



Town of _____
Micanopy
_____ Florida

Proposed Operating Budget

October 1, 2025 - September 30, 2026





Budget Message – Fiscal Year 2025–2026

The Fiscal Year 2025–2026 budget reflects Micanopy’s commitment to fiscal responsibility, community priorities, and long-term sustainability. Guided by our Vision Statement and Guiding Principles, this budget seeks to balance the needs of today while preparing for tomorrow.

Key themes in this year’s budget include:

- **Fiscal Stewardship:** Conservative revenue forecasting, strategic use of reserves, and pursuit of grants ensure a balanced budget that maintains essential services without burdening taxpayers.
- **Investment in Infrastructure:** Capital projects focus on water system improvements, roadway maintenance, and preservation of public facilities. These investments are aligned with our Five-Year Capital Improvement Plan (CIP).
- **Community Character:** Funding is allocated to historic preservation, parks, and beautification efforts that honor Micanopy’s heritage and support our tourism economy.
- **Public Service & Staff Support:** Personnel costs reflect fair wages, benefits, and a continued commitment to training and retention.
- **Resilience & Preparedness:** Resources are dedicated to emergency management planning and environmental stewardship to ensure the town is equipped to meet future challenges.

While revenues show modest growth, we continue to face pressure from rising costs and aging infrastructure. The Town is leveraging grants—including CDBG funding for water meters and State Revolving Fund assistance for water quality projects—to supplement local resources.

This budget is more than a financial document; it is a roadmap for maintaining the quality of life our residents cherish while advancing the long-term vision of Micanopy as a thriving, connected, and resilient community.

Respectfully submitted,

Sara Samario

Sara Samario
Town Administrator



Town of Micanopy

Community Vision Statement & Guiding Principles

Adopted May 24, 2024

Vision Statement

By 2050, the Town of Micanopy aspires to be a thriving, accessible community that honors its rich history, promotes community pride, and fosters a sense of belonging for all residents and visitors.

We will achieve this vision by focusing on the character of our town, the well-being of our people, and the quality of life that defines Micanopy:

-  **Balanced Growth:** Supporting development that preserves our unique identity.
-  **Historic Preservation:** Fostering continuity with our past to support a strong future.
-  **Cultural Celebration:** Embracing our diversity and dynamic community spirit.
-  **Health & Well-being:** Ensuring equitable access to services, recreation, and green spaces.

Through thoughtful planning and the implementation of our guiding principles, Micanopy will continue to flourish as a welcoming and vibrant place for all.

Guiding Principles

Community Engagement

Encourage pride and participation by involving residents, businesspeople, and stakeholders in local decisions and initiatives.

Quality of Life

Maintain a safe, welcoming community with access to essential services and recreational opportunities.

Smart Growth and Development

Foster responsible development that respects our heritage, promotes walkability, and protects the environment.

Promote Historic Community Character

Preserve and celebrate Micanopy's historical landmarks and cultural heritage.

Connectivity

Improve mobility and safety through better infrastructure and accessible transportation options.

Economic Vitality

Support small businesses, meet essential needs, and promote tourism that reflects Micanopy's unique charm.

Environmental Stewardship

Protect natural resources and promote sustainable practices.

Resilience and Preparedness

Develop strategies to withstand and adapt to environmental, economic, and social challenges.

Planning Initiatives

Community Engagement

- Host community events and cultural exchanges.
- Establish programs for all age groups (e.g., youth councils, volunteer activities).
- Promote inclusion of seniors and individuals with special needs.

Quality of Life

- Enhance parks and recreational spaces.
- Promote healthy lifestyles through partnerships.
- Maintain infrastructure and public services to support all residents.

Smart Growth and Development

- Update land use plans to align with vision and guiding principles.
- Focus development in areas with existing infrastructure.
- Coordinate with Alachua County on regional planning.

Historic Community Character

- Conduct surveys to identify historic structures and features.

- Create incentives for preservation and restoration.
- Host educational and heritage events.

Connectivity

- Invest in sidewalks, bike lanes, and golf cart routes.
- Incorporate greenways and signage into town planning.
- Ensure inclusive, accessible design.

Economic Vitality

- Partner with economic and tourism organizations.
- Launch campaigns to showcase Micanopy's unique offerings.
- Assess land use to support economic goals.

Environmental Stewardship

- Protect natural habitats and sensitive lands.
- Offer educational programs to promote sustainability.

Resilience and Preparedness

- Train community volunteers for disaster response.
- Support business continuity planning for emergencies.

The Town of Micanopy is committed to shaping a future that reflects our values, protects our heritage, and strengthens our community.



Citizen's Guide to the Budget

Understanding how your Town operates financially is key to building trust and civic engagement. This brief guide outlines the basics:

What is a Budget?

A municipal budget is a financial plan that outlines expected revenues (income) and expenditures (spending) for a specific fiscal year.

Where Does the Money Come From?

- Property (Ad Valorem) Taxes
- Franchise and Utility Service Fees
- Grants from State and Federal Agencies
- Intergovernmental Revenues
- Service Charges (e.g., water usage)

Where Does the Money Go?

