



# Town Commission Regular Meeting Minutes

Tuesday, March 10, 2026 at 7:00 PM

706 NE Chokolka BLVD

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## CALL TO ORDER

Mayor Jiana Williams called the meeting to order at 7:00 pm

## INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG

## ROLL CALL

Mayor Jiana Williams, present

Mayor Pro Tem Kevin Putansu, present

Commissioner Judy Galloway, present

Commissioner David Massey, present

Commissioner Ken Wessberg, present

## CONSENT AGENDA

Motion made and seconded (Putansu/Galloway) to approve the consent agenda as amended, removing item 11; passed 5-0

1. Agenda Approval
2. Regular Commission Meeting Minutes of February 10, 2026

## GUESTS

3. Micanopy Branch Library Update  
Wendy Schneider, Micanopy Librarian, gave a verbal report.
4. Willie Mae Stokes Community Center  
No report today.

## CITIZEN'S FORUM

Public Comment (public comments limited to 2 minutes per speaker, please)

Topics discussed:

- \* Scheduling a workshop to discuss the Fire Station building.
- \* Adding an additional speed hump on Chokolka Blvd.
- \* Adding stop signs on Seminary Ave and N Division St.
- \* Tree trimming at the water plant.
- \* Garden exchange on the third Saturday of each month through June at the gazebo.

\* The Community Garden.

### **TOWN COMMISSION LIAISON REPORTS**

5. Alachua County League of Cities

Mayor Pro Tem Putansu gave a verbal report. Micanopy hosted the Alachua County League of Cities meeting.

6. Alachua County Children's Trust

Mayor Williams stated that they will meet next month.

7. Thrasher Warehouse Board

Bud DesForges announced the next meeting date.

### **CITIZEN BOARD AND COMMITTEE REPORTS**

8. Planning and Historic Preservation Board

This meeting was canceled last month - no report presented.

9. Tree Committee

Paul Cohen, Tree Committee member, gave a verbal report.

### **TOWN ATTORNEY REPORT**

10. Ordinance 2026-02, Prohibiting Public Camping

An Ordinance of the Town of Micanopy, Florida Amending the Town of Micanopy Code of Ordinances, as Amended; Providing for the Amendment of Chapter 30 of the Town of Micanopy Code of Ordinances to Add Chapter 30, Article IV, Section 86 - Prohibiting Public Camping or Sleeping on any Public Property, Public Building, or Public Right-of-Way; Providing for Codification; Providing for Repeal of Conflicting Ordinances; Providing Severability; Providing for Incorporation in the Town of Micanopy Code of Ordinances; and Providing an Effective Date.

Attorney A. Derek Folds read Ordinance 2026-02 on short title on final reading. Discussion ensued.

Motion made and seconded (Galloway/Massey) to accept Ordinance 2026-02 on final reading as submitted; passed 5-0

11. Proposed Ordinance 2026-03, Business Tax Ordinance

Modest 5% adjustment to Local Business Tax rates within statutory limits and modernization of classifications.

Approximate increase of \$2,000–\$3,000 annually.

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Tabled until next meeting.

### **REVIEW AND ACCEPTANCE OF FINANCIAL TRANSACTIONS AND REPORTS**

12. Financial Reporting for Period Ending February 28, 2026

Administrator Sara Samario presented financial reports. Discussion ensued.

Motion made and seconded (Galloway/Massey) to accept the financial reports as submitted; passed 5-0

**TOWN ADMINISTRATOR REPORT**

13. Caretaker Residence Program

Authorization of Caretaker Services Agreement, Revocable License to Occupy, and Memorandum of Understanding with Alachua Conservation Trust

Administrator Samario discussed leasing the annex house using a caretaker service agreement and working in cooperation with Alachua Conservation Trust (ACT).

Discussion ensued at length.

Motion made and seconded (Massey/Putansu) to accept the documents as provided, limiting pets to two pets in the occupancy; passed 5-0

14. Report - Informational Only

Administrator Samario gave a verbal informational report.

Update on Bay Ave paving.

The community garden is underway and is proving to be a successful program for teaching people to grow their own food.

The community center funds have been released from commerce. The timeline is very strict.

**NEW BUSINESS**

15. Proposed Resolution 2026-03, Establishing a Fee Schedule

Attorney A. Derek Folds read Resolution 2026-03 as presented. Discussion ensued.

Motion made and seconded (Galloway/Wessberg) to adopt Resolution 2026-03 as presented; passed 5-0

16. Acceptance of EDA Consultants' Proposal for Surveying Services

Motion made and seconded (Putansu/Galloway) to authorize the Town Administrator to accept the EDA Consultants proposal and move forward; passed 5-0

17. Amendment to Loan Agreement DW010600

Request for approval of an extension to the Town's Drinking Water State Revolving Fund (DWSRF) planning and design loan phase through February 15, 2027, and authorization for the Mayor and Town Administrator to execute the extension agreement.

Motion made and seconded (Massey/Galloway) to approve loan agreement DW010600 as submitted; passed 5-0

18. Proposal for Structural Engineering Services – Micanopy Town Hall

Administrator Samario presented that GSE Engineering & Consulting, Inc. was the sole respondent to the Request for Proposals (RFP).

Motion made and seconded (Galloway/Wessberg) to approve the proposal for a structural engineer service from GSE Engineering & Consulting as submitted; passed 5-0

## **UNFINISHED BUSINESS**

### **TOWN COMMISSIONER REPORTS**

19. Commissioner (Seat 1) Judy Galloway

Commissioner Galloway is grieving the loss of Monica Fowler and will miss her. The museum will display Monica's business sign for Delectable Collectibles.

20. Commissioner (Seat 3) David Massey

Commissioner Massey stated that Monica Fowler was a treasure to us. The community garden is looking good. He's looking forward to learning about seed starts.

21. Commissioner (Seat 4) Kevin Putansu

Mayor Pro Tem Putansu mentioned Monica Fowler, who was a unique individual, and we were blessed to know her. The next Potluck is June 2, 2026 - 6:00 pm

22. Commissioner (Seat 5) Ken Wessberg

Commissioner Wessberg spoke often to Monica Fowler, they were both from New York. He's looking forward to the firehouse discussion. Thanked everyone for coming.

### **MAYOR (SEAT 2) JIANA WILLIAMS REPORT**

Mayor Williams thanked everyone for coming and sharing ideas. Your collaboration is not taken for granted. We are all at a loss for Monica Fowler.

### **ADJOURN**

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN

TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Mayor Jiana Williams adjourned the meeting 9:00 pm