Town of Micanopy Florida

November 10, 2026

TOWN OF MICANOPY
AGENDA ITEM CORRESPONDENCE

TO: Mayor and Town Commission
FROM: Sara Samario, Town Administrator
SUBJECT: Monthly Financial Report—Period Ending September 30, 2026

BACKGROUND:
Attached for the Commission's review and acceptance is the financial report for the period ending September 30, 2026. The report presents revenues and expenditures compared with the adopted budget.

The General Fund currently reflects expenditures exceeding revenues by $29,438.69. This amount is preliminary and does not reflect all revenue attributable to Fiscal Year 2026. Certain revenues, including tax revenues collected by the State, are received and recorded after the close of the fiscal year. Recognition of these additional revenues is expected to reduce the reported deficit.

General Fund expenditures also include title search and survey costs associated with the MNAHP and Carson Roberts Sports Complex projects. The Town anticipates seeking reimbursement for these expenses through the Florida Recreation Development Assistance Program (FRDAP), subject to grant eligibility and approval.

Accordingly, the reported General Fund deficit should be considered in the context of pending revenue recognition and anticipated grant reimbursements. Final year-end results remain subject to closing adjustments.

RECOMMENDATION:
Staff recommends that the Commission accept the financial report for the period ending September 30, 2026.

ATTACHMENT:
Monthly Financial Report—September 2026

Town of Micanopy Florida

Town of Micanopy, Florida

General Fund

For period ending September 30, 2026

	Actual	Budget 2026	Balance	% Received
Revenues				
Taxes				
Ad Valorem	$250,624	$253,813	$3,189	99%
Fuel Taxes				
Fuel Tax - First Local	$34,940	$30,000	-$4,940	116%
Fuel Tax - Second Local	$25,239	$20,000	-$5,239	126%
Half-cent sales tax	$40,012	$40,000	-$12	100%
Franchise fees				
Electricity - Duke Energy	$55,129	$50,000	-$5,129	110%
Utility Service taxes				
Electricity - Duke Energy	$77,437	$60,000	-$17,437	129%
Propane	$2,213	$3,000	$787	74%
Communications	$35,656	$30,000	-$5,656	119%
Total Taxes	$521,250	$486,813	-$34,437	
Licenses and permits				
Occupational - Businesses	$2,690	$800	-$1,890	336%
Occupational License - Landlord	$1,320	$500	-$820	264%
Occupational License - Insur Co	$920	$500	-$420	184%
Permits - Zoning Compliance	$2,575	$1,500	-$1,075	172%
Permits - Special Events	$100	$500	$400	20%
Land Use	$650	$50	-$600	1300%
Total Licenses/permits	$8,255	$3,850	-$4,405	
Intergovernmental				
Wild Spaces Public Places	$45,476	$44,000	-$1,476	103%
Other Infrastructure Surtax	$45,476	$44,000	-$1,476	103%
Fines - Civil Traffic	$15,172	$14,000	-$1,172	108%
Mobile Home Licenses	$288	$300	$12	96%
Alcoholic Beverage Licenses	$489	$1,000	$511	49%
Traffic Signal Maintenace	$1,005	$1,050	$45	96%
Highway Lighting	$5,218	$5,100	-$118	102%
State Shared revenues	$29,856	$24,000	-$5,856	124%
Total Intergovernmental	$142,980	$133,450	-$9,530	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Other				
Interest	$50,648	$65,000	$14,352	78%
Rents	$12,476	$4,050	-$8,426	308%
Misc Revenue	$1,063	$1,000	-$63	106%
Other Reimbursements	$5,968	$1,000	-$4,968	597%
Prior Year WSPP Restricted	$0	$30,000	$30,000	0%
Prior Year Restricted	$39,248	$42,798	$3,550	
CDBG-CV Grant	$1,492,258	$2,934,000	$1,441,742	51%
Grants	$163,230	$300,000	$136,770	54%
Opioid Settlement	$1,142	$0	-$1,142	
Insurance Reimbursements	$3,260	$0	-$3,260	
Community Garden	$3,907	$0	-$3,907	
Total Other	$1,773,200	$3,377,848	$1,604,648	
Charges for Services				
Transfer in				