- Salaries and Benefits for Town Employees
- Infrastructure Improvements (e.g., roads, parks, water system)
- Operations and Maintenance
- Public Safety Contributions
- Community Events and Recreation

What is a Capital Project?

Any investment in infrastructure or equipment costing over \$5,000 and having a useful life longer than one year (e.g., filtration systems, park upgrades).

What is a Fund Balance?

Money set aside from prior years that acts as a savings account or emergency reserve. It helps ensure the Town can respond to disasters or economic downturns.



Glossary of Terms

Ad Valorem Tax: A property tax based on the assessed value of real estate.

Capital Improvement Plan (CIP): A five-year plan outlining major infrastructure and facility investments.

CDBG-CV: Community Development Block Grant - Coronavirus; a federal grant for capital and broadband projects.

Enterprise Fund: A self-supporting government fund that operates like a business, such as the Water Fund.

Fund Balance: The net financial assets available at year-end.

Franchise Fee: Payments from utility companies to the Town for use of public space.

General Fund: The primary fund for Town operations, including administration, parks, and public works.

Grants: External funding received from state, federal, or county agencies to support specific projects.

Operating Expense: Day-to-day costs of running the Town (e.g., utilities, office supplies, insurance).

State Revolving Fund (SRF): Low-interest loans or grants used for water infrastructure projects.

Utility Service Tax: A tax on utility services like electricity, water, and communications.

Community Demographic & Economic Snapshot

Town of Micanopy | FY 2025–2026 Budget

Community Snapshot

Category	Micanopy (2023)
Population (2020 Census)	648
Estimated Population (2023)	604
Median Age	50.6 years
Households	287
Average Household Size	2.1 persons
Median Household Income	\$68,393 ± 15,223
Per Capita Income	\$44,195 ± 9,124
Poverty Rate	11.9% ± 6.1%
Bachelor's Degree or Higher	38.7% ± 3.6%
Owner-Occupied Housing Rate	60.6%
Median Property Value	\$230,600 ± 30,495
Average Commute Time	22.9 minutes

Benchmarking Summary

Category	Micanopy	Alachua County	Florida
Median Household Income	\$68,393	\$59,659	\$71,711
Per Capita Income	\$44,195	\$35,496	\$39,069
Poverty Rate	11.9%	19.7%	13.1%
Bachelor's Degree or Higher	38.7%	45.6%	31.5%
Owner-Occupied Housing Rate	60.6%	54.9%	66.4%
Median Property Value	\$230,600	\$245,700	\$292,700
Average Commute Time (min)	22.9	22.7	27.9
Median Age	50.6	34.1	42.4

Summary Narrative

Micanopy's demographic and economic profile reflects its character as a small, historic town with a higher median age and moderate income levels compared to the broader region.

- Income & Poverty: Micanopy's median household income (\$68,393) is higher than Alachua County's but below the state average. Its poverty rate (11.9%) is notably lower than both.

- Education: Approximately 39% of residents hold a bachelor's degree or higher—lower than Alachua County but higher than the state average.

- Housing: Homeownership in Micanopy (60.6%) exceeds the county's rate, though it remains below the state average. Property values are relatively modest.

- Commute & Age: Commute times are in line with regional norms, but the median age of 50.6 years indicates an older population.

This profile supports budget planning that prioritizes aging infrastructure, senior services, and community development efforts aimed at younger households and economic sustainability.

References

- U.S. Census Bureau. (2020). Decennial Census. Retrieved from <https://data.census.gov>
- U.S. Census Bureau. (2023). American Community Survey (ACS) 5-Year Estimates.
- Florida Department of Economic Opportunity. (2024). Regional Economic Analysis.
- Alachua County Statistics Portal. (2023). County Demographics & Housing Reports.
- Florida Department of Health. (2023). County Health Rankings and Roadmaps.

All figures are the most recent available as of June 2025. Data may include margins of error based on ACS sampling.

Town of Micanopy

Capital Improvement Plan

Fiscal Years 2025–2026 through 2029–2030

Investing in Our Future

Overview

The Town of Micanopy’s Capital Improvement Plan (CIP) outlines a strategic framework for prioritizing and funding infrastructure and capital needs over the next five years. Rooted in our Vision Statement and Guiding Principles, this plan reflects our commitment to preserving Micanopy’s historic charm, enhancing public services, and planning responsibly for a resilient and sustainable future.

The CIP serves as both a financial planning tool and a statement of public policy. It guides decision-making by identifying critical projects—such as improvements to water systems, roads, public facilities, and parks—and aligning them with available resources and Long-term goals. Each project supports our dedication to responsible stewardship, community engagement, and preserving the small-town character that defines Micanopy.

By systematically addressing capital needs and anticipating future growth, this plan promotes transparency, fiscal responsibility, and strategic investment in our community’s infrastructure. The Town is committed to revisiting and refining this plan annually to ensure it stays responsive to emerging needs and opportunities.



