

**RESOLUTION 24-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT FOR THE USE OF MONMOUTH COUNTY'S OPEN PUBLIC RECORDS SYSTEM-RECORDS INFORMATION MANAGEMENT MODULE**

**WHEREAS**, under the New Jersey Uniform Shared Services Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and the Township of Middletown, may enter into shared services agreements with each other; and

**WHEREAS**, the County of Monmouth has entered into an agreement with Sunrise Systems, Inc. (“Sunrise”), whereby the County is licensed to access and use Sunrise’s web-based system known as the Open Public Records Search System – Records Information Management (“OPRS-RIM”); and

**WHEREAS**, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

**WHEREAS**, the County of Monmouth, has offered to enter into a shared services agreement with the Township of Middletown whereby this municipality will be authorized as a sublicensee to access and use OPRS-RIM; and

**WHEREAS**, a copy of the agreement is attached to this resolution; and

**WHEREAS**, the OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long-term, searched and retrieved electronically.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Middletown that the Township Clerk and Mayor be and they are hereby authorized to enter into the proposed OPRS-RIM shared services agreement with the County of Monmouth.