Water	$0	$1,500	$1,500	
Total Other Financing source	$0	$1,500	$0	
Total Revenues/Other	**$2,445,685**	**$4,003,461**	**$1,556,276**	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Expenditures				
Town Commission				
Personnel Services				
Salaries	$34,000	$33,600	-$400	101%
FICA	$2,108	$2,083	-$25	101%
Medicare	$493	$487	-$6	101%
Other Post Emplyment Benefits	$2,822	$2,650	-$172	106%
Total Salaries and Benefits	$39,423	$38,820	-$603	
Operating Expenses				
Professional Development	$4,840	$5,500	$660	88%
Capital Outlay	$0	$0	$0	
Total Operating Expenses	$4,840	$5,500	$660	
Total Town Commission	$44,263	$44,320	$57	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Town Administrator / Clerk				
Personnel Services				
Salaries	$87,927	$100,658	$12,731	87%
Overtime	$3,392	$2,500	-$892	136%
Health Insurance	$14,089	$14,850	$761	95%
FICA	$5,662	$6,396	$734	89%
Medicare	$1,324	$1,496	$172	89%
Professional Development	$1,070	$2,500	$1,430	43%
Total Salaries and Benefits	$113,464	$128,400	$14,936	
Operating expenses				
Workers Comp	$1,000	$1,000	$0	100%
Office Supplies	$5,160	$1,500	-$3,660	344%
Dues and Publications	$1,137	$1,500	$363	76%
Capital Outlay	$0	$0	$0	
Total Operating Expenses	$7,297	$4,000	-$3,297	
Total Town Administrator	$120,761	$132,400	$11,639	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
General Government Operating				
Operations				
Insurance - Liability	$4,387	$4,387	$0	100%
Insurance - Property	$18,607	$18,607	$0	100%
Office Equipment Maintenance	$593	$4,000	$3,407	15%
Building Maintenance	$8,094	$5,000	-$3,094	162%
Utilities				
Electric - Town Hall	$9,775	$12,000	$2,225	81%
Electric - Museum	$822	$1,200	$378	69%
Electric - Archive	$2,392	$1,800	-$592	133%
Electric - Cemetery	$326	$550	$224	59%
Electric - Fire Station	$2,795	$5,000	$2,205	56%
Telephone - Town Hall	$2,271	$2,200	-$71	103%
Internet	$2,340	$2,600	$260	90%
Operating Supplies	$7,480	$6,500	-$980	115%
Office Supplies	$3,837	$5,000	$1,163	77%
Postage	$398	$500	$102	80%
Elevator Service	$4,266	$2,500	-$1,766	171%
Janitorial Supplies	$281	$300	$19	94%
Pest & Termite Control	$3,925	$3,500	-$425	112%
Contracted Services	$13,116	$12,500	-$616	105%
Professional Services				
IT	$7,310	$8,500	$1,190	86%
Auditor	$12,250	$10,000	-$2,250	123%
Engineering / Surveying	$0	$3,000	$3,000	0%
Janitorial	$7,900	$6,600	-$1,300	120%
Dues and Publications	$1,177	$1,200	$23	98%
Promotional	$1,319	$3,000	$1,681	44%
Capital Outlay - Other Infrastructure	$6,946	$50,000	$43,054	14%
CDBG-CV Grant	$1,497,888	$2,925,500	$1,427,612	51%
Grant - Vulnerability Assessment	$119,930	$0	-$119,930	
General Govt Operations	$1,740,425	$3,095,944	$1,355,519	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Legal				
Contractual- City Attorney	$37,173	$38,000	$827	98%
Contractual- Land Use	$93,385	$0	-$93,385	
Advertisement	$767	$4,000	$3,233	19%
Total Legal	$131,325	$42,000	-$89,325	
Land Development Planning				
Contractual - Planning Services	$25,023	$7,000	-$18,023	357%
Advertisement	$0	$1,500	$1,500	0%
Total and Development Planning	$25,023	$8,500	-$16,523	
Elections				
Expenses	$252	$3,500	$3,248	
Advertising	$0	$100	$100	
Postage	$0	$50	$50	
Total Elections	$252	$3,650	$3,398	
Total General Government	$2,062,049	$3,326,814	$1,264,765	
Public Works				
Personnel Services				
Salaries	$36,931	$33,313	-$3,618	111%
Health Insurance	$10,530	$11,000	$470	96%
Overtime	$1,369	$2,500	$1,131	55%
Part-Time	$41,671	$61,737	$20,066	67%
FICA	$4,958	$6,048	$1,090	82%
Medicare	$1,160	$1,414	$254	82%
Retirement	$0	$0	$0	
Uniforms	$647	$300	-$347	
Total Salaries and Benefits	$97,266	$116,312	$19,046	84%