Program Summary

On a departmental basis, the five-year Capital Improvement Program includes the following request levels, presented by fiscal year:

Fund	Fiscal Year ending September 30,					Grand Total
	2026	2027	2028	2029	2030	
General Fund						
General Government	\$2,957,500	\$5,000	\$0	\$0	\$0	\$2,962,500
Parks & Recreation	\$280,000	\$0	\$50,000	\$0	\$0	\$330,000
Public Works	\$42,000	\$25,000	\$0	\$18,000	\$14,000	\$99,000
Water Fund	\$2,840,300	\$503,500	\$753,500	\$500,000	\$0	\$4,597,300
Total	\$6,119,800	\$533,500	\$803,500	\$518,000	\$14,000	\$7,988,800

Source of Funds

It is also important to identify the sources of funding that will be used to fund each year's projects. This helps to determine the viability of each year's requests and serves as a critical planning tool for current and future operating budgets. For the current five-year program, the following sources of funding have been identified by fiscal year:

Source of Funds	Fiscal Year ending September 30,					Grand Total
	2026	2027	2028	2029	2030	
General Government Revenues	\$49,500	\$30,000	\$50,000	\$32,000	\$88,000	\$249,500
Operating Revenues	\$5,000	\$3,500	\$3,500	\$0	\$0	\$12,000
Bond/Loan Proceeds	\$721,350	\$0	\$0	\$3,659,400	\$0	\$4,380,750
Grants	\$5,343,950	\$0	\$50,000	\$3,659,400	\$0	\$9,053,350
Prior Year Earnings	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$6,119,800	\$33,500	\$103,500	\$7,350,800	\$88,000	\$13,695,600

Capital Purchases Completed	FY23	FY24	FY25
Golf Cart	\$9,099		
Public Works Truck	\$44,934		
Fire Station Doors		\$86,600	
Backhoe		\$131,507	
16' Flatbed Trailer			\$5,000
Town Hall Roof Repair			\$7,500
Valve Replacement			
Hydrant Replacement		\$3,260	
Entry Signs		\$17,603	\$8,791
Park Improvements			\$27,363
Gazebo			\$29,860
Total	\$54,033	\$221,367	\$78,514

In Progress

Community Resource Center
Water Distribution System Upgrades

Projects by Fiscal Year

The following tables identify specific projects that have been requested in each of the five fiscal years. The summary lists the department that is making the request, the name of the project, and the estimated cost. The first year of the program will be used in the development of the annual operation budget, a process which will begin shortly after final approval and adoption of the capital improvement program.

Fiscal Year 2026 - Year One	Project	Cost
General Government	Comprehensive Plan	\$50,000
General Government	Community Resource Center	\$2,900,000
General Government	Town Hall Kitchen	\$7,500
Parks	Ballfield Lighting and upgrades	\$180,000
Parks	MNAHP	\$100,000
Public Works	Lift	\$30,000
Public Works	Mower	\$12,000
Water Department	AMI System	\$650,000
Water Department	Valve Replacement	\$5,000
Water Department	Design & Construction - Filtration System	\$1,565,000
Water Department	Planning & Design - Water Distribution	\$620,300
Fiscal Year 2026 -Year One Total		<u>\$6,119,800</u>

Fiscal Year 2027 - Year Two	Project	Cost
General Government	Laptops	\$5,000
Public Works	Tractor	\$25,000
Water Department	Valve Replacement	\$3,500
Fiscal Year 2027 -Year Two Total		\$33,500

Fiscal Year 2028 - Year Three	Project	Cost
General Government	Town HallUpgrades	\$50,000
Parks	Play Equipment	\$50,000
Water Department	Valve Replacement	\$3,500
Fiscal Year 2028 -Year Three Total		\$103,500

Fiscal Year 2029 - Year Four	Project	Cost
Public Works	John Deere Gator	\$18,000
Public Works	Mower	\$14,000
Water Department	Construction - Water Distribution System	\$7,318,800
Fiscal Year 2029 -Year Four Total		\$7,350,800

Fiscal Year 2030 - Year Five	Project	Cost
Public Works	Golf Cart	\$13,000
General Government	Facility Upgrades	\$75,000
Fiscal Year 2030-Year Five Total		\$88,000
Five year total		\$13,695,600

