



Town of _____
Micanopy
_____ Florida

October 13, 2026

COMMISSION AGENDA CORRESPONDENCE

Subject: Administrator's Report — Comprehensive Plan and Community Center Updates

Presented by: Sara Samario, Town Administrator

Purpose: Informational only

Comprehensive Plan Update:

The initial kickoff meeting with EDA has taken place. During the meeting, EDA identified the information needed from Town staff to support the comprehensive planning process.

A community outreach meeting is scheduled for **November 9, 2026, at 6:00 p.m. at Town Hall**. This meeting will provide an opportunity for residents and other interested parties to offer input into the planning process.

Community Center Update:

The State has executed the Town's extension request, extending the project deadline to **December 1, 2026**. This extension provides sufficient time to complete construction, which is currently expected to be finished during the **first week of November**.

Cabinets are scheduled to be installed this week, followed by flooring and countertops next week. Work continues toward the anticipated completion date.

Commission Action:

No action is requested. These updates are provided for informational purposes only.