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Operating expenses				
Street Lights	$14,672	$21,208	$6,536	69%
Insurance - Auto	$4,996	$4,996	$0	100%
Insurance - Liability	$397	$397	$0	100%
Insurance - Property	$3,064	$3,064	$0	100%
Workmans Comp	$4,897	$5,500	$603	89%
School Signal Maintenance	$1,608	$675	-$933	238%
Repairs and Maint- Equip	$404	$1,800	$1,396	22%
Operating Supplies	$8,726	$10,000	$1,274	87%
Uniforms	$647	$300	-$347	216%
Professional Development	$0	$500	$500	
Vehicle Repair / Maintenance	$257	$750	$493	34%
Fuel	$5,776	$5,500	-$276	105%
Street Maintenance	$4,874	$5,000	$126	97%
Tree Removal	$2,400	$7,500	$5,100	32%
Contract Services	$0	$7,500	$7,500	0%
Capital Outlay	$62,748	$42,000	-$20,748	149%
Total Operating Supplies	$115,466	$116,690	$1,224	
Total Public Works	$212,732	$233,002	$20,270	
Public Safety				
Fire Safety Fund Contribution	$135,000	$135,000	$0	100%
Total Public Safety	$135,000	$135,000	$0	

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Parks				
Operating expenses				
Utilities - parks	$8,907	$9,350	$443	95%
Insurance - Property	$3,290	$2,245	-$1,045	147%
Maintenance & Repairs	$5,044	$2,200	-$2,844	229%
Operating Supplies	$6,352	$4,000	-$2,352	159%
Tree City	$0	$600	$600	0%
Special Events - Independence Day	$8,077	$7,500	-$577	108%
Special Event - Light up Micanopy	$858	$1,500	$642	57%
Special Event -Halloween	$0	$500	$500	0%
Special Event - Other Events	$23	$750	$727	3%
Community Garden	$3,648	$0	-$3,648	
Wild Spaces Public Places	$17,944	$0	-$17,944	
Capital Outlay	$11,200	$280,000	$268,800	4%
Totlal Parks	$65,343	$308,645	$243,302	
Total Expenditures	**$2,475,124**	**$4,003,461**	**$1,528,338**	
Net Revenue Over Expenses	**($29,439)**	**($0)**	**$27,938**	

Town of Micanopy Florida

Town of Micanopy, Florida

Solid Waste Fund

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Revenues				
Charges				
Solid Waste Charges	$115,217	$121,303	$6,086	95%
Total Charges	$115,217	$121,303	$6,086	
Total Revenues	**$115,217**	**$121,303**	**$6,086**	
Expenditures				
Contractual Services - Residential	$58,575	$66,900	$8,325	88%
Contractual Services - Commercial	$43,241	$48,253	$5,012	90%
Operating Supplies	$0	$150	$150	0%
Transfer to Water Fund	$0	$6,000	$6,000	0%
Total Expenditures	**$101,816**	**$121,303**	**$19,487**	
Net Revenue Over Expenses	**$13,401**	**$0**	**-$13,401**	