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund						
	Audited *			Projected	Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Revenues</u>						
Taxes						
Ad Valorem	\$187,548	\$208,680	\$223,617	\$238,281	\$238,589	\$253,813
Fuel Taxes	\$91,556					
Fuel Tax - First Local		\$45,662	\$38,608	\$33,117	\$35,000	\$30,000
Fuel Tax - Second Local		\$32,867	\$28,255	\$23,779	\$25,000	\$20,000
Half-cent sales tax	\$47,858	\$45,913	\$44,445	\$40,638	\$40,000	\$40,000
Franchise fees						
Electricity - Duke Energy	\$42,860	\$41,745	\$46,121	\$50,464	\$55,000	\$50,000
Utility Service taxes						
Electricity - Duke Energy	\$57,174	\$61,220	\$62,615	\$61,284	\$53,000	\$60,000
Water	\$0				\$0	
Propane	\$3,477	\$3,879	\$3,248	\$3,457	\$3,000	\$3,000
Communications	\$23,501	\$29,147	\$32,115	\$30,965	\$25,000	\$30,000
Total Taxes	\$453,974	\$469,113	\$479,024	\$481,985	\$474,589	\$486,813
Licenses and permits	\$2,360					
Occupational - Businesses		\$2,290	\$1,010	\$600	\$2,200	\$800
Occupational License - Landlord		\$1,960	\$80	\$50	\$2,000	\$500
Occupational License - Insur Co		\$1,680	\$1,522	\$0	\$1,500	\$500
Permits - Zoning Compliance	\$2,550	\$4,150	\$2,550	\$2,000	\$1,750	\$1,500
Permits - Special Events	\$750	\$100	\$600	\$0	\$500	\$500
Land Use	\$0	\$200	\$400	\$50	\$200	\$50
Total Licenses/permits	\$5,660	\$10,380	\$6,162	\$2,700	\$8,150	\$3,850
Intergovernmental						
Wild Spaces Public Places	\$48,647	\$46,580	\$47,195	\$45,334	\$44,000	\$44,000
Infrastructure Surtax	\$0	\$25,745	\$47,195	\$45,334	\$44,000	\$44,000
Fines - Civil Traffic	\$15,590	\$24,277	\$22,910	\$17,963	\$14,000	\$14,000
Mobile Home Licenses	\$368	\$317	\$365	\$367	\$300	\$300
Alcoholic Beverage Licenses	\$441	\$440	\$1,077	\$1,126	\$1,000	\$1,000
Traffic Signal Mainteneace	\$897	\$922	\$947	\$975	\$950	\$1,050
Highway Lighting	\$0	\$0	\$0	\$5,066	\$0	\$5,100
State Shared revenues	\$30,965	\$31,276	\$30,090	\$25,078	\$23,500	\$24,000
Total Intergovernmental	\$96,908	\$129,557	\$149,779	\$141,243	\$127,750	\$133,450

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund						
	Audited *			Projected	Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
Other Financing						
Interest	\$12,114	\$51,506	\$92,184	\$72,752	\$75,000	\$65,000
Rents - Library	\$16,622	\$5,400	\$5,400	\$3,900	\$5,400	\$4,050
Misc Revenue	\$4,734	\$14,521	\$22,842	\$983	\$1,500	\$1,000
Other Reimbursements	\$0	\$5,494	\$24,646	\$25,448	\$1,200	\$1,000
Prior Year WSPP Restricted	\$0	\$0	\$85,000		\$25,000	\$30,000
Prior Year Retained Earnings	\$0	\$0	\$0	\$2,397	\$0	\$42,798
CDBG-CV Grant		\$0	\$0	\$0	\$2,934,000	\$2,934,000
Grants	\$16,500	\$20,000	\$0	\$0	\$350,000	\$300,000
Public Safety	\$0	\$250,251	\$0	\$0	\$0	\$0
Total Other	\$49,970	\$347,172	\$230,072	\$105,480	\$3,392,100	\$3,335,050
Charges for Services	\$1,860					
Paving Special Assessment	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in						
Water	\$0	\$13,032	\$0	\$1,500	\$1,500	\$1,500
Total Other Financing source	\$1,860	\$13,032	\$0	\$1,500	\$1,500	\$1,500
Total Revenues/Other	\$51,830	\$916,746	\$865,037	\$732,908	\$4,004,089	\$3,960,663

Note: Prior year retained earnings includes the remainder of Duke Energy grant for entry signs. Construction of the signs took place over two fiscal years.

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund

	Audited *		Projected		Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Expenditures</u>						
<u>Town Commission</u>						
Personnel Services	\$27,490	\$38,939				
Salaries	\$0	\$0	\$33,600	\$33,600	\$33,600	\$33,600
FICA	\$0	\$0	\$2,083	\$2,083	\$2,083	\$2,083
Medicare	\$0	\$0	\$487	\$487	\$487	\$487
Other Post Employment Benefits	\$0	\$0	\$2,650	\$2,650	\$2,650	\$2,650
Total Salaries and Benefits	\$27,490	\$38,939	\$38,820	\$38,820	\$38,820	\$38,820
Operating expenses						
Professional Development	\$0	\$0	\$8,422	\$5,500	\$5,500	\$5,500
Capital Outlay	\$0	\$0	\$13,250	\$0	\$0	\$0
Total Operating Expenses	\$0	\$0	\$21,672	\$5,500	\$5,500	\$5,500
Total Town Commission	\$27,490	\$38,939	\$60,492	\$44,320	\$44,320	\$44,320

Notes: No increase to Town Commission department for the fy26 budget.

