracted vendors, municipal employees, or other? All legal work is performed by our appointed professionals.

DATE: August 10, 2022

Signature: _____

Print Name: Colleen M. Lapp
Director of Finance/
Chief Financial Officer

Municipality: Township of Middletown

County of : Monmouth