Town of Micanopy Florida

Town of Micanopy, Florida

Water Fund

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Revenues				
Operating Income				
Charges				
Water Use	$203,559	$209,470	$5,911	97%
Service Charge	$5,614	$8,000	$2,386	70%
Backflow Testing	$0	$4,500		
New Connection	$5,500	$0	-$5,500	
Interest	$8,890	$8,000	-$890	111%
Total Charges	$223,563	$229,970	$1,907	
Other				
Transfer from Solid Waste	$6,000	$6,000	$0	100%
SRF Grant / Loan - Planning & Design	$106,763	$177,500	$70,737	60%
SRF Grant / Loan - construction	$106,763	$1,442,700	$1,335,937	7%
Prior year ARPA	$0	$301,542	$301,542	0%
Legislative Appropriations	$0	$371,000	$371,000	0%
CDBG Grant meter replacement	$0	$650,000	$650,000	0%
Total Other	$219,526	$2,948,742	$2,729,216	
Total Revenues	**$443,089**	**$3,178,712**	**$2,731,123**	

Town of Micanopy Florida

Expenditures

Personnel Services				
Salaries - Operation	$85,353	$98,937	$13,584	86%
Overtime	$12,849	$5,000	-$7,849	257%
Health Insurance	$11,032	$13,200	$2,168	84%
FICA	$6,089	$6,444	$355	94%
Medicare	$1,424	$1,507	$83	94%
Retirement	$1,950	$1,950	$0	100%
Workers Comp	$2,000	$2,000	$0	100%
Total personnel Services	$120,696	$129,038	$8,342	
Operating Expenses				
Contractual Services				
Water Operator	$12,361	$12,000	-$361	103%
Audit	$15,250	$7,500	-$7,750	203%
Annual Service Contract	$12,011	$12,500	$489	96%
Backflow Prevention	$6,150	$4,500	-$1,650	137%
Billing Software	$4,540	$3,200	-$1,340	142%
Professional Development	$0	$2,000	$2,000	0%
Uniforms	$545	$0	-$545	
Postage	$2,600	$2,500	-$100	104%
Utilities - Electricity	$3,186	$7,200	$4,014	44%
Utilities - Communication Line	$746	$750	$4	99%

Town of Micanopy Florida

Town of Micanopy, Florida

For period ending September 30, 2026

	Actual	Budget 2026	Balance	
Insurance				
Liability	$4,387	$4,387	$0	100%
Property	$5,017	$5,017	$0	100%
Maintenance				
Building	$1,966	$1,000	-$966	197%
Equipment	$131	$2,500	$2,369	5%
Water Testing	$4,117	$5,500	$1,383	75%
Water Line Repairs	$0	$2,000	$2,000	0%
Operating Supplies	$5,384	$1,500	-$3,884	359%
Office Supplies	$0	$750	$750	0%
Chemicals	$5,311	$7,000	$1,689	76%
Dues	$281	$1,500	$1,219	19%
Total Operating Expense	$83,983	$83,304	-$679	
Total Personnel and Operating	$204,679	$212,342	-$1,358	
Other				
Capital	$0	$5,000	$5,000	0%
Capital Improvement - Planning & Desig	$213,526	$742,600	$529,074	29%
Capital Improvement - Construction	$0	$1,442,700	$1,442,700	0%
Capital Improvement - Meters	$0	$650,000	$650,000	0%
Transfer to General Fund	$0	$1,500	$1,500	0%
Total Other Expenses	$213,526	$2,841,800	$2,628,274	
Total Water Fund Expenses	$418,205	$3,054,142	$2,626,916	
Net income/ (loss)	**$24,884**	**$124,570**	**$104,207**	