Town of Micanopy, Florida

2025-2026 Annual Budget

	General Fund					
	Audited *		Projected		Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Expenditures</u>						
<u>Town Administrator / Clerk</u>						
Personnel Services	\$76,672	\$89,606				
Salaries	\$0	\$0	\$75,779	\$75,161	\$75,161	\$100,658
Overtime	\$0	\$0	\$2,834	\$1,951	\$2,500	\$2,500
Health Insurance	\$0	\$0	\$12,771	\$13,309	\$13,500	\$14,850
FICA	\$0	\$0	\$4,874	\$4,815	\$4,815	\$6,396
Medicare	\$0	\$0	\$1,140	\$1,126	\$1,126	\$1,496
Total Salaries and Benefits	\$76,672	\$89,606	\$97,398	\$96,362	\$97,102	\$125,900
Operating expenses	\$72,092	\$8,250				
Workers Comp	\$0	\$0	\$543	\$900	\$900	\$1,000
Professional Development	\$0	\$0	\$2,306	\$2,500	\$2,500	\$2,500
Office Supplies	\$0	\$0	\$813	\$1,363	\$500	\$1,500
Dues and Publications	\$0	\$0	\$1,582	\$1,416	\$1,500	\$1,500
Total Operating Expenses	\$72,092	\$8,250	\$5,244	\$6,179	\$5,400	\$6,500
Total Town Administrator	\$148,764	\$97,856	\$102,642	\$102,541	\$102,502	\$132,400

Note: 50% of an administrative assistant salary was budgeted to fund another part-time position.

General Fund						
	Audited *			Projected	Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>General Government Operating</u>						
Operations	\$75,948	\$91,840				
Insurance - Liability	\$0	\$0	\$5,105	\$6,250	\$7,500	\$4,387
Insurance - Property	\$0	\$0	\$22,392	\$21,051	\$25,000	\$18,607
Office Equipment Maintenance	\$0	\$0	\$1,112	\$3,871	\$3,500	\$4,000
Building Maintenance	\$0	\$0	\$3,395	\$46,773	\$47,500	\$5,000
Utilities						
Electric - Town Hall	\$0	\$0	\$9,186	\$10,924	\$12,000	\$12,000
Electric - Museum	\$0	\$0	\$731	\$974	\$1,000	\$1,200
Electric - Archive	\$0	\$0	\$1,158	\$1,581	\$1,600	\$1,800
Electric - Cemetery	\$0	\$0	\$328	\$450	\$500	\$550
Electric - Fire Station	\$0	\$0	\$3,534	\$4,959	\$5,000	\$5,000
Telephone - Town Hall	\$0	\$0	\$3,241	\$3,764	\$2,100	\$2,200
Internet	\$0	\$0	\$3,234	\$2,536	\$2,500	\$2,600
Operating Supplies	\$0	\$0	\$3,766	\$4,903	\$6,500	\$6,500
Office Supplies	\$0	\$0	\$4,353	\$8,275	\$4,500	\$5,000
Postage	\$0	\$0	\$653	\$440	\$1,000	\$500
Elevator Service	\$0	\$0	\$2,217	\$1,851	\$2,500	\$2,500
Janitorial Supplies	\$0	\$0	\$603	\$285	\$250	\$300
Pest & Termite Control	\$0	\$0	\$3,030	\$5,774	\$3,000	\$3,500
Contracted Services	\$0	\$0	\$10,642	\$12,135	\$10,000	\$12,500
Professional Services						
IT	\$0		7689	\$6,739	\$8,500	\$8,500
Auditor	\$0	\$0	\$5,000	\$8,728	\$5,000	\$10,000
Engineering	\$0	\$0	\$0	\$750	\$3,000	\$3,000
Janitorial	\$0	\$0	\$4,700	\$6,600	\$6,600	\$6,600
Dues and Publications	\$0	\$0	\$1,077	\$982	\$1,200	\$1,200
Promotional	\$0	\$0	\$6,379	\$3,064	\$5,500	\$3,000
Capital Outlay	\$0	\$8,000	\$107,403	\$9,883	\$0	\$50,000
Other Infrastructure - Debt S	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay - CDBG-CV	\$0	\$0	\$0	\$8,500	\$2,934,000	\$2,925,500
General Govt Operations	\$75,948	\$99,840	\$210,928	\$182,041	\$3,099,750	\$3,095,944

Notes: No funds or expenditures were recognized in the FY24 for the CDBG-CV grant. So, this grant amount will move forward into the FY26 budget season.

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund

	Audited *			Projected	Budget	Budget
	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Legal</u>						
Contractual- City Attorney	\$29,854	\$22,746	\$32,000	\$33,750	\$38,000	\$38,000
Advertisement - Ordinances	\$0	\$0	\$3,399	\$3,350	\$4,000	\$4,000
Total Legal	\$29,854	\$22,746	\$35,399	\$37,100	\$42,000	\$42,000
Note: Audited total for Legal includes professional services and advertising expenses. Legal department includes monthly retainer for contracted legal services provided by Folds & Walker and budgeting for any special projects the town may need legal services for.						
<u>Land Development Planning</u>						
Contractual - Planning Ser	\$0	\$0	\$7,000	\$7,000	\$7,000	\$7,000
Advertisement	\$0	\$0	\$0	\$0	\$1,500	\$1,500
Total and Development Planni	\$0	\$0	\$7,000	\$7,000	\$8,500	\$8,500
<u>Elections</u>						
Expenses	\$0	\$0	\$0	\$0	\$0	\$3,500
Advertising	\$0	\$0	\$0	\$0	\$0	\$100
Postage	\$0	\$0	\$0	\$0	\$0	\$50
Total Elections	\$0	\$0	\$0	\$0	\$0	\$3,650
Total General Government	\$282,056	\$259,381	\$416,461	\$373,002	\$3,297,072	\$3,326,814



Note:

Note: The 2026 election will be for Seats 4 & 5 and will take place March 10, 2026.

