

RESOLUTION NO. 23-198

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING AND EXTENDING SHARED SERVICE AGREEMENT
WITH FAIR HAVEN FOR CHIEF FINANCIAL OFFICER, TAX COLLECTION, AND
OTHER GENERAL FINANCIAL/ADMINISTRATIVE SERVICES**

WHEREAS, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “**Act**”), authorizes local units of this State to enter contracts with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Middletown (the “**Township**”) and the Borough of Fair Haven (the “**Borough**”) originally entered a Shared Services Agreement for municipal tax collection services that was a success, which expired on December 31, 2016, that was merged into a First Amended Shared Services Agreement to include Chief Financial Officer (“**CFO**”) and Qualified Purchasing Agent (“**QPA**”) related services, in addition to continuing tax collection services; and

WHEREAS, effective January 1, 2019, the parties entered a Second Amended Shared Services Agreement that increased the scope of the original agreement to include general financial and administrative services on an as-needed basis for set hourly rates and still included QPA services; and

WHEREAS, the Township and the Borough are no longer sharing QPA services, and the 2019 agreement expired without further extension on December 31, 2021; and

WHEREAS, the Township and the Borough would like to extend and modify their Shared Services Agreement to include only CFO, Tax Collection, and general financial and administrative services on an as-needed basis through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Mayor to enter into a newly extended Shared Services Agreement with Fair Haven for the services of its CFO, Tax Collector and other employees pursuant to the terms and conditions set forth therein through December 31, 2025.

BE IT FURTHER RESOLVED that the Municipal Clerk shall transmit a copy of this Resolution and the executed Agreement to the Division of Local Government Services at the New Jersey Department of Community Affairs for informational purposes pursuant to N.J.S.A. 40A:65-4b.