



# Planning and Historic Preservation Board Regular Meeting Minutes

Tuesday, May 27, 2025 at 7:00 PM

706 NE Chokolka BLVD

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## **CALL TO ORDER**

Chair Fro Warren called the meeting to order 7:02 pm

## **INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG**

## **ROLL CALL**

Board Members

Chair Fro Warren, present

Vice Chair Stephen Elder, absent

Troy Blakely, present

Mike Davis, present

Sandy Tyson, present

Staff present

Attorney A Derek Folds

Administrator Sara Samario

Deputy Town Clerk Patty Polk

## **CONSENT AGENDA**

Motion made and seconded (Tyson/Davis) to approve the consent agenda as submitted; passed 4-0

1. Agenda Approval
2. Regular Meeting Minutes of April 22, 2025

## **CITIZEN'S FORUM**

Public Comment (public comments limited to 2 minutes per speaker, please)

None

## **PUBLIC HEARINGS**

3. Special Use Permit - Temporary Construction Office & Storage  
103 SW Beville Ave, Micanopy, FL  
Jorge Fernandez-Pla  
Quasi-Judicial Hearing

Chair Warren called the hearing to order.

1. The board shall determine whether it has jurisdiction over the matter. Yes
2. Members of the board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None
3. Members of the board shall disclose and place on the record any ex parte communications relating to the matter before the board. None

The attorney swore in the witnesses. Jorge Fernandez and Cindy Bishop

4. Introduction of the petition by the Town. Chair Warren read the application as submitted.
  5. Presentation of Applicant's case. Mr. Fernandez-Pla presented his desire to have a place to use as an office while he is building his house for approximately 6 months.
  6. Presentation of Staff's case. Administrator Samario stated that we treat this the same way as if he were asking to live in the camper while building; he is going to use it as an office.
  7. Presentation of the affected party's case. Cindy Bishop, neighbor, has no concerns with day use for this camper. A generator will be used to power the camper during the day and as little as possible. The owner states that no one will live in the camper.
  8. Rebuttal by applicant. The power pole will be set and operational within two weeks.
  9. Rebuttal by staff. None
  10. Rebuttal by affected parties. None
  11. Public Input. None
  12. Deliberation and vote of the board. Discussion ensued.
- Motion made and seconded (Blakely/Tyson) to approve the special use permit as submitted;
- Amend above motion and seconded (Blakely/Tyson) to approve the special use permit with a time frame of 6 months; passed 4-0
13. Preparation of final order. Paperwork will be available in the office.
  14. Approval of final order. Paperwork available in the office.

## **NEW BUSINESS**

None

## **UNFINISHED BUSINESS**

None

## **BOARD MEMBER COMMENTS**

4. Troy Blakely (Seat 1)  
No report
5. Mike Davis (Seat 2)

No report

6. Sandy Tyson (Seat 3)

Board member Tyson reminded the board that we need to fill out form 1

7. Stephen Elder (Seat 5)

Absent

#### **CHAIR FRO WARREN (SEAT 4) REPORT**

Chair Warren loves the new Micanopy Welcome sign. He questioned the Blue Star Memorial marker. Administrator Samario responded that it will be transported up north for restoration, and then we will place it.

#### **ADJOURN**

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Chair Warren adjourned the meeting 7:15 pm