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund						
	Audited *			Projected	Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
Public Works						
Personnel Services	\$78,981	\$80,081				
Salaries	\$0	\$0	\$31,418	\$29,474	\$66,269	\$33,313
Health Insurance	\$0	\$0	\$8,130	\$9,948	\$22,000	\$11,000
Overtime	\$0	\$0	\$1,644	\$1,128	\$2,438	\$2,500
Part-Time	\$0	\$0	\$19,084	\$28,723	\$26,480	\$61,737
FICA	\$0	\$0	\$3,233	\$3,678.07	\$5,902	\$6,048
Medicare	\$0	\$0	\$813	\$860	\$1,380	\$1,414
Uniforms	\$0	\$0	\$0	\$0	\$0	\$300
Retirement	\$0	\$0	\$0	\$0	\$0	\$0
Total Salaries and Benefits	\$78,981	\$80,081	\$64,322	\$73,810	\$124,469	\$116,313
Operating expenses	\$31,635	\$39,072				
Street Lights	\$0	\$0	\$12,965	\$19,280	\$18,000	\$21,208
Insurance - Auto	\$0	\$0	\$2,022	\$2,158	\$3,000	\$4,996
Insurance - Liability	\$0	\$0	\$450	\$423	\$600	\$397
Insurance - Property	\$0	\$0	\$3,712	\$4,704	\$5,200	\$3,064
Workmans Comp	\$0	\$0	\$4,142	\$4,313	\$5,000	\$5,500
School Signal Maintenance	\$0	\$0	\$0	\$650	\$650	\$675
Repairs and Maint- Equip	\$0	\$0	\$985	\$1,529	\$1,500	\$1,800
Operating Supplies	\$0	\$0	\$2,842	\$9,725	\$7,000	\$10,000
Uniforms	\$0	\$0	\$0	\$280	\$300	\$300
Professional Development	\$0	\$0	\$0	\$0	\$0	\$500
Vehicle Service	\$0	\$0	\$145	\$200	\$750	\$750
Fuel	\$0	\$0	\$5,617	\$5,354	\$4,750	\$5,500
Street Maintenance	\$0	\$0	\$32	\$1,686	\$6,500	\$5,000
Tree Removal	\$0	\$0	\$8,628	\$2,250	\$7,500	\$7,500
Contract Services	\$0	\$0	\$0	\$0	\$7,500	\$7,500
Capital Outlay	\$9,909	\$44,934	\$131,507	\$4,600	\$5,000	\$42,000
Total Operating Supplies	\$41,544	\$84,006	\$173,047	\$57,150	\$73,250	\$116,690
Total Public Works	\$120,525	\$164,087	\$237,369	\$130,960	\$197,719	\$233,003

Note: Personnel services for Public Works includes three part-time employees, and 1/2 of the public works supervisor's salary.

General Fund						
	Audited *			Projected	Budget	
	<u>2022</u>	<u>2023</u>		<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Public Safety</u>						
Fire Safety Fund Contribution	\$113,387	\$343,914	\$135,000	\$135,000	\$135,000	\$135,000
Total Public Safety	\$113,387	\$343,914	\$135,000	\$135,000	\$135,000	\$135,000
<u>Parks</u>						
Operating expenses	\$23,461	\$25,944				
Utilities - parks	\$0	\$0	\$5,614	\$8,519	\$8,000	\$9,350
Insurance - Property	\$0	\$0	\$2,128	\$2,069	\$3,000	\$2,245
Maintenance & Repairs	\$0	\$0	\$952	\$1,800	\$2,000	\$2,200
Operating Supplies	\$0	\$0	\$2,816	\$3,656	\$3,200	\$4,000
Tree City	\$0	\$0	\$270	\$566	\$550	\$600
Special Events - Independence	\$0	\$0	\$7,246	\$7,500	\$7,500	\$7,500
Special Event - Light up Mic	\$0	\$0	\$1,511	\$570	\$600	\$1,500
Special Event -Halloween	\$0	\$0	\$216	\$445	\$500	\$500
Special Event - Other Event:	\$0	\$0	\$394	\$0	\$750	\$750
Capital Outlay	\$10,500	\$0	\$14,521	\$62,550	\$375,000	\$280,000
Total Parks	\$33,961	\$25,944	\$35,668	\$87,675	\$401,100	\$308,645
				Projected	Budget	
	<u>2022</u>	<u>2023</u>		<u>2025</u>	<u>2025</u>	<u>2026</u>
Total Expenditures	\$499,021	\$793,326	\$824,498	\$726,636	\$4,030,891	\$4,003,461
Net Change in Fund Balance	\$55,686	\$164,820	\$40,539	\$6,272	(\$26,802)	(\$0)
Fund Balance						
Beginning of Year	\$1,829,201	\$1,884,887	\$2,049,707	\$2,090,246	\$2,090,246	\$2,096,518
End of Year	\$1,884,887	\$2,049,707	\$2,090,246	\$2,096,518	\$2,063,444	\$2,053,720

