



Planning and Historic Preservation Board Regular Meeting Minutes

Tuesday, March 25, 2025 at 7:00 PM

706 NE Cholakka BLVD

CALL TO ORDER

Chair Fro Warren called the meeting to order 7:02 pm

INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL

Chair Fro Warren, present

Vice Chair Stephen Elder, present

Troy Blakely, present

Mike Davis, present

Sandra Tyson, absent with notice

Town Attorney A. Derek Folds, present

Town Administrator Sara Owen, absent with notice

Deputy Town Clerk Patty Polk, present

CONSENT AGENDA

Motion made and seconded (Blakely/Elder) to accept the consent agenda as submitted; passed 4-0

1. Agenda Approval
2. Regular Meeting Minutes of February 25, 2025

CITIZEN'S FORUM

Public Comment (public comments limited to 2 minutes per speaker, please)

PUBLIC HEARINGS

3. Resolution 2025-02 - Amendment Micanopy Comprehensive Plan

Chair Warren opened the public hearing.

1. The Board shall determine whether it has jurisdiction over the matter. - Yes
2. Members of the Board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None

3. Members of the Board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None

Attorney A Derek Folds swore in the witnesses: Bud Des Forges and Stoney Slaton.

4. Introduction of the Petition by the Town. Attorney Derek Folds explained the Resolution 2025-02 as submitted and read on short title.

5. Presentation of Applicant's Case. None

6. Presentation of Staff's Case. Recommendation to approve as submitted.

7. Presentation of Affected Party's Case. None

8. Rebuttal by Affected Parties. None

9. Rebuttal by Staff. None

10. Rebuttal by Affected Parties. None

11. Public Input.

Bud Des Forges stated that its great and protects our boarders. It was a hard fought battle and we can preserve it. Stoney Slaton agrees.

12. Deliberation and Vote of Board or Commission. Discussion ensued.

Motion made and seconded (Blakely/Elder) to approve Resolution 2025-02 as read on short title; passed 4-0

13. Preparation of Final Order. Resolution 2025-02 will be signed.

14. Approval of Final Order. Resolution 2025-02 will be signed.

4. Resolution 2025-03

Chair Warren opened the public hearing.

1. The Board shall determine whether it has jurisdiction over the matter. - Yes

2. Members of the Board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None

3. Members of the Board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None

Attorney A Derek Folds swore in the witnesses: Bud Des Forges and Stoney Slaton.

4. Introduction of the Petition by the Town. Attorney Derek Folds explained the Resolution 2025-03 as submitted and read on short title.

5. Presentation of Applicant's Case. None

6. Presentation of Staff's Case. Recommendation to approve as submitted.

7. Presentation of Affected Party's Case. None

8. Rebuttal by Affected Parties. None

9. Rebuttal by Staff. None

10. Rebuttal by Affected Parties. None

11. Public Input.

Stoney Slaton is glad we are going to make this happen.

12. Deliberation and Vote of Board or Commission. Discussion ensued.

Motion made and seconded (Blakely/Elder) to approve Resolution 2025-03 as read on short title; passed 4-0

13. Preparation of Final Order. Prepared in office. Resolution 2025-03 will be signed.

14. Approval of Final Order. Resolution 2025-03 will be signed.

5. Certificate of Appropriateness - Beardslee Handicap Ramp

Chair Warren opened the public hearing.

1. The Board shall determine whether it has jurisdiction over the matter. - Yes

2. Members of the Board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None

3. Members of the Board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None

Attorney A Derek Folds swore in the witnesses: None

4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.

5. Presentation of Applicant's Case. Applicant unavailable.

6. Presentation of Staff's Case. Recommendation to approve as submitted.

7. Presentation of Affected Party's Case. None

8. Rebuttal by Affected Parties. None

9. Rebuttal by Staff. None

10. Rebuttal by Affected Parties. None

11. Public Input. None

12. Deliberation and Vote of Board or Commission. Discussion ensued.

Motion made and seconded (Elder/Davis) to approve the certificate of appropriateness as submitted with landscaping preferred above painting.

Amend above motion to include solid paint colors of white, green, or something that blends in; passed 4-0

13. Preparation of Final Order. Prepared in office.

14. Approval of Final Order. Prepared in office.

6. Certificate of Appropriateness - Russo HVAC & Gate

Chair Warren opened the public hearing.

1. The Board shall determine whether it has jurisdiction over the matter. - Yes
2. Members of the Board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None
3. Members of the Board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None

Attorney A Derek Folds swore in the witnesses: Bud Des Forges and Britt "Ava" Russo.

4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.
5. Presentation of Applicant's Case. Ms. Russo explained the need for HVAC and has removed the gate from the application.
6. Presentation of Staff's Case. Recommendation to approve as submitted.
7. Presentation of Affected Party's Case. None
8. Rebuttal by Affected Parties. None
9. Rebuttal by Staff. None
10. Rebuttal by Affected Parties. None
11. Public Input.

Stoney Slaton is glad we are going to make this happen.

12. Deliberation and Vote of Board or Commission. Discussion ensued.

Motion made and seconded (Blakely/Davis) to approve certificate of appropriateness as amended, removing gate from application; passed 4-0

13. Preparation of Final Order. Prepared in the office. Paperwork in office.
14. Approval of Final Order. Paperwork in office for signatures.

7. The Pfaffly Group LLC - Certificate of Appropriateness (Business Sign)

Chair Warren opened the public hearing.

1. The Board shall determine whether it has jurisdiction over the matter. - Yes
2. Members of the Board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None
3. Members of the Board shall disclose and place on the record any ex parte contacts relating to the matter before the Board. None

Attorney A Derek Folds swore in the witnesses: Bud Des Forges, Jason, and Mallory Pfaffly.

4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.
5. Presentation of Applicant's Case. Jason and Mallory Pfaffly explained their desire to open a doctor office in Micanopy.

6. Presentation of Staff's Case. Recommendation to approve as submitted.

7. Presentation of Affected Party's Case. None

8. Rebuttal by Affected Parties. None

9. Rebuttal by Staff. None

10. Rebuttal by Affected Parties. None

11. Public Input.

Bud DesForges questioned where the sign would be placed. The answer is on the brick wall to the left of the office door.

12. Deliberation and Vote of Board or Commission. Discussion ensued.

Motion made and seconded (Elder/Blakely) to approve certificate of appropriateness as submitted; passed 4-0

13. Preparation of Final Order. Prepared in the office. Paperwork in the office.

14. Approval of Final Order. Paperwork in the office for signatures.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

BOARD MEMBER COMMENTS

8. Troy Blakely (Seat 1)

Board member Blakely stated that spring is in the air.

9. Mike Davis (Seat 2)

10. Sandy Tyson (Seat 3)

Absent with notice.

11. Stephen Elder (Seat 5)

Board member Elder apologized for missing the last meeting.

CHAIR FRO WARREN (SEAT 4) REPORT

Chair Warren thanked everyone for joining us tonight.

ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN

TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., Micanopy, Florida 32667-0137, TELEPHONE (352) 466-3121.

Chair Warren adjourned the meeting 7:27 pm