Town of Micanopy, Florida

2025-2026 Annual Budget

Water Fund

	Audited*			Projected	Budget	Budget
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
Revenues						
Operating Income	\$162,583					
Charges						
Water Use	\$140,424	\$139,501	\$137,027	\$167,135	\$167,600	\$209,470
Service Charge	\$0	\$852	\$13,163	\$9,119	\$5,000	\$8,000
Connection Fees	\$0	\$0	\$0	\$4,500	\$0	\$0
Interest	\$0	\$0	\$13,306	\$10,419	\$8,000	\$8,000
Utility Tax	\$12,844	\$13,032	\$13,589	\$0	\$0	\$0
Total Charges for Services	\$315,851	\$153,385	\$177,085	\$191,173	\$180,600	\$225,470
Other						
Transfer from Solid Waste	\$0	\$0	\$0	\$0	\$6,000	\$6,000
Backflow Reimbursement				\$4,500	\$0	\$4,500
SRF Grant / Loan - Planning & Des	\$0	\$0	\$0	\$75,000	\$252,500	\$177,500
Legislative Appropriations						\$371,000
Prior Year ARPA	\$0	\$0	\$0	\$0	\$301,542	\$301,542
SRF Grant / Loan - Construction	\$0	\$0	\$0	\$0	\$1,550,000	\$1,442,700
CDBG Grant	\$247,605	\$268,312	\$0	\$0	\$0	\$650,000
Total Other	\$247,605	\$268,312	\$0	\$79,500	\$2,104,042	\$2,953,242
Total Revenues	\$563,456	\$421,697	\$177,085	\$270,673	\$2,284,642	\$3,178,712

Water Rate Adjustments

In October 2024, the Town implemented a 25% increase in water rates while eliminating the 10% utility tax on water. This change was designed to simplify billing and ensure rate revenues are directly reinvested into the water system. For Fiscal Year 2025–2026, an additional **25%** increase is proposed to support ongoing infrastructure improvements, meet regulatory requirements, and maintain reliable water service for our residents.

Water System Improvements – Funding Update

In February 2023, the Town secured placement on the Florida Department of Environmental Protection’s Drinking Water State Revolving Fund (DWSRF) priority list for water distribution system upgrades. The initial planning and design phase was approved at \$505,000, with 50% loan forgiveness. American Rescue Plan Act (ARPA) funds were committed as the Town’s local match.

The Town has since submitted a construction application to DWSRF for the filtration system. The construction phase is estimated at \$1,565,000 and will address critical infrastructure needs to improve water quality and service reliability for

2026 ARPA Revenue and Allocations:

Revenue	\$318,042
Master planning services	(\$16,500)
Balance	\$301,542

Town of Micanopy, Florida

2025-2026 Annual Budget

Water Fund						
	Audited*			Projected	Budget	Budget
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Expenditures</u>						
Personal Services	\$99,272	\$0				
Salaries - Operation	\$0	\$74,582	\$80,778	\$88,104	\$76,500	\$98,937
Overtime	\$0	\$1,765	\$3,344	\$6,467	\$5,000	\$5,000
Health Insurance	\$0	\$8,829	\$11,258	\$11,936	\$10,000	\$13,200
FICA	\$0	\$0	\$5,216	\$5,462	\$5,053	\$6,444
Medicare	\$0	\$0	\$1,220	\$1,371	\$1,182	\$1,507
Retirement	\$0	\$1,300	\$1,150	\$1,950	\$1,950	\$1,950
Workers Comp	\$0	\$59	\$2,500	\$1,254	\$2,500	\$2,000
Total Personal Services	\$99,272	\$86,535	\$105,466	\$116,543	\$102,185	\$129,038
Operating Expenses						
Contractual Services	\$11,057					
Water Operator	\$0	\$9,548	\$9,973	\$9,765	\$15,000	\$12,000
Audit	\$4,950	\$5,197	\$5,000	\$5,000	\$5,000	\$7,500
Annual Service Contract	\$0	\$10,821	\$10,821	\$12,011	\$12,500	\$12,500
Backflow Prevention	\$0	\$0	\$4,284	\$4,500	\$4,500	\$4,500
Billing Software	\$0	\$1,600	\$1,200	\$3,000	\$1,600	\$3,200
Professional Development	\$0	\$1,979	\$3,640	\$2,045	\$2,000	\$2,000
Postage	\$0	\$2,138	\$2,200	\$2,500	\$2,500	\$2,500
Utilities - Electricity	\$4,059	\$5,384	\$4,390	\$5,759	\$7,200	\$7,200
Utilities - Communication Line	\$2,635	\$938	\$685	\$456	\$1,000	\$750
Insurance	\$3,443					
Liability	\$0	\$300	\$300	\$281	\$500	\$4,387
Property	\$0	\$3,000	\$6,369	\$5,156	\$6,500	\$5,017
Maintenance	\$16,284	\$0				
Building	\$0	\$0	\$322	\$0	\$1,000	\$1,000
Equipment	\$0	\$13	\$4,728	\$0	\$2,500	\$2,500
Water Testing	\$0	\$1,980	\$3,236	\$5,529	\$3,000	\$5,500
Operating Supplies	\$6,921	\$2,411	\$3,897	\$1,689	\$3,500	\$1,500
Water Line Repairs			\$0	\$0	\$0	\$2,000
Office Supplies	\$4,412	\$905	\$443	\$758	\$500	\$750
Chemicals	\$0	\$4,581	\$5,915	\$5,165	\$7,000	\$7,000
Dues	\$0	\$476	\$1,495	\$1,274	\$1,500	\$1,500
Depreciation	\$13,522	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
Total Operating Expense	\$67,283	\$65,271	\$82,898	\$78,888	\$91,300	\$97,304
Total Water Fund Operating Expen	\$166,555	\$151,806	\$188,364	\$195,431	\$193,485	\$226,342

Town of Micanopy, Florida

2025-2026 Annual Budget

Water Fund

	Audited*			Projected	Budget	Budget
	2022	2023	2024	2025	2025	2026
Expenditures						
Other						
Capital	\$0	\$117,030	\$3,275	\$5,000	\$5,000	\$5,000
Capital Improvement - Planning & Design			\$0	\$75,000	\$505,000	\$742,600
Capital Improvement - Construction			\$0	\$0	\$1,585,000	\$1,442,700
Capital Improvement - Meters			\$0	\$0	\$0	\$650,000
Transfer to fund balance						\$110,570
Transfer to General Fund	\$0	\$13,032	\$13,589	\$1,500	\$1,500	\$1,500
Total Other Expenses	\$0	\$130,062	\$16,864	\$81,500	\$2,096,500	\$2,952,370
Total Water Fund Expenses	\$166,555	\$318,426	\$212,295	\$276,931	\$2,289,985	\$3,178,712
Water Fund Net income/ (loss)	\$77,220	\$245,030	(\$35,210)	(\$6,258)	(\$5,343)	(\$0)
Enterprise Fund Net Position						
Beginning of the year	\$737,010	\$986,361	\$1,232,254	\$1,197,044	\$1,197,044	\$1,301,356
End of the Year	\$986,361	\$1,232,254	\$1,197,044	\$1,190,786	\$1,191,701	\$1,301,355

Water Fund – Personnel and Operations

Personnel expenses in the Water Fund include the full salary of the Deputy Clerk, along with 50% of the salaries for the Public Works Supervisor and the Administrative Assistant. To ensure compliance with regulatory standards and maintain high-quality service, the Town contracts with US Water Services for a licensed water operator to oversee the daily operation and maintenance of the water plant.

Water Fund – Capital Projects and Financial Outlook

Capital improvements in the Water Fund are being funded through the American Rescue Plan Act (ARPA), the State Revolving Fund (SRF) programs, and Community Development Block Grant (CDBG). While recent rate adjustments are projected to produce a modest surplus this year, this amount is not sufficient to meet long-term debt service requirements or to establish adequate reserves for future capital replacement.





Solid Waste Fund

	Audited		Projected		Budget	
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>2026</u>
<u>Revenues</u>						
Charges						
Solid Waste Charges	\$113,226	\$114,780	\$114,868	\$114,166	\$121,303	\$121,303
Total Charges	\$113,226	\$114,780	\$114,868	\$114,166	\$121,303	\$121,303
Total Revenues	\$113,226	\$114,780	\$114,868	\$114,166	\$121,303	\$121,303
<u>Expenditures</u>						
Contractual Services - Residential	\$98,193	\$61,837	\$63,333	\$67,344	\$66,900	\$66,900
Contractual Services - Commercial		\$46,094	\$45,919	\$47,500	\$48,253	\$48,253
Operating Supplies			\$496	\$0	\$150	\$150
Transfer to Enterprise Fund		\$0		\$0	\$6,000	\$6,000
Total Expenditures	\$98,193	\$107,931	\$109,748	\$114,844	\$121,303	\$121,303
Net Income/(loss)	\$15,033	\$6,849	\$5,120	(\$678)	\$0	\$0

Solid Waste Services

Since 2019, Waste Pro has served as the Town's contracted solid waste hauler, providing weekly collection of household garbage, recycling, and yard waste. Given the narrow and historic character of many roads in Micanopy, Waste Pro also provides hand collection service in areas where larger trucks with tipper cans cannot operate.

